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CS1 P1

JAN. 14 1991 - MAR. 3/91

URBAN/MUNICIPAL

PARKS AND RECREATION
COMMITTEE



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URBAN/MUNICIPAL

1991

K.E. ...
CITY CLERK



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J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON
OFFICE OF THE CITY CLERK

TEL: 546-2700
FAX: 546-2095

1991 January 11

URBAN MUNICIPAL

JAN 17 1991

NOTICE OF SPECIAL MEETING

GOVERNMENT DOCUMENTS

PARKS AND RECREATION COMMITTEE

Monday, 1991 January 14
10:30 o'clock a.m.
Council Chambers, City Hall

Lynn Dale, Secretary
Parks and Recreation Committee

A G E N D A:

1. **DIRECTOR OF PUBLIC WORKS**
Red Hill Creek Recreation and Open Space Master Plan
2. **Adjournment.**

NOTE: All Members of City Council are invited to attend this meeting.

1.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 January 11

REPORT TO: Ms. L. Dale, Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Red Hill Creek Recreation and Open Space Master Plan

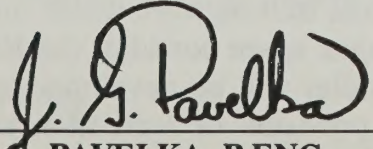
RECOMMENDATION:

- a) That the Provincial Government be requested to provide 100% of the funding for the Red Hill Creek Recreation and Open Space Master Plan including:

1.	Recreation Master Plan Study Cost	\$ 90,000
2.	Recreation Master Plan Development Cost*	<u>\$6,045,000</u>
		\$6,135,000

* A revised funding program will be required at those locations where the Master Plan interfaced with the Freeway.

- b) That the funding be made available at the earliest possible date recognizing that the public expectation is that this projects implementation is to have started in the spring of 1991.
- c) That staff be authorized to continue with the implementation of the 1st phase of the Red Hill Creek Recreational Master Plan as approved by Council on November 15, 1990, which provides for the development of the Albion Falls Recreation Area and trail development.
- d) That staff be authorized to complete the appropriate revisions to the approved Red Hill Creek Recreation and Open Space Master Plan, to reflect modifications in design, construction phasing and costs resulting from the recent decision to cancel provincial funding for the north-south portion of the Red Hill Creek Expressway.



J. G. PAVELKA, P.ENG.
DIRECTOR OF PUBLIC WORKS

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

City Council approved a resolution on April 24, 1990, such that the funds from the sale of highways right-of-way to the Region of Hamilton-Wentworth (subsidized by the Province of Ontario at 70%) estimated to be approximately \$5.8 million, be used to offset the development costs for the Red Hill Creek Recreation Master Plan, estimated to be \$6,045,000 in accordance with the following phased development scheduled, approved by the Parks and Recreation Committee on 1989 December 5.

1990	\$ 1,157,000
1991	923,000
1992	930,000
1993	637 000
1994	783 000
1995	<u>1,615,000</u>

TOTAL \$ 6,045,000

At the direction of Council and in accordance with the City's Park Expenditure Policies, funding for the 1st phase (1990) of this project has been taken from the 5% Park Dedication fund with the direction to reimburse this fund when the revenues from the sale of lands for the expressway are realized.

Since the funding scheme for the entire project including Phase I was contingent upon the expressway development and given the provincial decision to withdraw funding for the north-south portion of the Expressway, it is imperative that the Provincial Government provide the necessary funds to advance Recreational Master Plan to completion.

On November 13, 1990 Council approved a contract in the amount of \$108,460, including contingency, to Moore George Associates for the design and construction management of the Albion Falls Recreation Area. The estimated development costs of approximately \$1.1 million represents the majority of the first phase of the Red Hill Creek Master Recreation Plan project.

A completion date of October 1, 1991 has been established for Phase I.

BACKGROUND:

On December 12, 1989 City Council adopted the Red Hill Creek Recreation and Open Space Master Plan.

The essence of this Master Plan is the provision of a recreational trail network which links many city parks and area neighbourhoods through a natural open space corridor, the Red Hill Creek Valley. The natural resources found within the valley will be developed and managed to achieve a comprehensive balance between the provision of recreation and educational opportunities and the preservation of natural environment areas.

At the direction of the Parks and Recreation Committee, this Master Plan was evolved through a lengthy process co-ordinated by the Red Hill Creek Recreation Master Plan Steering Committee. An effective consulting consortium was retained to prepare the Master Plan, incorporating valuable input from local residents, standing committees of Council, City and Regional staff, the H.R.C.A., the N.E.C. , various public interest groups and private sector professionals.

Phase I of the Red Hill Creek Recreation and Open Space is underway now. The intent of the Albion Falls Recreation Area development is to enhance the opportunities for enjoying the natural and historic qualities of this escarpment property as a major scenic and interpretive attraction. The Albion Falls Recreation Area as the 1st phase, of the master plan is the focal point in the development of the Red Hill Creek Valley Recreational Trail System and is a hub for intersecting recreational trails of local, regional and provincial significance, including the Bruce Trail.

The development of the Albion Falls area is designed such that it is capable of "standing alone" as an exceptional escarpment park development or integrating with various options for developing adjoining or interdependent City and Regional open space lands.

Key elements in the proposal include developing a pedestrian precinct with a series of overlook decks and walkways. This project will provide dramatic opportunities for viewing the falls and escarpment face and there is a wealth of opportunities to further the understanding of the natural and historic environment of the area through educational interpretive exhibits.

Total project costs are estimated to be \$1,100,000 of which \$108,000 has been committed towards our contract with Moore George Associates for the detail design and construction management of this project.

Any additional funds within the 1990 approved budget for Phase I will be utilized for valley clean-up and initial trail layout. October 1, 1991 is the target date for completion of Phase I work.

The Public Works Department/Parks Division is prepared to advance the implementation of the balance of the approved Red Hill Creek Recreation Master Plan. This work will require the incorporation of further input from interested public and municipal sources dealing with such issues as wetlands/wildlife habitat improvement, water quality improvement, creek crossings and trail alignment.

In this regard, a priority will be the preparation of a revised construction cost analysis which reflects changes associated with the deletion of pedestrian overpasses and modifications to access points. This information will be forwarded to Council such that the provincial government can be advised of the level of provincial funding required.

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K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON
OFFICE OF THE CITY CLERK

L8N 3T4

TEL: 546-2700
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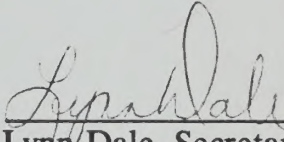
URBAN/MUNICIPAL
C 31 P1 1991

1991 January 16

NOTICE OF MEETING

PARKS AND RECREATION COMMITTEE

**Tuesday, 1991 January 22
9:30 o'clock a.m.
Room 233, City Hall**


Lynn Dale, Secretary
Parks and Recreation Committee

A G E N D A:

- A. Welcome Remarks and Introduction of Fit Trek Delegation
- B. Presentation/Donation to Parks and Recreation Committee from Mountain View Residents for Recreation Hamilton Inc.
 - 1. **CONSENT AGENDA**
 - 2. **BY-LAW 80258 - SMOKING IN PUBLIC PLACES - CITY ARENAS**
 - (a) Alderman D. Agostino
 - (b) Director of Culture and Recreation - Information Report

3. **INTERVIEWING SUB-COMMITTEE**

- Citizen Appointments to the Hamilton Historical Board

4. **CITY CLERK**

- Appointment to Arts Advisory Sub-Committee

5. **DIRECTOR OF PUBLIC WORKS**

- (a) Pier 4 Park Development
- (b) Hamilton Red Birds - Double "A" Baseball Franchise
- (c) Tobogganning - Budget Reduction Package
- (d) Batting Cage - Mohawk Sports Park

*Double Vision - Let's
See Double "A"
Baseball in Hamilton
report coded
separately as
CA40N HBL K77
D58*

6. **DIRECTOR OF CULTURE AND RECREATION**

- (a) 1991 Canadian Dairy Cycling Challenge - 1991 October 2 (Report to follow)
- (b) Future Site of Riverdale Recreation Centre
- (c) Senior Citizen's Drop-In Centre

7. **HAMILTON HISTORICAL BOARD**

- (a) City of Hamilton's - 150th Anniversary in 1996
- (b) Changes to Admission Policy for the Five Historic Sites

8. **CAPITAL PROJECTS**

- West Mountain Twin Pad Arena (Information Report previously distributed)

9. **OTHER BUSINESS**

10. **ADJOURNMENT.**

OUTSTANDING ITEMS - PARKS AND RECREATION COMMITTEE

	<u>Item</u>	<u>Original Date</u>	<u>Action</u>	<u>Status</u>
1.	Safety Village	1990 May 22	Director of Culture and Recreation	Report on Permanent Location
2.	Design of Park Signs	1990 June 19	Director of Public Works	Develop new Architectural Style
3.	Signage in Parks - Advertising & Special Events	1990 July 24	Director of Public Works	Staff preparing a complete report
4.	Priority One Parkland Acquisition	1990 July 24	Parks Staff Advisory Committee	Report Pending
5.	Golf Course for Senior Citizens', King Forest	1990 August 21	Golf Sub-Committee	Review and prepare report
6.	USSR International Children's Games - Feasibility of Hosting 1993	1990 August 21	Director of Culture and Recreation	Prepare report on feasibility of Hosting 1993 Games
7.	Storage Inventory - Parks Recreation Items/ Equipment	1990 November 06	Manager of Purchasing	C o m p i l e Inventory and Prepare Report

8.	Inverness School	1990 November 08	Director of (Finance & Admin. Property Committee)	Prepare Report
9.	2% Commercial Development - Park Land Dedication	1990 December 18	C.A.O.	Prepare Report
10.	5% Park Fund	1990 December 18	Director of Property	Background Report on Fund & Guidelines
11.	Map on Park Developments	1990 December 18	Director of Property	To reflect 15 yrs + 1990
12.	Repairs to Ivor Wynne	1990 December 18	Stadium Sub-Committee	Review and Prepare Report

1991 January 15

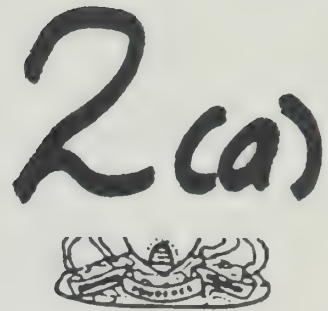
JAN 07 1991



Dominic Agostino

Alderman — Ward 5
Regional Councillor

City Hall, 71 Main Street West
Hamilton, Ontario L8N 3T4
Tel. 546-2730 • Res. 574-0179
Fax 546-2095



1991 January 3

Mrs. L. Dale, Secretary,
Parks and Recreation Committee

Dear Lynne:

I would like to ask you to place on the agenda of the next Parks and Recreation Committee meeting the issue of smoking in arenas.

Once again, concerns have been brought to my attention in regards to people blatantly violating the By-Law in areas of the arena where smoking is not allowed. Please find attached a copy of the letter I have received from a concerned constituent.

I look forward to hearing from you regarding placement on the agenda.

Yours sincerely,

Dominic Agostino, Alderman,
Ward 5

DA:tb

c.c. Mr. B. Sugden, Director,
Culture and Recreation

Alderman T. Murray, Chairman,
Parks and Recreation Committee

Dec. 21, 1990
John Haefele
25 Fairway Drive
Hamilton Ont.

Alderman Domⁱnic Agostino

Thank you for your Christmas Card (recieved Dec. 19) and for your help in getting sidewalks and temporary walkways installed on Albright Street this past year. I would like to wish you a Merry Christmas, a Happy New Year, and continuing success in representing the needs of your Ward in the upcoming new year.

I am having a problem with violations of the "No Smoking" by-law in the Rosedale Arena.

My family and I frequent the Rosedale Arena on Saturdays and Sundays between 9:00 am. and 2:00 p.m. During these times we are constantly seeing people smoking in the entrance way, the lobby and the arena stands. These areas are all clearly marked with "No Smoking" signs. My family and I are extremely offended by all this smoking. I am not a "no smoking crusader" but these people are fouling the air in an enclosed space where young children are engaged in athletic activities. I find this situation unacceptable.

On Tues. Dec. 18 I spoke with Mr. Dean Barrow of the cities Smoking Control office regarding these violations at the Rosedale Arena. Mr Barrow was sympathetic to the problem and said that he would send a memo to the Culture and Recreation dept. regarding these smoking violations and ask that the arena supervisor make a general announcement to the public that the "No Smoking" by-law be observed. I questioned Mr. Barrow about the possibility of having the by-law enforced. He replied that his lone by-law enforcement officer is on holidays till January and that even when he is at work, he only works a regular day shift.

I then attempted to speak with Mr. Bob Sugden at the dept. of Culture and Recreation. He was not available but I was passed on to a gentleman whose name was I believe Ken Harold. Upon hearing my complaint, Ken said that he would speak to the Rosedale Arena supervisor about having the rink attendants attempt to enforce the "No Smoking" by-law. Ken said that he would also call the "Smoking Control" office about getting the by-law enforced.

I believe the situation can be summarized as follows.

The rink attendants have absolutely no authority to enforce the cities "No Smoking" by-law and the general smoking public is well aware of this fact. If a rink attendant asks someone who is self centered enough to smoke in a clearly signed area to "butt out", the rink attendant will only be subjected to personal abuse. This situation is also unacceptable.

The city cannot depend on the good will and cooperation of the general smoking public in observing the "No Smoking" by-law. The city has created the "No Smoking" by-law and has the "Smoking Control" office to enforce this by-law. The "Smoking Control" office must start enforcing the "No Smoking" by-law.

If the Smoking control office has problems with manpower or it's hours of work, these problems can be easily remedied on either a full time or a temporary basis. Part time by-law enforcement officers could be one answer. A series of rotating weekend and weeknight spot checks in areanas throughout the city is another possible solution.

The bottom line is enforcement. Some tickets have got to be written.

You know as well as I do that anyone fined for violating the "No Smoking" by-law will scream loud and long. The news will spread like wildfire throughout the cities arenas that the city is serious about enforcing it's "No Smoking"

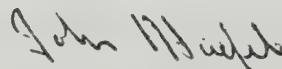
by-law. Only then will the smoking public begin to co-operate with the cities "No Smoking" by-law.

The "No Smoking" by-law along with it's penalty is a good by-law and it's already on the books. It's time to stop looking for reasons to ignore it and time to start enforcing it.

Lets get it done.

I thank you in advance for your help in this matter and I look forward to hearing from you.

Yours truly

A handwritten signature in cursive script, appearing to read "John Haefele".

John Haefele

2 (b)

CITY OF HAMILTON
- INFORMATION -

DATE: 1991 January 14

REPORT TO: Mrs. Lynn Dale, Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: Smoking At Recreation Facilities

BACKGROUND:

All Recreation Centres and Arenas are fully posted as non-smoking facilities.

The enforcement of the By-Law presents the major problem for staff.

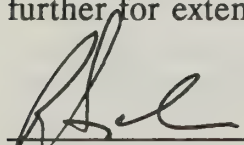
In the milder weather, most patrons respected the requests to leave the building for a cigarette. With cold weather, a small minority are presenting difficulties for staff on duty.

When approached their response range from insincere accordance to a belligerent rebuke. In some cases P.A. announcements and the playing of a tape message create enough pressure to comply. More stringent methods such as halting the sport event have also been used.

Staff cannot request identification and will not be subject to the extreme options of enforcement.

At this time staff particularly the Rink Attendants on duty are again being briefed on the best methods of encouraging a smoke free environment without By-Law Officers.

Policing of the problem has been reviewed by the By-Law Officer and will be explored further for extended action.


Robert Sugden

3.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 January 9

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Mrs. Lynn Dale, Secretary
Parks and Recreation Committee

SUBJECT: CITIZEN APPOINTMENTS - HAMILTON
HISTORICAL BOARD

RECOMMENDATION:

That the following persons be appointed to serve on the Hamilton Historical Board for a term to expire 1993 November 30:

- (a) Ken Bennett
- (b) David Beland
- (c) Walter Peace

L. Dale

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Parks and Recreation Committee at its meeting held 1990 December 04 established a Sub-Committee consisting of the Chairman and Vice-Chairman of the Parks and Recreation Committee and two Aldermen who sit on the Hamilton Historical Board to interview the applicants for the three (3) Citizen appointments and prepare a recommendation for the Parks and Recreation Committee's consideration.

Accordingly the interviews were conducted on 1991 January 08 and the above appointments are being recommended.

cc: Miss C. Coutts, Legislative Assistant
City Clerk's Department

4.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1990 December 17

REPORT TO: Mrs. Lynn Dale, Secretary
Parks and Recreation Committee

FROM: K. E. Avery
City Clerk

SUBJECT: APPOINTMENTS TO ARTS ADVISORY SUB-
COMMITTEE

RECOMMENDATION:

That the Parks and Recreation Committee take the appropriate action to fill the one (1) Citizen Member vacancy on the Arts Advisory Sub-Committee.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Parks and Recreation Committee, when considering the last appointment of citizen members to a Sub-Committee, established a Sub-Committee consisting of the Chairman and Vice-Chairman of the Parks and Recreation Committee and the two Aldermen on the respective Sub-Committee to interview all applicants for citizen appointment. This Sub-Committee's recommendation was then brought before the Parks and Recreation Committee for approval.

Attached are letters of application for citizen appointment to the Arts Advisory Sub-Committee.

This appointment will be made for a term to expire on 1991 November 30 to fill the vacancy created by the resignation of Ms. Sheila Greenspan.

Attached

ARTS ADVISORY SUB-COMMITTEE
1 to be appointed
(for a term to expire 1991 November 30)

COMPOSITION	MEMBER WHOSE TERM OF OFFICE EXPIRES	TERM OF OFFICE
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2 Members of Council 11 Citizen Members	Sheila Greenspan (Resigned)	1991 November 30
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APPLICANTS

- a) **MICHAEL ADKINS**, 77 Tisdale Street N., Hamilton, L8L 5M5
- b) **JOAN BROWNING**, 112 Dromore Crescent, Hamilton, L8S 4B2
- c) **STEVE DENYES**, 14 Lorraine Street, Hamilton, L8T 3R7
- d) **ROBERT DOBROWOLSKI**, 111 Lionsgate Avenue, Hamilton, L9C 6X7
- e) **MARGARET HOUGHTON**, 204-121 Hunter Street W., Hamilton, L8P 1R2
- f) **TIM KOTT**, 108-157 Pearl Street South, Hamilton, L8P 3X7
- g) **KATHY LONERGAN**, 205 Herkimer Street, Hamilton, L8P 2H6
- h) **CHRISTOPHER McCHARGE**, 24 Burns Place, Hamilton, L8V 1N7
- i) **JANE RIGBY**, 74 George Street, Hamilton, L8P 1C9
- j) **ANDY SKRYPNIAK**, 18 San Antonio Drive, Hamilton, L9C 5N1
- k) **RUTH SLATER**, 255 West Avenue North, Hamilton, L8L 5C8
- l) **MARLENE THOMAS**, 663 King Street East, Hamilton, L8N 1E5
- m) **VITEK WINCZA**, 627 Main Street East, Hamilton, L8M 1J5 (Received Late)
- n) **BRENDA ZAREK**, 387 York Road, Dundas, L9H 5N1
- o) **ARTHUR ZEMITIS**, 807-205 Hunter Street West, Hamilton, L8P 1R8

RE

A

MICHAEL ADKINS C
77 Tisdale St. N.
HAMILTON, Ont L8L 5M5

November 30, 1990

K. E. Avery
City Clerk
City of Hamilton
71 Main St. W.
HAMILTON, Ont L8N 3T4

Dear Mr. Avery:

RE: CITIZEN REPRESENTATION
ARTS ADVISORY SUB-COMMITTEE
PARKS AND RECREATION COMMITTEE

Please accept this letter as an application to serve as a Citizen Representative on the Arts Advisory Sub-Committee of the Parks and Recreation Committee.

I feel I would be a worthy candidate for the position of citizen representative as I have been active in the local arts community for many years. I am on the Board of Directors for Theatre Terra Nova and am a founding member of Theatre Terra Nova's present location at the Playhouse Theatre on Sherman Ave. North. I also sit on the Fundraising Committee for the North End Children's Centre. As well, I currently sit on the City of Hamilton's Steering Committee for the Arts Awareness Month 1991. I am a member of the Hamilton and Region Arts Council, the Art Gallery of Hamilton and Hamilton Artists' Inc.

My many professional and voluntary activities in the arts include work with Opera Hamilton, the Hamilton Ballet School, the Art Gallery of Hamilton, Hamilton and Region Arts Council, and various amateur theatre groups in the area. As well, I regularly attend events such as Opera Hamilton productions, art openings throughout the city, dance recitals and other events of an artistic nature.

An artist myself, having written the highly successful children's play TOUCHING, dealing with child sexual abuse (which has been seen by virtually every child in the Hamilton-Wentworth school system) and the children's play, PARK AND BEANS, which deals with how people treat others different from themselves. Other projects include the book (based on the play) TOUCHING and ORKNON WAS MY FRIEND, a book for children dealing with death and grieving.

.../2

I would like to emphasize that these projects were completed with a minimum of funding from government agencies. This reflects my concern with fiscal responsibility in the arts.

At present I am writing and developing with Vitek Wincza a play which will incorporate ballet, classical music and theatre for presentation to the people of Hamilton in Spring 1991.

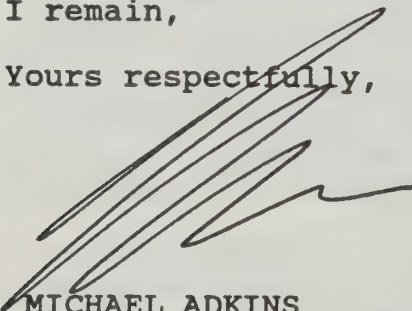
I am enclosing letters of reference from the Hamilton and Region Arts Council's Executive Director, Liz Robinson; Theatre Terra Nova's Artistic Director, Chris McHarge; and Opera Hamilton's Marketing Associate, Terry Tobin.

My present occupations include working as a part-time Social Worker for the Catholic Children's Aid Society of Hamilton-Wentworth, a part-time Independence Training Program Worker for the Children's Aid Society of Hamilton-Wentworth and work as a regular part-time Corrections Officer for Arrell Observation, a facility for Young Offenders. These part-time positions allow me to earn more than enough money to live on, yet allow me the flexibility and freedom to pursue my creative endeavours.

Trusting that my background in Hamilton's community will receive your most thoughtful consideration.

I remain,

Yours respectfully,

A handwritten signature in black ink, consisting of several overlapping, sweeping strokes that form a stylized representation of the name Michael Adkins.

MICHAEL ADKINS

:ma

enclosures

December 7, 1990

Mr. K.E. Avery
City Clerk
City of Hamilton
71 Main Street West
Hamilton, Ontario

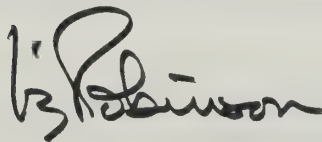
Dear Mr. Avery:

I am writing in support of Mr. Michael Adkins' application for appointment to the Arts Advisory Sub-Committee.

Mr. Adkins is well-known as a local writer and playwright. He has been an active member of the arts community for many years. Currently he serves on the Board of Theatre Terra Nova and has been instrumental in the development of Hamilton's newest professional theatre company.

I am sure Mr. Adkins will have a great deal to contribute to the Arts Advisory Sub-Committee not only through his practical experience in the local arts scene but also through his understanding of the issues concerning the arts in Hamilton.

Yours very sincerely,



Liz Robinson
Administrative Director



13 December 1990

To Whom It May Concern:

Mr. Michael Adkins has asked me to write a letter of reference and I am happy to do so. I have known Mr. Adkins for nearly a year in my capacity as Artistic Director for Theatre Terra Nova. Last spring Mr. Adkins was named to our Board of Directors. Since that time he has proven to be a dedicated, dependable volunteer for the theatre, and a strong voice at board meetings.

As a volunteer, Mr. Adkins has given an extraordinary amount of his time to the theatre in a wide range of activities from participation at weekly bingos, to building renovations, to design work on a production, to the coordination of our lobby art exhibitions, to promotions and publicity.

As a board member, Mr. Adkins has brought energy and enthusiasm to Theatre Terra Nova. He rarely misses a meeting and is always prepared to actively participate in board discussions. He has also brought many new ideas to our theatre in an effort to improve the operation of our organization.

Mr. Adkins' stated commitment to the arts is commendable, and I appreciate the value of his work with Terra Nova. I am looking forward to his continued support and vibrant involvement in our theatre.

If you require any further comment, please do not hesitate to contact me.

Sincerely,

Christopher McHarge
Artistic Director

Daniel Lipton,
ARTISTIC DIRECTOR



Brian McCurdy,
GENERAL MANAGER

December 10, 1990

Mr. K.E. Avery
City Clerk
Hamilton City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

To Whom It May Concern:

In response to a request from Michael Adkins, I am writing to provide details of his involvement with the Art Gallery of Hamilton and Opera Hamilton.

My first dealings with Mr. Adkins were at the Art Gallery of Hamilton, where I held the position of Public Relations Manager for three years. Michael Adkins, one of our most involved and supportive members, provided services as a volunteer for numerous exhibition openings and special events. His knowledge, ability and willingness to assist made him an invaluable resource to the Public Relations and Development departments.

In my current capacity with Opera Hamilton, I have been fortunate to have Michael's support once again. He has volunteered his experience in theatrical production to our Company's most sophisticated production to date, Don Giovanni. Acting as both a technical aid and supernumerary on stage, Michael's team approach and good humour are greatly appreciated.

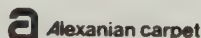
In closing, I feel that the level of commitment demonstrated by Michael Adkins to the activities of both the Art Gallery of Hamilton and Opera Hamilton make him an excellent candidate for the Arts Advisory Sub-Committee of the City of Hamilton.

Sincerely,

A handwritten signature in dark ink, appearing to read "Terry Tobin", with a stylized flourish extending from the end.

Terry Tobin
Marketing and Development Associate

CORPORATE UNDERWRITERS



REC

Dec

B

CITY CLERKS
112 Bromfere Crescent
Hamilton
L8S 4B2

Mr. K. E. Avery
City Clerk,
City Hall
71 Main Street
Hamilton
L8N 3T4

December 15, 1990

Dear Mr Avery:

Re Arts Advisory Sub-Committee

I am writing to express interest in serving as a citizen member on the Arts Advisory Sub-Committee.

As a resident of Hamilton for the past thirty years, active in education and in the general life of the community, I believe I can bring to the Committee insights into the personality and needs of this city and contribute usefully to a review of the city's Policy for the Arts and to the administration of the Hamilton Arts Award. My experience has instilled in me a deep appreciation of the role aesthetics play in enriching the life of a community, and I strongly support the work of this Committee.

You will see from my résumé that I have had considerable experience serving on various committees within the field of education, and extensive administrative experience through both my work as an educational consultant and through my service as President of the Hamilton Teachers' Federation and the Hamilton Women Teachers' Association. My responsibilities have brought me into contact with government agencies, community groups, professional and union officials, as well as with the general public. These associations have provided me not only with an intimate knowledge of our city but also an appreciation of the values of objectivity, fairness and balance.

Finally, as a supporter of numerous artistic endeavours in Hamilton (The Hamilton Philharmonic, the Bach-Elgar Choir, Theatre Aquarius, numerous activities at McMaster, and even as a former Ti-Cat season ticket holder) my life in this city has been much enriched, and in gratitude I should like to offer my services to the Arts Advisory Sub-Committee.

Dr. Richard Allen, M.P.P., Minister of Universities and Colleges and Skills Development, supports my application and has kindly offered to act as my referee.

I shall be glad of an opportunity to discuss my application with your selection committee and to explore further in what ways my experience could benefit the work of the Arts Advisory Sub-Committee.

Yours sincerely,

A handwritten signature in cursive script, reading "Joan S. Browning". The signature is written in dark ink and is positioned above the typed name.

Joan S. Browning (Mrs.)

CURRICULUM VITAE OF JOAN S. BROWNING

Name BROWNING, Joan S.
Address 112 Dromore Crescent, Hamilton, Ont., L8S 4B2
Telephone Home: 535 8910; school: 522 9276
Birthplace New Denver, B. C.
Date of birth January 25, 1943.

EDUCATION

College - Hamilton Teachers' College - Elementary School Teacher's Certificate, 1963.

University - McMaster University - B. A. (pass) 1973 (Dean's Honour List)

Continuing year completed 1978.

M. A. in Teaching, 1988. Project: "Identification and Placement of Exceptional Children in Ontario Schools."

Ministry of Education Courses:

1. Primary Methods Certificate, Part II, 1964.
2. Primary Methods Certificate, Part I, 1974.
3. Supervisor's Certificate in Primary Education, 1975.
4. Principals' Course, Part I, Brock University, 1989.
5. Principals' Course, Part II, York University, 1989-90.

Further Qualifications:

1. Professional Development Certificate for inservice training in Junior Kindergarten, Hamilton Board of Education, 1980.
2. Conflict Management Course, Hamilton Board of Education, 1988.
3. Facilitator training (Committee Against Harassment), Hamilton Board of Education, 1988.

PROFESSIONAL EXPERIENCE

1. Scarborough Board of Education (levels 3-4), 1963-65.
2. Board of Education for the City of Hamilton (levels 4-5), 1965-66.
3. Glasgow Education Authority, Glasgow, Scotland (levels 3-4), 1966-69
4. Board of Education for the City of Hamilton, 1970-90, as follows:
 King George Public School, grades 2, 3 & 4, 1970-76.
 Centennial Public School, grade 4, 1978-80.
 Earl Kitchener Public School, Jr. Kindergarten, 1980-88.

President of Hamilton Teachers' Federation and of
Hamilton Women Teachers' Association, 1988-89.

Primary Consultant, Jr. Kindergarten and Early Identification, 1989-90.
 Tweedsmuir Middle School, grade 6, homeroom, 1990-91.

PROFESSIONAL CONTRIBUTIONS

1. Service on Board Committees:

- a) Race Relations Sub-Committee (Affirmative Action) 1987-88
- b) Committee against Harassment, 1987-89.
- c) System Public Relations Committee, 1988-89.
- d) Calendar Committee, 1988-89.
- e) Accommodation Committee, 1988-90.
- f) Board Relations Committee, (Chair) 1988-90.
- g) External Public Relations Committee, 1989-90.
- h) Teacher Assault Committee, 1990 - .
- i) Review Committee - Educational Assistants, 1989-90.

2. Board Representative to Community Organizations:

- a) Week of the Child Committee (Secretary), 1989-90.
- b) A.A.T.D. (Association of Agencies for the Treatment of Disorders), 1989-90.

3. Curriculum Leadership: Curriculum Review, Development and Implementation

- a) Inservicing of the new Whole Language Document, 1989-90.
- b) Review Team - Curriculum for the Senior Trainable Retarded Students, 1989 - .
- c) Writing Team - Development of Special Education, flyers and modules "Children with Special Needs," 1989.

4. Curriculum Leadership: Workshop presenter.

- a) Parent workshops at Dr. Davey, Centennial, Pauline Johnson and other schools: Toys, Child Development, Kindergarten Programmes, 1989-90.
- b) Mohawk College, Hamilton (Early Childhood Education) "The Early Identification Process," April 1990.
- c) Sir John A. MacDonald Senior School, "Issues '89": "Promoting Positive Inter-racial Relationships," 1989.
- d) Hamilton Elementary School Vice-Principals: "Evaluating Kindergarten Programmes," 1990.
- e) Cross-over Workshops: "Kindergarten Philosophy and Curriculum," 1989.
- f) Educators of the Simcoe County Board of Education: "The Hamilton Junior Kindergarten Programme," May 1990.
- g) Educators from the Waterloo Separate School Board: "The Hamilton Junior Kindergarten Programme," May 1990.
- h) Hosted and arranged school visits for educators from the Wellington, and the Peterborough County Boards of Education, from Rochester, N.Y., and from Northamptonshire, England, 1989.
- i) Presentation to the Board of Trustees: "New Developments in the Kindergarten Programme," 1990.
- j) Co-presenter to Senior Management: "Full-day Kindergarten Programmes," October 1989.

6. In-school leadership:

- a) Surrogate Principal in absence of Principal, 1986-89.
- b) Chair of the Playday Committees, 1984-87.
- c) Discipline-Code Committee, 1987.
- d) Supervisor of Checkers Club, sports clubs, etc., 1984 -.
- e) Parent-liaison Committee, 1985 -.

7. Involvement in Educational Research:

- a) Assisted in a McMaster University research project on the early identification of learning disabilities. Recognized in the Acknowledgments:
 - i) D. Cadman, L. Chambers, et al. Measurement Properties of the Denver Developmental Screening Test, 1980.
 - ii) _____, "The Usefulness of the Denver Developmental Screening Test to Predict Kindergarten Problems in a General Community Population," American Journal of Public Health, 74, No. 10 (October 1984).

8. Leadership in Teachers' Federation:

- a) President of the Hamilton Teachers' Federation, 1988-89
- b) President of the Hamilton Women Teachers' Association, 1988-89.
- c) Chair of the Relations Committee, 1988-89.
- d) Chair of the Grievance Committee, 1988-89.
- e) Economic Policy Committee, 1987-90.

9. Educational activities in the community:

- a) Member of the Autistic Committee (liaison with Chedoke-McMaster Hospital), 1989-90.
- b) McMaster University Medical School, community representative on the Admissions Committee, 1983-85.
- c) Hamilton Home and School Council, teachers' representative, 1987-88, 1989-90.

10. Service on Provincial Committees:

- a) F.W.T.A.O., Early Childhood Education Committee, 1990-.
- b) Committee Chair F.W.T.A.O., Region 2. Early Childhood Education, 1990 -.

Mr. K.E. Avery
City Clerk, City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

REC

DEC

CITY CLERKS

December 10, 1990

To Whom It May Concern:

I wish to be considered for appointment as a Citizen Member to the Arts Advisory Sub-Committee for the City of Hamilton.

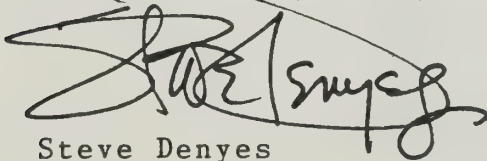
The arts have been my chosen career for the past eight years. I have worked for the Hamilton Philharmonic Orchestra as their Publicity Director and the Stratford Shakespearean Festival as their Graphic Design Coordinator.

Recently, I moved back to my home city of Hamilton to work as Graphic Designer for Theatre Aquarius.

I have more than a passing interest in the city of Hamilton and the quality of life it can offer. I believe I can make a contribution to this city through my varied experience and enthusiasm.

If you require additional information, please do not hesitate to contact me. I would welcome the opportunity to discuss the Arts Advisory Sub-Committee and the Citizen Member.

Thank you very much,



Steve Denyes

14 Lorraine Street
Hamilton, Ontario
L8T 3R7

Office: 522-7815
Residence: 389-4546

QUALIFICATIONS

September 1990 - Present	THEATRE AQUARIUS Graphic Designer
January, 1987 - September, 1990	STRATFORD SHAKESPEAREAN FESTIVAL Graphic Design Coordinator
May, 1982 - December, 1986	HAMILTON PHILHARMONIC ORCHESTRA Publicity Director
Education	Mohawk College of Applied Arts and Technology Advertising - Three Year Programme

ROBERT DOBROWOLSKI
111 LIONSGATE AVE.
HAMILTON, ONTARIO
L9C 6X7

TELEPHONE: (416) 389-2822

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CITY CLERKS

EDUCATION HISTORY

Laura Secord Secondary School
349 Niagara St.,
St. Catharines, Ont.,
L2M 4V9

Secondary School Honor Graduation
Diploma (Grade 13).

McMaster University
1280 Main St. West,
Hamilton, Ont.,
L8S 4L8

Honors Bachelor of Arts
Fine Art Major.

EMPLOYMENT HISTORY

Teacher's Assistant

Instructing summer art classes for children
ranging in ages from four to fourteen.
Position involved setting up for classes and
assisting children to improve their skills in
the various media and techniques.
June 88 - Sept. 88

Reference: Trevor Hodgson
Director of Dundas Valley School
of Art
Telephone: (416) 628-6357

Teacher's Assistant

Instructing second year university students in the area of printmaking. Providing demonstrations of various techniques, safety instruction, and supervising the students' progress.

Sept. 89 - April 90

Reference: Prof. Hugh Galloway
Dept. of Art and Art History
McMaster University
Telephone: (416) 525-9140 Ext. 3082

Artist in the Classroom

Involved with the Artist in the Classroom Program with the Hamilton-Wentworth Roman Catholic Separate School Board. The program involves the providing of demonstrations for high school students in areas of drawing and printmaking application.

Jan. 90 -

Reference: Gaiyle J. Connolly
Visual Arts Consultant
The Arts Centre
Telephone: (416) 525-2930 Ext. 224

MEMBERSHIPS

Vice President of Art and Art History Club
McMaster University
Sept. 88 - April 89

Organizing fund raising events, club picnics, and musical events.

Member of The Art Gallery of Hamilton.

Member of The Hamilton Artists' Inc.

SPECIAL SKILLS

Knowledge of Computer operation.
Fluent in the Polish language.
Graphic art and design experience.
Good typing skills, (45 w/m).

CURRENT ACTIVITIES

Continuing education in part time studies at McMaster University. Focus of studies is the pursuit of a second Bachelor of Arts Degree in Psychology.

I am applying for this appointment to the Arts Advisory Sub-Committee due to my life long interest in the arts. Although the central focus of my ambitions has been in the Visual Arts field, I have a great interest in the wide array of arts and means of expression and enjoyment that are present throughout the community. The community of Hamilton is a diverse one and produces a rich source of artistic expression with the many backgrounds it encompasses.

There are many activities, events, and establishments that involve theatre, music, and arts and crafts all throughout the year. I simply, would like to add my contribution and knowledge to their constant evolution.

RECEIVED

DEC 17 1990

December

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Mr. K. Avery
City Clerk
City Hall
71 Main St. W.
Hamilton, Ont.
L8N 3T4

CITY CLERKS

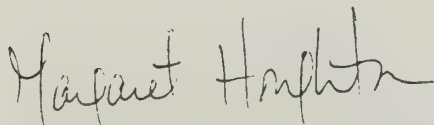
Dear Sir,

I would like to apply for the citizen member position on the Arts Advisory Sub-Committee. I feel that the city is not really fully aware of the strong support locally for the arts and could be using this support base more effectively. Hamilton, historically, has always been a leader in the arts, particularly the performing arts, and this leadership and the base of talent contained in the groups situated in the Hamilton-Wentworth region could be used by the city to far better advantage. The city of Hamilton should be taking a leading position in promoting an artistic community that will continue to reflect great credit upon the city which they serve.

My background is specifically in theatre. I have been involved in community theatre since 1970 when I was involved with the Theatre Arts programme at Mohawk College. Since 1980 I have been an active member of the Players' Guild of Hamilton, Inc. primarily as a backstage worker and as a producer. I have also served on the Board of the Players' Guild as Publicity Chairman, Playreading Chairman, Box Office Chairman and Production Coordinator. I am currently a member of the playreading and workshop committees of the Players' Guild and edit the Guild's newsletter. I will be producing the upcoming production of "Steel Magnolias".

I feel that I could contribute a practical voice concerning the local arts community and its potential.

Yours sincerely,



Margaret Houghton
204-121 Hunter St. W.
Hamilton, Ontario
L8P 1R2
home telephone: 524-0805
work telephone: 529-8111 ext. 302

Mr K.E. Avery, City Clerk
City Hall
71 Main St. W.
Hamilton, Ont.
L8N 3T4

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RECEIVED
DEC 1, 1989

F

Dear Sir

CITY CLERKS

I am writing so that you may consider me as a member of the Arts Advisory Sub-Committee.

My resume of qualifications is a simple one in that I enjoy Art. Not Just Paintings or Sculpture but also Building Design (Old & New) and Landscaping.

My reason to serve on this Committee has two purposes, one to expand my knowledge of Art and two, contribute time and effort to the City of Hamilton.

Given my background of Community Service I know my contribution to Arts in Hamilton will be meaningful.

Thanking you in advance for considering my request

Regards



Tim Kott

Tim Kott
157 Pearl St. S
Apt. 108
Hamilton, Ont.
L8P 3X7
528-6103

Lamin-Art-Gallery

RECEIVED

DEC 10 1990

December 4/90

CITY CLERKS

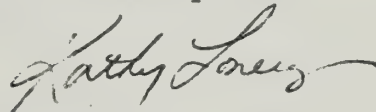
K.E. Avery, City Clerk
City Hall
Hamilton - Ontario

Dear Mr. Avery:

I would like to be considered for appointment to
the Arts Advisory Sub-Committee. I have enclosed
information regarding my qualifications and interests.

I am looking forward to meeting with you and discussing
this position that interests me greatly.

Sincerely,



Kathy Lonergan

encl:

G

On Wheels

FAX COPY

L'amin-Art-Gallery

December 4/90

Joseph Brant Hospital
1230 Northshore Blvd.
Burlington - L7R-4C4

RE: Telephone Conversation of Print & Poster Sale

Dear Shirley:

I Kathy Lonergan have been an Interior Decorator for 10 years and now doing fund raising events for Hospitals all over Ontario

As a member of Pollution Probe, Greenpeace, Amnesty International, Foster Parents Plan, Victims of Violence Society, The Business & Professional Women's Club and Women Who Excel Organization, we at L'amin-Art believe in fund raising for good social causes. I also worked in the Medical Profession as a Pharmacy Technician.

This event consists of approximately 150 fine art posters on display which is quite attractive and portable, requiring space of about 25 by 25 feet with a minimum of 20 by 20 feet in a high traffic area.

We display works of fine art reproductions such as Monet, Picasso and other famous artists, also sports, music and children's prints which all provide entertainment and art appreciation, as well as raising funds for your organization.

L'amin'Art carries approximately 150 prints and posters which are priced attractively between \$5.00 and \$38.00 which is below the retail price. These reproductions are first rate quality, not seconds or blemishes. They cater to every taste and decor and will appeal to all staff.

We donate 20% of our gross sales to the hospitals, also when sales exceed \$1800, we donate a framed picture of your choice to one of your wards.

L'amin-Art will supply all necessary advertising for awareness of our two day event.

Help us help you in raising money for your hospital needs.

With Sincerity,

Kathy Lonergan/Interior Decorator

encl: sample

On Wheels



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H

DEC 17 1990

CITY CLERKS

Hamilton L8N 3M4
544-2753

17 December 1990

Mr. K.E. Avery
City Clerk, City Hall
71 Main Street West
Hamilton, Ontario L8N 3T4

Dear Mr. Avery,

I am interested in serving as a citizen member on the Arts Advisory Sub-Committee for the City of Hamilton. Enclosed please find a copy of my **curriculum vita** and three letters of reference. With my background, education and experience, I am confident that I can make a valuable contribution to our city by serving on this sub-committee.

This past year I have served as Artistic Director for Theatre Terra Nova. I played a significant part in our theatre's successful proposal to the City of Hamilton for an interest-free loan which enabled us to purchase our own building this past fall. During my tenure as Artistic Director, Terra Nova has risen in prominence both locally and elsewhere in the country, and we have attracted a great deal of recognition to the city for its support of our company. I am very proud of our mandate to emphasize new and local material and talent in our productions.

In the past few years, I have also been active in local schools as an Artist-In-The-Classroom. In this capacity I have worked both with educators and artists from other disciplines to enrich the artistic sensibilities of Hamilton's young people. I have a commitment to promoting the arts among our youth. My aim, however, is directed not just at developing local talent, but also at developing a broader appreciation for art and culture.

As a member of the city's Arts Advisory Sub-Committee, I hope to raise community awareness of the vibrant artistic activity that abounds in Hamilton, while also striving to facilitate further artistic endeavours. And my commitment to the youth of our city will help us to foster tomorrow's artists and audiences, thereby ensuring a healthy, flourishing artistic and cultural future for Hamilton.

Thank you for your consideration. If you require further information, please do not hesitate to contact me at home or at the office.

Sincerely,

Christopher McHarge
Artistic Director

CHRISTOPHER PAUL MCHARGE

Theatre Terra Nova
177 Sherman Avenue North
Hamilton, Ontario
Canada L8L 6M8
(416) 544-2733
(416) 544-7766

24 Burns Place
Hamilton, Ontario
Canada L8V 1N7
(416) 383-2413

EDUCATION:

Ph.D. (Candidate), Graduate Centre for Study of Drama, University of Toronto, 1988-continuing. Theatre History, Criticism, Canadian Drama, Directing

M.A., Department of Drama, University of Calgary, 1988. Dramatic Literature, Criticism, and Theatre History

B.A., (Joint Honours), University of Waterloo, 1984. Double Major: Drama and English

EMPLOYMENT (Selective):

Sessional Instructor. September 1989-continuing
Department of English, University of Guelph
Guelph, Ontario

Undergraduate courses: **Literature and the Modern World:** Introduction to modern literature and a variety of critical approaches to the study of literature; exploring the political, social, philosophical, and aesthetic issues that have shaped the production and reception of literature written in English in the modern world; **Practical Criticism -- Poetry:** An examination of the basic elements of the poet's craft, showing how a poem can be illuminated by an awareness of changing historical factors and different critical approaches.

EMPLOYMENT (Selective):

Artistic Director. November 1989-continuing

Theatre Terra Nova

Hamilton, Ontario

Artistic Responsibilities: To select a season of six Canadian plays which will attract an audience, achieve critical acclaim and serve the company's mandate to produce exclusively Canadian theatre with an emphasis on new and local material and talent. To direct a minimum of four productions. To select and hire all artistic personnel, including actors, directors, designers and technical staff. To oversee all aspects of production.

Administrative Responsibilities: To oversee all aspects of the theatre's operations. To work closely with the General Manager to forecast and maintain realistic budgets, to coordinate publicity, marketing and fundraising endeavours. To prepare grant applications. To attend board meeting and to keep the Board of Directors informed of all aspects of the theatre's operation, both administrative and artistic.

Part-Time Instructor. September 1990-May 1990

Faculty of Continuing Education, Mohawk College

Hamilton, Ontario

General Interest course: **Mixology:** Introduction to Professional Bartending covering recipes, procedures, inventory, administration and management, as well as an understanding of the law; this course is intended to provide the skills necessary to attain employment in the beverage service industry.

Artist In The Classroom. October 1988-continuing

Arts Centre

Hamilton-Wentworth Roman Catholic School Board

Hamilton, Ontario

Elementary (All Levels): **Creative Drama:** Concentration; Awareness; Improvisation; Movement. (Visiting artist to area schools.)

EMPLOYMENT (Selective):

Graduate Teaching Assistant. September 1989-April 1990

Department of English, University of Toronto
Toronto, Ontario

Undergraduate course: Modern Drama: A survey of modern drama, designed to explore the many aims, moods, techniques, experiments and influences which have shaped drama in the twentieth century.

Drama Instructor. November 1987-June 1988

St. Thomas Aquinas School for the Arts
Hamilton, Ontario

Elementary Junior Level: Creative Drama: Awareness and Relaxation; Mindscaping; Improvisation; Scene-Building.

Sessional Instructor. June 1986-August 1986 (limited-term contract)

Department of Drama, University of Guelph
Guelph, Ontario

Undergraduate course: Canadian Drama: Study of the History and Development of Canadian Drama, with special emphasis on plays written in the last twenty years.

Graduate Teaching Assistant. September 1984-April 1986.

Department of Drama, University of Calgary
Calgary, Alberta

Undergraduate course: Introduction to Drama: Interpretation and Study of Dramatic Genres; Methods of Play Analysis; Principles of Research; Fundamentals of Writing Dramatic Critiques and Theatre Research Papers (Tutorial Leader and Lecturer).

ARTISTIC WORK (Selective):

Artistic Director, Theatre Terra Nova, Hamilton, Ontario, November 1989-continuing

Director, Unexpected Moves, Edinburgh Fringe Festival, Edinburgh, Scotland, August 1991

Director, Heyday (World Premiere), Sherman Playhouse, Theatre Terra Nova, Hamilton, Ontario, May 1991

Director, Duo for Obstinate Voices (English Premiere), Sherman Playhouse, Theatre Terra Nova, Hamilton, Ontario, April 1991

ARTISTIC WORK (Selective):

- Assistant Director, Of the Fields, Lately, directed by Bill Glassco, Canadian Stage Company, Toronto, Ontario, March 1991
- Director, The Chinese Man Said Goodbye (Ontario Premiere), Sherman Playhouse, Theatre Terra Nova, Hamilton, Ontario, January 1991
- Director, The Art of War, Sherman Playhouse, Theatre Terra Nova, Hamilton, Ontario, November 1990
- Director, Unexpected Moves, Dundurn Theatre Centre, Theatre Terra Nova, Hamilton, Ontario, March 1990
- Director, Salt-Water Moon, Dundurn Theatre Centre, Theatre Terra Nova, Hamilton, Ontario, January-February 1990
- Director, The Real Thing, Robert Gill Theatre, Graduate Centre for Study of Drama, University of Toronto, October 1989.
- Director, Salt-Water Moon, Dundurn Theatre Centre, Cathedral Stage Company, Hamilton, Ontario, May 1989.
- Stage Manager, Virginia, directed by Paula Sperdakos, Robert Gill Theatre, University of Toronto, Toronto, Ontario, February 1989.
- Assistant Director, "It's Just Me," directed by John Harkin, Hamilton Place, Hamilton, Ontario, May 1988
- Artistic Director, "Nickel & Dime Collective," Department of Drama, University of Calgary, September 1985-April 1986
- Dramaturge and Assistant Director, The Trojan Women, directed by Joyce Doolittle, Reeve Theatre, University of Calgary, March 1985
- Director, Pinter's Review Sketches, Reeve Secondary Theatre, University of Calgary, October 1984
- Assistant Director, Doctor Faustus, directed by C. Douglas Abel, Humanities Theatre, University of Waterloo, March 1984
- Horse Courser, Envy and Devil, Doctor Faustus, directed by C. Douglas Abel, Humanities Theatre, University of Waterloo, March 1984
- Munchkin, Jitterbug and First General of the Ozian Army, The Wizard of Oz, directed by Michael Fletcher, Humanities Theatre, University of Waterloo, November 1983

ARTISTIC WORK (Selective):

Birdboot, The Real Inspector Hound, directed by Diane Kingstone,
Theatre of the Arts, University of Waterloo, October 1981

Stage Manager, The Bacchae, directed by William R. Chadwick, Theatre
of the Arts, University of Waterloo, November 1981

Fat, Out at Sea, directed by Wojtek Koslinski, Studio Theatre,
University of Waterloo, October 1981

Gupta (an East Indian), Indian Wants the Bronx, directed by Jake
Roberts, Centennial Theatre, Bishop's University, November 1980

Co-ordinator and Director, "Harmony," a touring mime troupe for
elementary schools in southern Ontario, January 1980-June 1980

Mr. Frank, The Diary of Anne Frank, directed by T. Sheehan, Cathedral
High School, Hamilton, Ontario, May 1980

Charlie Brown, You're a Good Man, Charlie Brown, directed by Janice
Powell, St. Jean de Brebeuf High School, Hamilton, Ontario,
December 1979

Eddie, The Sunshine Boys, directed by John Duval, Manatee Theatre,
Bradenton, Florida, January 1979

GRANTS, SCHOLARSHIPS, FELLOWSHIPS, AND ASSISTANTSHIPS:

Graduate Assistantship (Teaching), University of Toronto, September
1989-April 1990

Graduate Fellowship (U of T Open), University of Toronto, September
1988-August 1989

Graduate Assistantship (Research), University of Calgary, May 1986-
August 1986

Thesis Research Grant, University of Calgary, May 1985-May 1986

PAPERS AND INVITED GUEST LECTURES:

- "Page To Stage: The Relationship Between Text and Performance." Lecture delivered to the senior English students, Cathedral High School, Hamilton, Ontario, 16 February 1989
- "Something Old, Something New: Understanding Iago's Place in Othello According to Theatrical Conventions of Villainy." Lecture delivered to the senior English summer school students, St. Thomas More High School, Hamilton, Ontario, 22 July 1988
- "Shakespeare's Stage." Lecture delivered to the senior English summer school students, St. Thomas More High School, Hamilton, Ontario, 21 July 1988
- "Peters Handke and Weiss: Post-Modernism and the Theatre." Lecture delivered to the senior Dramatic Literature/Criticism students, University of Calgary, 27 March 1986
- Organized and Coordinated the "Drama Masters Colloquium" at the University of Calgary, 13 March 1986
- "The Magic of Realism: David French's Of the Fields, Lately." Paper delivered to the Drama Masters Colloquium, University of Calgary, 13 March 1986
- "The Lyrical Composition of David French's Salt-Water Moon." A series of lectures delivered to the Canadian Drama students, University of Calgary, 10-12 March 1986

COMMITTEE WORK AND MEMBERSHIPS:

- Member, Canadian Actors' Equity Association, January 1990-continuing
- Member of the Board of Directors, Theatre Terra Nova, Hamilton, Ontario, April 1989-November 1989
- Department Representative, Graduate Representative Council, University of Calgary, September 1985-May 1986
- Graduate Students' Representative for regular faculty meetings of the Department of Drama, University of Calgary, September 1984-May 1986
- Member, Association for Canadian Theatre History/Association D'Histoire Du Theatre Au Canada, 1984-continuing

MCHARGE/...7

REFERENCES:

Additional letters of reference are available from the following people upon request.

Mr. Kevin Land
Playwright/Director
202-260 Main Street West
Hamilton, Ontario
L8P 1J6
(416) 527-5912

Mr. Peter Mandia
Artistic and Executive Director
Theatre Aquarius
255 West Avenue North
Hamilton, Ontario
Canada L8L 5C8
(416) 522-7815

Dr. Robert B. Moore
Department of Drama
University of Calgary
Calgary, Alberta
Canada T2N 1N4
(403) 220-6675

December 11, 1990.

Chair/Présidente
Nalini Stewart

Executive Director/
Directeur général
Norman B. Walford

TO WHOM IT MAY CONCERN:

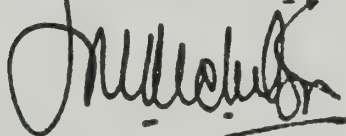
In my capacity as Associate Theatre Officer with the Ontario Arts Council, I have known Chris McHarge since he became Artistic Director of Theatre Terra Nova a year ago. Since that time Mr. McHarge has consistently impressed me: he is obviously very committed to the company and its place in and service to the residents of Hamilton. His unstinting involvement and success in the acquisition and renovation of a new theatre space for Theatre Terra Nova is evidence of his intelligence and ability to lead the company into a bright future.

Artistically, Mr. McHarge has demonstrated his talent as a director more than once in the plays I have seen at Terra Nova, the most recent being WRITING WITH OUR FEET by Dave Carley. As Artistic Director of Terra Nova, he shows strong capability as well as a clear vision and understanding of his role, both artistically and administratively. Mr. McHarge also demonstrates his sense of community through engaging with the larger theatre community in the Province, and indeed the country.

I believe Mr. McHarge would be a valuable asset to the Arts Advisory Committee in the City of Hamilton: he will add a perspective and vision which will speak to the growing population of young artists of your city, as well as to their audiences. This will provide a healthy balance in the continuing cultural growth and development of Hamilton.

If you require any further comment, please do not hesitate to contact me at the telephone number listed below.

Yours sincerely,



Jan McIntyre
Associate Theatre Officer

/jm

• Shawn Selway
444 Mary Street
Hamilton, Ontario
L8L 4W9

Keith Avery
City Clerk
City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 3T4

re: citizen appointees to Arts Advisory Sub-Committee

Dec. 14, 1990

To Whom It May Concern:

I am writing in support of Mr. Christopher McHarge's application to become a citizen appointee to the Arts Advisory Sub-Committee.

While a member of the board of directors of Theatre Terra Nova, I worked closely with Mr. McHarge in his capacity as Artistic Director of the Theatre. He is, in my experience, unfailingly capable and enthusiastic in carrying out any task which becomes his responsibility. His broad background in theatre, both as a practising artist and as a university lecturer in the subject, as well as his wide range of acquaintances within the theatre community both here and elsewhere in the province, make him an excellent candidate to voice the theatre community's perspective on matters which may come before your committee.

Sincerely



Shawn Selway

McHUGH, MOWAT, WHITMORE

BARRISTERS, SOLICITORS, NOTARIES

MICHAEL J. MCHUGH, B.A., LL.B.
BRUCE A. MOWAT, B.A., LL.B.
ROBERT S. WHITMORE, B.A., LL.B.
PATRICIA M. YATES-MCSHANE, M.A., LL.B.

337 QUEENSTON ROAD
HAMILTON, ONTARIO
L8K 1H7

TELEPHONE (416) 549-4676
FAX (416) 549-5819

6 December 1990

TO WHOM IT MAY CONCERN:

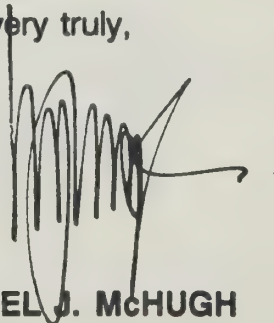
RE; CHRISTOPHER McHARGE

Mr. Chris McHarge has requested that I provide a brief letter of reference and I am very pleased to do so. I have known and have dealt with Chris over the last year or so in my capacity as Lawyer for Theatre Terra Nova and his capacity as Artistic Director for Theatre Terra Nova.

In my experience with him, Chris has carried out his functions and duties with competence and integrity. I highly recommend Chris to any committee for the Arts/Culture which is considering Chris as a participant.

I welcome any further enquiry which any recipient of this letter may wish to make with me.

Yours very truly,

A handwritten signature in black ink, appearing to read 'Michael J. McHugh', with a long horizontal stroke extending to the right.

MJM/lid

MICHAEL J. MCHUGH

Rigby
Trade
Limited

RECEIVED

DEC 14 1990

CITY CLERKS

74 gec
hamilt.
car.
tel:

telex: 528-4618
fax: (416) 528-4618

I

December 13, 1990

Mr. K. E. Avery
City Clerk
City Hall
71 Main Street West
L8N 3T4

Re: Arts Advisory Sub-Committee

Dear Sir,

It was recently brought to my attention that the City of Hamilton is considering the appointment of a citizen member to the Arts Advisory Sub-Committee. I would like to be considered for the appointment.

I have an art and architectural history background and presently operate a business that deals with imported art and handcrafted items from the developing world as well as representing local artists.

I am presently serving on LACAC, but wondered if a cross-committee liaison person would be of interest.

I draw your attention to the fact that I am a woman, and as a direct descendant of Robert Land and the original settlement stock of this city, I assume I am also from an ethnic minority!

I would be pleased to serve the City of Hamilton.

Yours Sincerely


M. Jane Rigby

RECEIVED

DEC 17 1990

CITY CLERKS

Andy Skrypniak
18 San Antonio I
Hamilton, Ontar.
L9C 5N1
Home 387-5358
Work 527-9001
or 528-2458

December 17, 1990

Mr. K.E. Avery
City Clerk, City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Re: Position on Hamilton Arts Advisory Sub-Committee

Please accept this letter as my application to be a member of the Arts Advisory Sub-Committee. I have been involved for many years with a youth group organization holding the position of President, locally, provincially and now nationally. As my time is closing with this organization I am seeking new avenues.

Both myself and my wife live in the City of Hamilton and I would like to start working with a committee representing the City. This would enable me to broaden my volunteer experience and to assist in the growth of our community.

I have recently worked with a committee for the City, that being the committee for the International Childrens Games. I found this involvement to be very rewarding because I felt that I contributed something to our community. The fact that it was an international representation was even more gratifying.

My past volunteer experience along with my organizational skills, would permit me to be an asset to this committee. Once again please accept this as my candidacy for a position on the Arts Advisory Sub-Committee.

Yours truly,


Andy Skrypniak

CURRICULUM VITAE

NAME: Andy Skrypniak

ADDRESS: 18 San Antonio Drive
Hamilton, Ontario
L9C 5N1

DATE OF BIRTH: December 23, 1963

EDUCATION:

1981-Dundas Parkside Highschool

1985-Mohawk College-Law and Security Administration

PROFESSIONAL EXPERIENCE:

1985-1986-Ministry of Correctional Services, Hamilton

1986-1990-Mac's Convenience Store Operator

1989-present-Sunys Petroleum Station Operator-2 locations
198 Barton Street West and 373 Wentworth Street North

ASSOCIATIONS:

1986-present-member of the Ukrainian Professional and Business Club of Hamilton

VOLUNTEER WORK:

Canadian Ukrainian Orthodox Youth Association 1984 to present
Positions held: National President 1989 to present
Eastern Canada President 1985 & 1986
Hamilton President 1984

National President-I coordinate activities between 35 branches from coast to coast, as well as chair international projects which include the United States and Brazil.

Eastern Canada President-responsibilities included; regional conference planning, skills development workshops and organizing new branches.

Hamilton President-responsibilities dealt with the participation of local meetings and organizing functions.

Mountview Neighbourhood Park Executive 1990 to present
Position held: Executive member

Responsible for the Mountview neighbourhood park redevelopment project, which involves, community fundraising and planning for a new play structure.

Page 2

St. Vladimir's Ukrainian Orthodox Church 1984 and 1990

Position held: 1984-Assistant financial secretary
1990-Board member

Executive's responsibilities are the general operating of the church, school, residence and camp facilities for a 400 family member congregation.

Ukrainian Self Reliance League 1989 to 1990

Position held: National Vice-President

Responsible to be in attendance at bi-monthly meetings in Saskatoon to coordinate the activities of the men's and women's associations in conjunction with the youth association.

International School Childrens Games (U.S.S.R.) Hamilton Delegation

Position held: Committee member

The Committee organized a group of 24 student athletes and 16 adults to travel to the U.S.S.R. to compete in the international childrens games. I acted as interpreter and liason between Hamilton and Uzhorod and I was also active in fundraising, youth supervision, hospitality and protocol.

Ukrainian Canadian Congress 1987

Position held: Cultural Coordinator

Responsible for organizing activities which involved all Ukrainian organizations in the City. More specifically, independence day ceremonies, concerts and commemorative banquets.

Yaseny Youth Choir and Ensemble 1985 to 1987

Position held: 1985-Founder
1986 and 1987-Administrator

Founded a travelling choir and ensemble to perform at community festivals and events. Also, I organized all the members, hired conductors and booked engagements.

FAMILY:

Married to Lorissa Skrypniak (nee Festeryga), a Planner for the Town of Ancaster.

RECEIVED

DEC 10 1990

December 6, 1990

CITY CLERKS

Mr. K. E. Avery
City Clerk
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

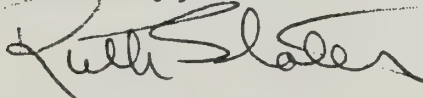
Dear Mr. Avery:

I am writing in response to the notice in the Hamilton Spectator of November 29, 1990 regarding an appointment to the Arts Advisory Sub-Committee.

As chairman of the Marketing sub-committee of the original Arts Task Force, I am very concerned about the implementation of the recommendations that were submitted, and feel that I could contribute to the Arts Advisory Sub-Committee. In addition, I have been involved in the arts community in Hamilton, both as a volunteer and a professional for the past twenty-five years. The organizations with which I have been a part include the original Hamilton Opera Company, Opera Hamilton, the Hamilton Philharmonic Orchestra and Theatre Aquarius.

I would be pleased to meet with you at a convenient time to discuss a possible appointment.

Sincerely,



Ruth Slater
Director of Marketing and Development

K

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HAMILTON, ONTARIO
L8L 5C8
BOX OFFICE
416-522-7529
ADMINISTRATION
416-522-7815
FAX 416-522-7865



Theatre
Aquarius

RECEIVED

DEC - 5 1990

CITY CLERKS

Mr. K. E. Avery - City Clerk
City Hall, 71 Main St. W.
Hamilton, LSN-3T4

663 King
Hamilton
LSN-1E

416-521-1875.

L

Dec. 4, 1990.

Re Arts Advisory Sub-Committee:

Dear Mr. Avery:

This letter is my application for a position with the Parks & Recreation Committee on the Arts Advisory Sub-Committee.

The enclosed résumé will give you all the pertinent facts about me and my past record as a volunteer. The attached résumé indicate my capabilities.

Your reply, with time and place for a personal interview, will be greatly appreciated.

Yours very truly,
Marlene Thomas

PERSONAL RESUME

MARLENE THOMAS

663 KING STREET EAST

HAMILTON, Ontario

L8N - 1E5

(416) 521 -1875

CAREER OBJECTIVE:

I wish to be the best in my field, and prove that I am a successful organizer of daily activities whatever they may be. Recognizing this goal I must enjoy my work; and have my clients/ customers and or employees enjoy my services and my directions.

PERSONAL HISTORY:

Have 2 children; 1 girl and 1 boy.

I was born on Tuesday March 13, 1953 in the Commonwealth of DOMINICA.

Immigrated to Hamilton, Canada in 1974.

EDUCATION:

At the Convent High School in the Commonwealth of Dominica. I successfully completed my G.C.E. levels (equivalent to a University Degree); majoring in social sciences, English and Humanities.

Throughout my employment years I have successfully completed various credit courses through Mohawk College; as a part time student; some of my credit being in Psychology, Sociology, Transactional Analysis, "Speed Reading"/English, Biology etc.

WORK EXPERIENCE:

Before immigrating to Canada I was an Elementary School Teacher, and taught Kindergarten to grade 12.

1974 -1979 - Nurse Aide for different agencies.

Duties involved taking care of geriatric patients in a hospital setting or private homes.

1980 - 1985 - Sales Manager for Tupperware Canada.
Duties involved managing a sales force of
30 dealers,

1986 - 1989 - Executive Assistant/Outreach Co-ordinator
for 'THEATRE IN THE ROUGH'.
Duties involved organizing Race Relations
programmes with the Executive Director and
staff in the form of (T.I.E.) theatre in education
for the private and public sector i.e., schools,
communities, churches etc. across Canada;
working on funding applications, organizing
problem-solving workshops for companies, schools,
community groups.

1989 - present - Race Relations/Community Outreach Co-Ordinator
Self-Employed. Duties involve working with
different community, and private sector in
co-ordinating different projects on racial/
hamonious understanding.

Independent Distributor for Matol Botanical
whose head office is in Montreal.

I have handled all aspects of personnel hiring and training.
My enterpreneurial background has taught me the necessity
of perserverance which is the Key to Sucess.

EXTRA CURRICULR ACTIVITIES:

President of the Commonwealth of Dominica Association of
Hamilton.

Member of the City of Hamilton Mayor's Race Relations Committee

Member of the Hamilton Status of Women

Member of the Hamilton Social Planning and Research Council

Member of the Hamilton Heritage and Folk Arts Council

Member of the Hamilton/Wentworth Steeing Committee

Member of the Cari-Can Committee.

I enjoy being involved in the community; volunteering my
time and expertise wherever possible and when time permits;
As I have a lot of tolerance and understanding of people.

REFERENCES:

His Worship Mayor Robert Morrow
Mayor of Hamilton
71 Main St. West
City Hall, Hamilton
L8P - 1H4

Rev. J. Henderson Nurre
St. Paul's Ecumenical Church
109 Smith Ave.
Hamilton, Ont.
L8L - 5P2

Mr. Steve Barrs
Hamilton Board of Education
100 Main St. West
Hamilton, Ont.
L8N - 3L1

Magdelene Garrish
593 Stonechurch R. West
Hamilton, Ont.
L9B - 1A5



RECEIV

DEC 18 1990

CITY CLERKS

M

December 14, 1990

Mr. Keith Avery
City Clerk
City Hall
71 Main St. E.
Hamilton, Ont.

Dear Mr. Avery,

This is my letter of application for the position advertised for the Arts Advisory Sub-Committee. I am owner and Artistic Director of the Hamilton Ballet School. Prior to moving my school to Hamilton three years ago I ran a ballet school in Burlington for five years.

My career in ballet originated in Poland, where I was trained at the Polish National Ballet School. Upon graduation, I was accepted to the Polish National Ballet Company, for whom I danced several years as solo dancer.

My motive in applying for this position is to foster the arts in Hamilton at all levels, although naturally I am particularly interested in the art of dance. I strongly believe that it is possible to develop ballet to the same magnitude that music has been developed in Hamilton.

Sincerely,

Vitek Wincza
Artistic Director

387 York Rd.,
Dundas, Ont.,
L9H 5N1

December 13, 1990

RE

N

K.E. Avery, City Clerk,
City Hall,
71 Main Street West,
Hamilton, Ont.

Dear Sir:

I would like to submit my name for consideration for the City of Hamilton Arts Advisory Sub-Committee. Please find both my Art Resume and my Business Resume for your information.

As you will see, I have both a solid and respected Art career, and strong administrative and communication skills. I have several years experience in volunteer, committee work; at the Royal Botanical Gardens, with the Dundas L.A.C.A.C., and as a member of a Citizen's Advisory Committee for the Ontario Ministry of Municipal Affairs. I will bring the same enthusiasm and dedication to the Arts Advisory Sub-Committee as to each commitment I make. I am deeply interested in the many facets of the Arts, and having resided in Hamilton and Dundas since 1968, I have a good understanding of the depth and diversity of our Art community. I will bring a well-informed and reasoned point of view and look forward to participating fully in the challenges that face the committee.

Thank you for your consideration,

Sincerely,

Brenda Spink

BRENDA ZAREK

387 York Road,
Dundas, Ontario
L9H 5N1
(416) 628-4156

SOLO EXHIBITIONS

- | | |
|-------------|---|
| 1990 | Atavistic Architecture, The Carnegie Gallery, Dundas
University of Toronto, Erindale Campus, Mississauga |
| 1987 | Royal Botanical Gardens, Burlington |
| 1984 | Some Like It Hot, Mohawk College Art Gallery, Hamilton |
| 1983 & 1984 | Hamilton Public Library, Hamilton |

SELECTED INVITATIONAL EXHIBITIONS

- | | |
|------|---|
| 1990 | Mountains and Monoliths, Grimsby Public Art Gallery, Grimsby |
| 1990 | Sculptor's Society of Canada, John B. Aird Gallery, Toronto |
| 1989 | Small Works, Ontario Society of Artists Gallery, Toronto
Impression - Expression, Joseph C. Carrier Gallery, Toronto |
| 1988 | O.S.A. Members Anniv. Exhib., John B. Aird Gallery, Toronto |
| 1986 | Conjunctions in Light, Spectator Gallery, Hamilton (2 person) |
| 1985 | Fireworks, Calgary |
| 1984 | Glass is Sculpture, Wells Gallery, Ottawa
Glass, Merton Gallery, Toronto
Toronto Collects Glass, The Craft Gallery, Toronto |

SELECTED GROUP EXHIBITIONS

- | | |
|---------|--|
| 1989 | Gallery Lynda Greenberg, Ottawa
Vitrix, Royal Canadian Academy of Arts Gallery, Toronto |
| 1988 | Magma, John B. Aird Gallery, Toronto
Fireworks Gallery, Calgary |
| 1987 | McMaster University Centennial Alumni Exhibition, Hamilton
Image '87, John B. Aird Gallery, Toronto |
| 1986-87 | 6x6x6, Cartwright Gallery, Vancouver
Grand Forks Art Gallery, Grand Forks, B.C.
Beaver House Gallery, Edmonton, Alberta
Uncommon Objects Gallery, Harbourfront, Toronto |
| 1986 | New Horizons '86, Harbourfront, Toronto |
| 1985 | Art in the Valley, Carnegie Gallery, Dundas
Nickel Arts Museum, U. of Calgary, Calgary
Visual Arts Centre of Newcastle, Bowmanville |
| 1984 | Cartwright Gallery, Vancouver
Image '84, Art Gallery of Hamilton, Hamilton
Night Glass, Neo Faber Gallery, Toronto |

COLLECTIONS

Esso Resources, Ltd., Calgary
Tele globe Canada Ltd., Montreal
Crownx Inc., Toronto
Imperial Oil Ltd., Toronto
Mohawk College, Hamilton
Private Collections in Canada and the U.S.A.

MEDIA COLLECTIONS

Crownx Inc., Toronto
Corning Museum of Glass, Corning, N.Y.
Hamilton and Region Arts Council, Hamilton
Glass Art Association, Toronto

PRINT BIBLIOGRAPHY

Hamilton Mountain News, Oct 23, 1985
McMaster Times, Spring, 1986
Hamilton Spectator, August 23, 1986
Burlington Post, August 24, 1986
Stoney Creek News, April 8, 1987
Dundas Star Journal, April 15, 1987
The Spectator, May 16, 1987
Pappus, Spring, 1987
Contact, Feb. 6, 1987.
Contact, May 1, 1987
McMaster Times, Fall 1987

INVITED SPEAKER

1984	Women's World, Hamilton Convention Centre, Hamilton
1983	Visions: Art in Canada, Hamilton

ASSOCIATIONS

Sculptor's Society of Canada
Ontario Society of Artists
Ontario Crafts Council
International Sculpture Centre, Washington, D.C.

EDUCATION

1980-'83	Ontario College of Art, A.O.C.A.
1981-'82	Sheridan College Summer Programs Advanced Glass Blowing, Glass Casting
1968-'72	McMaster University, B.A. Hons. (English)

Brenda Zarek
387 York Road,
Dundas, Ont.,
L9H 5N1
(416 - 628-4156)

Employment History

1983-1990

Self-employed artist.

Designed and produced one-of-a-kind glass and stone sculpture for show and sale through public and commercial galleries in Canada and the United States. Organizational and curatorial work for one and two person shows, including documentation, invitation design, and successful grant applications. Work purchased by private and corporate collectors in Canada, the United States and England. Elected member of the Ontario Society of Artists and the Canadian Sculptors' Society. Invited Speaker, Art in Canada and Women's World, and Visiting Artist, University of Toronto. Work reviewed in a wide variety of publications.

Feb. 1976-Aug. 1980

Canada Employment and Immigration Commission. Hamilton, Ont.

Employment Counsellor. Interviewed clients to identify employment history, skills and needs, and to assist them to achieve job ready status. Referred clients for testing and/or outside diagnostic services. Interpreted test results and/or specialists' reports. Reviewed and analyzed with client, information gathered during interviews gained as a result of tests and/or diagnostic reports. Provided occupational and other labour market information needed by the client for vocational orientation, such as nature of occupations, professional requirements and vocational guidance material. Developed, with the client, a plan of action to facilitate entry or re-entry into the labour force. Assisted client in the implementation of the plan and undertook follow-up activities. Approved financial assistance for retraining or relocation where appropriate. Designed and implemented training programme for Reception/Enquiry Clerks, a newly created position.

Conducted group Orientation sessions for incoming clients. Liaised with agencies, such as Vocational Rehabilitation, the Hearing Society, P.A.T.H., Workers' Compensation, on behalf of special needs clients. Specific responsibility for special needs clients in the Hamilton Mountain office from 1978-1980. Member of the Advisory Board of the Basic Job Readiness Training Programme.

1974-1975

Telaccount Ltd., Burlington, Ont.

Training Representative. In-class and on-site training of clients in the use and management of computerized accounting systems. Development of training materials. Required extensive travel in Southern Ontario and minimal supervision. Worked with various levels of staff, from managers to bookkeepers.

1973-1974 Craig Agency, Hamilton, Ont.
Employment Consultant, commercial employment agency.
Interviewed, evaluated, marketed and secured employment for
clients in a variety of occupational areas.

1972-1973 Unemployment Insurance Commission, Hamilton, Ont.
Adjudication Officer. Determination of eligibility of contentious
claims.

Education

1980-1983 Ontario College of Art, 100 McCaul Street, Toronto, Ont.
Department of Design. Graduated, Associate of the Ontario
College of Art, 1983.

1968-1972 McMaster University, Hamilton, Ont.
B.A. (Honours) English.

Additional Background

Familiarity with operation of IBM PC and wide experience on
MacIntosh Plus computers (word processing and desk top
publishing). Strong organizational, written and verbal
communication skills. Proven ability to initiate and develop
concepts, and plan and implement projects.

Elected member of McMaster University Alumni Gallery.

Sculpture in the collections of Imperial Oil Ltd., Esso Resources Ltd.,
Crownx Inc., Mohawk College and private collectors in Canada, the
United States and England.

Leisure Activities

Volunteer with Royal Botanical Gardens, (produced RBG Auxiliary
Annual Report), member of the McMaster University Choir Alumni
Committee, gardening, music and gourmet cooking.

References

Supplied upon request.

RECEIVED

DEC 17 1990

CITY CLERKS

Arthur O. Zemitis
Member of Mayor's
Committee, Hamilt

205 Hunter St. W.
Hamilton, On. L8P 1R8

Tel 529- 5552

December 14, 1990

Mr. K. E. Avery, City Clerk,
City Hall, 71 Main St. West
Hamilton, On. L8N 3T4

Dear Sir:

I wish to apply for the vacancy on the Arts Advisory Subcommittee, as advertised by the Mayor's Race Relations Committee.

Reason for my application: I have general interest in art-work, especially in painting and sculpture. I have acquaintance with Baltic painters and graphists.

In the last six years I am confined to my wheelchair because of my impaired leg condition.

Sincerely,

A. Zemitis
A. O. Zemitis, Hamilton.

Arthur O. Zemitis B. A.
Member of Mayor's Race Rel.
Committee, Hamilton.

205 Hunter St. W. Apt. 807
Hamilton, On. L8P 1R8

Tel 529- 5552

December 14, 1990

Mr. K. E. Avery, City Clerk,
City Hall, 71 Main St. West
Hamilton, On. L8N 3T4

RESUME:

Arthur O. Zemitis: Born September 6, 1912 in Riga, Latvia.

1. . Candidate of Medicine, 1947 - Karolinska Institutet, Stokholm, Sverige.
2. . Engineer in Chemical Technology & Microbiology, 1950 - Gothenburg Techniska Institutet, Sverige.
3. . Bachelor of Arts, 1981 McMaster University, Canada.

Free Lance writer in The Hamilton Spectator and Latvian Times.

Editor of T. T. ALTERNATIVES, Baltic bi-monthly, Hamilton.

Spoken: Latvian, English, Swedish, German, Russian.

The Baltic Memorial Plaque at Hamilton city hall in the second floor lobby was made according to my design.

5ca)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 January 16

REPORT TO: Mrs. Lynn Dale, Secretary
Parks and Recreation Committee

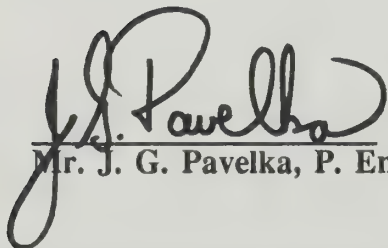
FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Pier 4 Park Redevelopment

RECOMMENDATION:

- a) That the Pier 4 Park Redevelopment and Boat Launch Concept Plan, Schedule 'A', be endorsed such that this concept plan may proceed to an open house meeting to receive public input to finalize the plan.
- b) That the Public Works Department be authorized to pursue a cost sharing agreement with the Ministry of the Environment for the development of Pier 4 Park, as a portion of the previous Provincial commitment to provide funding for the development of Hamilton's Waterfront.
- c) That the Director of Property and the City Solicitor be authorized to amend the terms of lease agreements between the City of Hamilton and the Hamilton Bay Sailing Club, Macassa Bay Yacht Club and MacDonald Marine Services such that length of lease terms be increased from 1 year to 3 years and further, to relocate the Hamilton Bay Sailing Club site as per the Pier 4 Park Concept Plan, Schedule 'A'.
- d) That in subsequent Waterfront Development planning, City staff be authorized to seek input from those sources which have a demonstrated positive interest in the development of Hamilton's Civic Waterfront lands. These sources shall include but not be limited to the following:

Citizens of Hamilton
Golden Horseshoe Outdoors Club
Great Lakes, Remedial Action Plan, Local Stakeholders
Hamilton Bay Sailing Club
Hamilton Boy Scouts
Hamilton Harbour Commission
Leander Boat Club
Macassa Bay Yacht Club
MacDonald's Marine Services



Mr. J. G. Pavelka, P. Eng.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The development programme for Pier 4 Park is based upon a funding structure categorized under the following headings:

1. Approved 1990 Capital Budget - Boat Launch Ramp

There is \$90,000. available now for the construction of a public boat launch ramp. These funds were approved in 1990 and at the direction of Council on 1990 February 28, construction of this facility was scheduled for the spring of 1991. This scheduling has allowed for a comprehensive study of Pier 4 Park to determine the optimum location for the launch ramp.

The Public Works Department is prepared to implement the boat launch in the spring of 1991.

2. 1991 Capital Budget - Pier 4 Park Development

A \$1,000,000. funding request has been forwarded in the 1991 Capital Budget for the development of Pier 4 Park.

The Public Works Department is prepared to initiate development of Pier 4 Park according to the priority ranking of the proposed work as detailed in Schedule 'B' and subject to funding approval.

3. Funding Subsidy - Ministry of the Environment

The Ministry of the Environment cost sharing request would ideally result with provincial funds available now, for use in Pier 4 Park, as a portion of the previous Provincial commitment to provide \$10,000,000. for the clean-up and development of Hamilton's Waterfront.

Annual maintenance costs for the park have been estimated to be approximately \$40,000. These funds will provide for a level of maintenance commensurate with the profile and function that the redeveloped Pier 4 Park will have in this community.

There will be no increase in staffing levels as a result of this project.

BACKGROUND:

At its meeting held 1990 February 27, City Council adopted Item 3 of the Third Report of the Parks and Recreation Committee directing staff as follows:

- a) That the Hamilton Harbour Commission's Marina Expansion Concept, as presented to the Parks and Recreation Committee at its meeting held 1989 December 05, subject to the completion and approval of the Federal Environment Assessment process, be endorsed.
- b) That, subject to the Hamilton Harbour Commission's Marina Expansion Concept receiving Environmental Assessment approval, the City Solicitor's Department be directed to prepare an easement agreement to allow the Hamilton Harbour Commission access over City lands, for the construction and maintenance of the "public landscaped breakwater".
- c) That staff of the Community Development and Public Works Departments be authorized to prepare a development concept plan for Pier 4 Park in conjunction with the Hamilton Harbour Commission's Marina Expansion Concept, the 1985 Waterfront Master Plan, the Marshall Macklin Monaghan concepts prepared to date.
- d) That construction of the proposed public boat launch on the Hamilton Waterfront be initiated no later than the Spring of 1991 to ensure full facility operation for the 1991 boating season and to facilitate a full review of the Boat Launch Action Plan.

The Hamilton Harbour Commission has received Federal Environment Assessment approval for their Marina Expansion Concept. As directed, the Law Department has prepared and forwarded a draft easement agreement to the Hamilton Harbour Commission to allow access over City lands for the construction and maintenance of the "public landscaped breakwater".

The Hamilton Harbour Commission is implementing the first phase of this project with a proposed start date of 1991 February.

Public Works staff have prepared a development concept plan for Pier 4 Park "Schedule A", in conjunction with Hamilton Harbour Commission's Marina Expansion Concept, the 1985 Waterfront Master Plan and the Marshall Macklin Monaghan Report. This development concept integrates valuable components from these sources without adversely affecting the Environmental Assessment process and the overall Waterfront Development plans, yet to be finalized.

The attached Schedules 'C' and 'D' are the approved action plans that staff utilized in preparing the development concept for Pier 4 Park and the boat launch facility. All of these criteria have been investigated to a point such that the Parks and Recreation Committee's endorsement will allow this plan to proceed to an open house meeting to receive public input to finalize the plan.

In addition staff collaborated with the following community service clubs and agencies integrating their various perspectives into the concept plan:

**Golden Horseshoe Outdoors Club
Great Lakes, Remedial Action Plan, Local Stakeholders
Hamilton Bay Sailing Club
Hamilton Boy Scouts
Hamilton Harbour Commission
Leander Boat Club
Macassa Bay Yacht Club
MacDonald's Marine Services
Neighbourhood Residents**

Many of these agencies have forwarded written endorsements of the concept plan, and these statements are attached as Schedule "E". Further input from these agencies will be incorporated during the detail design phase of this project.

At its meeting held 1990 August 21 the Parks and Recreation Committee approved the following recommendation of the Planning and Development Committee wherein "the Terms of Reference for the Pier 4 Park Development Concept Plan be revised in conjunction with the Hamilton Harbour Commissioner's to include the investigation of the feasibility of linkage to Pier 8 and Eastwood Park along Guise Street".

Funding may be available through the City of Hamilton's Local Improvement Budget, which was formerly subsidizable through the Ministry of Transportation of Ontario. However the road and sidewalk improvements on Guise Street between Bay Street and Eastwood Park (Schedule 'F') form an integral part of the overall Waterfront Concept and therefore should be funded through the overall Provincial Waterfront commitment.

A presentation will be made on 1991 January 22 to the Parks and Recreation Committee outlining in detail the proposed Pier 4 Park Development and Boat Launch Concept Plan.

Subject to Committee endorsement of this concept plan, the Public Works Department will host an open house meeting to receive public input to finalize the plan.

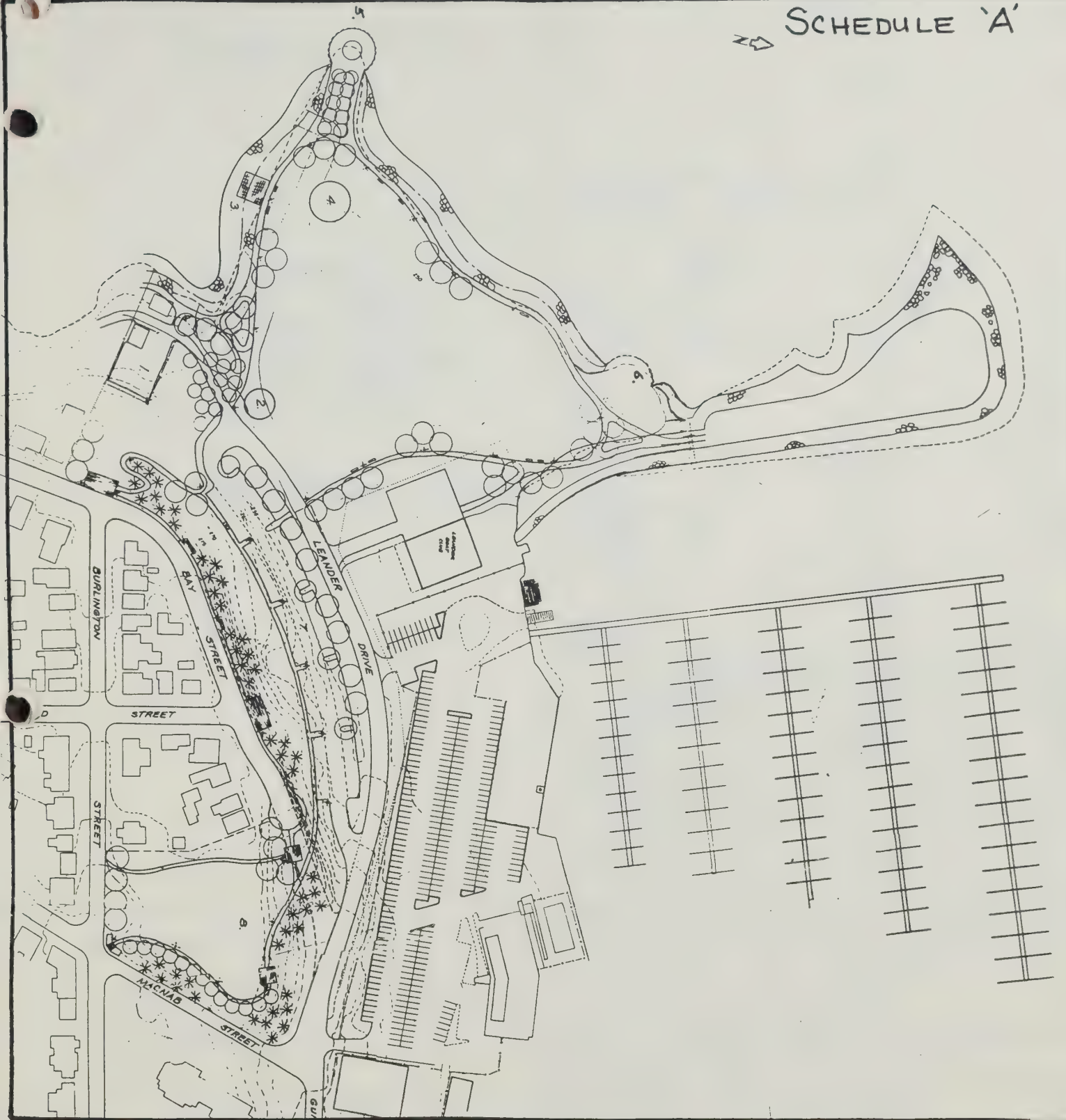
The results of this meeting and the finalized Concept Plan will then be forwarded for Committee approval.

KC/CFE/hm

Attach.

c.c.: Mr. L. Sage, Chief Administrative Officer
Mr. E. Matthews, Treasurer
Ms. P. Noe Johnson, Solicitor
Mr. T. Gill, Acting Commissionr of Engineering
Mr. B. Chrystian, Manager, Parks Division
Mr. D. Vyce, Director of Property
Mr. R. Sugden, Director of Culture and Recreation

SCHEDULE 'A'



LEGEND

1. HAMILTON BAY SAILING CLUB
2. WASHROOMS
3. PROPOSED DOCK
4. PLAYSTRUCTURE AREA
5. VIEWING AREA
6. SITTING AREA
7. PARKING LOT (105 CARS)
8. BAYVIEW PARK

- PATHWAY
- LOOKOUTS
- LIGHTS
- BENCH
- ARMOUR STONE
- SHEET PILE
- LARGE DECIDUOUS TRE
- SMALL DECIDUOUS TREE
- CONIFEROUS TREE

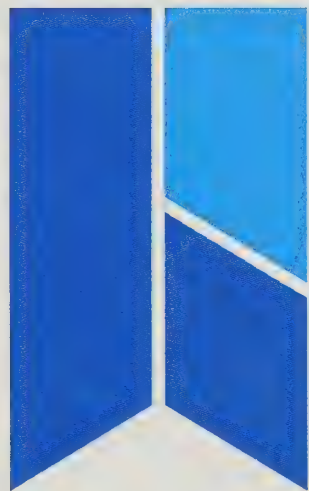
DEPARTMENT OF PUBLIC WORKS
PARKS DIVISION

PIER 4 PARK

DEVELOPMENT CONCEPT
SCALE: 1"=50'
OCTOBER 1990

Placeholder for Foldout.

Insert to Be Photographed at
a Later Date.



**Hamilton
Public
Library**

To View This Foldout
Material in Person, Please
Contact Hamilton Public
Library **<http://www.hpl.ca>**

**PRIORITY RANKING OF PROPOSED WORKS FOR THE
DEVELOPMENT OF PIER 4 PARK**

1. Boat Launch Ramp:

This facility is proposed for the foot of Strachan Street West. Boaters would gain access to the Harbour through a channel between the former Lax Property and the Canadian National Railways Freight Yards.

This location is the most preferred as the impact of vehicular traffic and parking for those using the ramp has the least impact upon the neighbourhood and the limited open green space in Pier 4 Park.

This facility could be capable of hosting 100 parked vehicles with boat trailers. A double launch ramp is proposed with a "floating" dock.

Design details will reflect the requirements of the Department of Oceans and Fisheries and input from local boating organizations.

Estimated cost: \$90,000.

2. Shoreline Protection:

Using a construction style similar to that proposed for the "public breakwater" a wave absorbing armor-stone shoreline will be constructed at Pier 4 Park.

Estimated cost: \$300,000. - \$400,000.

3. Parking Facility and Interior Road Re-Alignment

A new parking area is proposed that is capable of holding 100 cars. This lot will be located on the embankment between Bay Street North and Pier 4 Park. Locating in this area will increase the available green space within the park. Re-construction of interior roadways is also required.

Estimated cost: \$300,000.

4. Landscaping

A major emphasis is proposed for the landscape upgrading of this park. Walkways, treeplanting, pathway and feature lighting, grading and sodding are major components of the proposal. This landscaping aspect of the project will create the most dramatic improvements towards providing the residents of Hamilton with an accessible green oasis on our Harbourfront.

Estimated cost: \$300,000.

5. Creative Play Area

A creative play area with a nautical theme is proposed for this park. Staff have recommended utilizing a de-commissioned tug boat revitalized as a fully accessible play structure. An opportunity exists to create a unique "playscape" area as an attraction for neighbourhood children.

Estimated cost: \$80,000.

6. Public Washroom

There is a need for a public washroom within this park. When this site is developed this need will increase as more people choose Pier 4 Park as a destination. There are a variety of alternatives for the development and management of such a feature. These alternatives would be fully explored during the detail design phase of the project.

Estimated cost: \$300,000.

7. Pedestrian/Bicycle Linkages:

Linkages from Pier 4 Park easterly along Guise Street to Eastwood Park and along the waterfront to the foot of Strachan Street are integral components to the overall concept. These linkages will facilitate the movement of people to the site and increase its attraction as a destination.

Roadway, sidewalk and catch basin re-construction are major components of this phase of the proposal. The portion from Bay Street along Guise to Eastwood Park is estimated to cost approximately \$412,000.

The portion from Pier 4 Park to Strachan Street is estimated to cost \$200,000.

8. Slope Rehabilitation - Bay Street North

The embankment between the residences on Bay Street North and the Macassa Bay Yacht Club and MacDonald Marine Services requires forestry work and a rehabilitative planting scheme.

This work will have a positive impact upon the aesthetics and safety of the area.

Estimated cost: \$80,000.

The total project cost: \$2,162,000.

Objective: Develop a Concept Plan for Pier-4 Park which recognizes the "best use" potentials for the site in conjunction with the:

- Harbour Commission's Marina Expansion Proposal
- 1985 Waterfront Master Plan
- Market, Financial, Conceptual and Management Study
- Provincial Environmental Assessment Study

The development concept will integrate desirable components from the above noted sources without adversely affecting the:

- ongoing Environmental Assessment process
- Marshall Macklin Monaghan Study
- committed Provincial funding
- overall Waterfront Development Plans, yet to be finalized

Specific design consideration and investigations shall include, but not be limited to, the following:

- a) Investigate soil conditions on Pier-4 Park to ensure landfill material is satisfactory in regard to Provincial Environmental guidelines.
- b) Investigate the full range of public uses both summer and winter, best suited to Pier-4 Park, in context with the implications of the Harbour Commission's Marina Expansion Concept and the 1985 Waterfront Master Plan and Marshall Macklin Monaghan Study.
- c) Co-ordinate shoreline protection treatment and fish habitat enhancement with Harbour Commission's plans and Environment Canada.
- d) Co-ordinate landscape and design details with Harbour Commission's plans to blend and unify the separate developments.
- e) Determine parking requirements, traffic flow and access to adequately service proposed facilities and integrate with future waterfront plans.
- f) Determine best alternatives for accommodating various community service clubs currently leasing space in Pier-4 Park. i.e. potential for integrating 'Y's Sailing Club, Boy Scouts and Hamilton Harbour Commission's Sailing School into the Leander Building as per 1985 Master Plan.
- g) Investigate feasibility of relocating "Macassa Bay" tour boat to proposed tour boat designated area on Hamilton Harbour Commission's proposal.
- h) Investigate impact of proposals upon adjacent land users.

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

Aug 30/90
607-WF-3.0

1073-41

Mr 90-08-30

Etoke
KQ

TO: Mrs. Susan K. Reeder, Secretary
Planning and Development Committee

YOUR FILE:

FROM: Mrs. Lynn Dale, Secretary
Parks and Recreation Committee

OUR FILE:
PHONE: 546-2728

SUBJECT: PIER 4 AND PIER 8 PARKS AND
HARBOUR COMMISSIONERS MARINA
PROPOSAL

DATE: 1990 August 29

Subjoined please find a copy of Item 24 of the FIFTEENTH Report of the Parks and Recreation Committee which was adopted by City Council at its meeting held Tuesday, 1990 August 28.

Would you please take the necessary steps to execute the directions of City Council with respect to this item.



cc: Mr. C. Forsyth, Chairman, CAPIC
Mr. A. Georgieff, Director of Local Planning
Mr. K. Christenson, Waterfront Project Co-ordinator
Mr. C. Firth-Eagland, Public Works Department

24. That the Terms of Reference for the Pier 4 Park Development Concept plan be revised in conjunction with the Hamilton Harbour Commissioners to include the investigation of the feasibility of linkage to Pier 8 and Eastwood Park along Guise Street.

BOAT LAUNCH ACTION PLAN

Development of a public boat launch on the Hamilton Waterfront is desirable due to:

- accessibility to many residents
- peaceful area of Hamilton Harbour for pleasure craft launching
- maintaining accessibility of the Bayfront to the boating public.

While the immediate development of a launch facility may be desirable to encourage public use, launch facilities currently in operation on the Hamilton Harbour including: - the Harbour Commission launch adjacent to the canal
- the 2 launches operated by the City of Burlington at LaSalle Park (as indicated on the attached map).

appear capable of handling the current demand levels. On this basis, a delay in construction of the Hamilton public launch facility to allow a review of the following areas of study, is considered reasonable.

- 1) Investigate soil conditions at potential launch sites to ensure landfill material is satisfactory in regard to Provincial Environmental guidelines.
- 2) Investigate the need and usage anticipated for this facility to determine the number of parking spaces required, and size of the facility required.
- 3) Review the options for launch supervision and boat launching charges.
- 4) Investigate the impact of the proposal on adjacent land users including vehicular traffic flow implications upon residential areas and boating traffic impact upon existing boating operations. Such as:
 - Hamilton Bay Sailing Club
 - Ernie Cableau's Macassa Bay Tour Boat
 - Boy Scouts
 - Leander Boat Club
 - Scott McDonald's Marina
- 5) Investigate the full impact of a boat launch facility within Pier-4 Park upon all other uses for the Park site including
 - a cost/benefit review of utilizing the limited available park land for parking and interior roadways which would service boaters and their vehicles who require only an access point to reach the water not access to the park land itself.
- 6) Determine the best location for constructing a permanent launch facility including
 - sites currently occupied by the Boy Scouts
 - sites outside the boundaries of Pier-4 Park
- 7) Determine maintenance requirements and other associated costs.



GOLDEN HORSESHOE OUTDOORS CLUB INC.



P.O. BOX 3242 STATION C HAMILTON ONTARIO L8H 7K6

January 16, 1991

Kevin Christenson

Fax: 546-4554

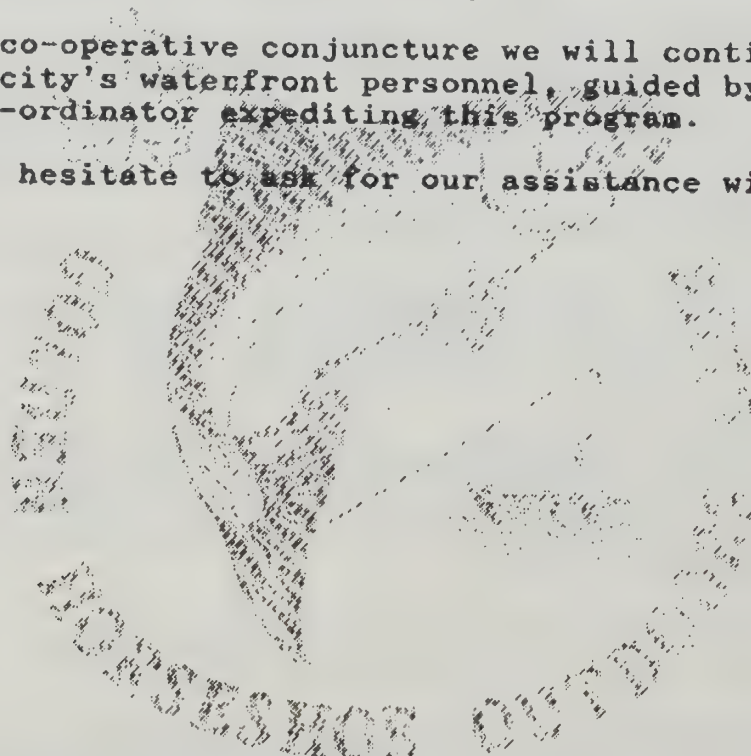
Regarding: Hamilton-Wentworth Parks & Recreation Committee

Dear Ladies & Gentlemen,

We of the Golden Horseshoe Outdoors Club are proud of the efforts put forward on the Pier 4 Park's program.

Working in a co-operative conjuncture we will continue to support this city's waterfront personnel, guided by the the Management Co-ordinator expediting this program.

Please do not hesitate to ask for our assistance with any future developments.



91 Jan. 16
607-WF-3.0
FILE NO. 1-31
FILE *90 Jan 16*

Bob Foran

Bob Foran
President

Secretary: Larry Cherriere
(416) 549-0185

605 James St. N.
Hamilton, Ontario, Canada
L8L 1K1

Hamilton 525-4330
Toronto 1-800-263-2131
Telex 061-8638

Fax Numbers
Administration 528-6282
Terminal 525-7258



January 16, 1991

Mr. Kevin Christenson,
Department of Community Development,
The Corporation of the City of Hamilton,
City Hall,
HAMILTON, Ontario
L8N 3T4.

RECEIVED

DATE 91 Jan 16

FILE NO. 607-NF-3.0

LETTER NO. 1-32

FILE 90/Jan/16
le

RE: PIER 4 PARK AND MARINA EXPANSION PROJECT

Dear Sir, *Kevin*


We have been pleased to see your progress with regard to the City's plans for improving the Pier 4 Park site.

The Commissioners have been proceeding with our Marina expansion plan and our proposed publicly accessible breakwater adjacent to Pier 4. As part of our design considerations, we hope to continue to co-ordinate the landscape plans with the City's Pier 4 Park project. In this regard, we have engaged the landscape consulting firm of Hough, Stansbury, Woodland Limited to prepare the landscape plans and we hope to meet with you to review their progress in the near future.

We look forward to proceeding with you on these projects, that will jointly increase the attraction and accessibility to the Harbour.

Yours truly,

THE HAMILTON HARBOUR COMMISSIONERS



C. A. TOWSLEY, M.C.I.P.

MANAGER, PROPERTY AND PLANNING

CAT:AH
WP.010.CAT



BOY SCOUTS OF CANADA HAMILTON-WENTWORTH REGION
SCOUT HOUSE, 375 JAMES ST. S., HAMILTON L8P 3B9, 528-5711

14 January 1991

Mr K Christenson
Waterfront Project Coordinator
Department of Public Works
City of Hamilton
71 Main Street West
Hamilton
L8N 3T4

Dear Kevin:

We very much appreciated the time which you and Chris Firth-Eagland spent with us on Monday last outlining the proposals for park development around our Landship Taylor base. Your presentation was discussed by our Management Committee on Thursday evening.

Scouts Canada have maintained a water activities base on the bay since the early 1950's. In the late 70's, we removed a portion of the by then aging buildings and began developing plans for a replacement facility. When discussions began about developing the whole area, including the Lax property, we put our own plans on hold pending City decisions about the area; it was our desire to insure that any development which we undertook would be compatible with the larger City efforts.

We have continued to lease the property even though it has been an inactive base throughout the intervening period to indicate our ongoing interest in maintaining a foothold on the water. This long term interest has been outlined on numerous occasions, including in correspondence to your predecessor Mrs J Tollefson (25 July 86) and to Alderman Copps as Chairman of the Waterfront Project (22 December 86).

The City plans which you showed us are excellent; your plans along with those of the Harbour Commission bode well for the long term Waterfront development in our City. We do appreciate that the desire for next-to-water foot/bike paths would see our building removed and the lease terminated. As responsible corporate citizens with a very long standing interest in the waterfront area and as an organization which has as a basis of it's programmes an appreciation of activity in the out-of-doors we cannot but support and encourage the City in this exciting first step.

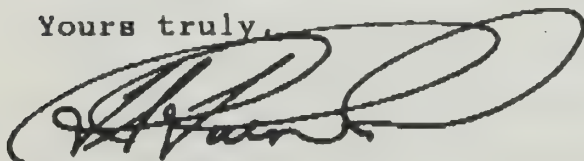


A United Way Agency

2

That said (and notwithstanding a generous offer by the Hamilton Sailing club to allow us to use a corner of their leased property), we would like to restate and ask that the City in some fashion recognize our long standing interest in being allowed to maintain a leasehold on the water where we might, as part of the hopefully ongoing future development of the waterfront, be allowed to develop again our own water activities base. Serving nearly 5,000 members on yearly on-going basis, Scouting in Hamilton can provide a solid contribution to the waterfront and to the safe appreciation of the water by the citizens of our community.

Yours truly,

A large, stylized handwritten signature in dark ink, likely belonging to G.A. Guest, is written over the closing and extends into the name line below.

G.A. Guest
Exective Director

MacDONALD MARINE**S • E • R • V • I • C • E • S**

January 11, 1991

Mr. Kevin Christenson
Dept. of Community Development
City Hall, 71 Main Street West
Hamilton, Ontario
L8N 3T4

RECEIVED

DATE 1991 Jan 15

FILE NO. 607-WF1.0

LETTER NO. 1-24

FILE

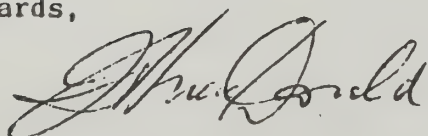
Dear Sir,

I thought it would be appropriate to write and commend you and your colleague, Chris Firth - Eagland on your presentation at Leander on November 13, 1990. The plan for the Peir Four Park reflects a number of good ideas and some hard work by you and others.

At the meeting I had a number of minor concerns, most of which were addressed. The major concern I had was the absence of vehicle access to MacDonald Marine from the park, and the new marina expansion. We are in the business of supplying goods and services to boaters and the plan as drawn restricts their access to MacDonald Marine, Macassa Bay Yacht Club and a future park side. As we discussed at the meeting changing that area of the plan to allow for vehicle access did not have any negative effects. That being the case, I support the revised plan and hope that it can be implemented as soon as possible.

Once again congratulations on a job well done.

Regards,



Sandy MacDonald
MacDonald Marine

A COMPLETE MARINE FACILITY



Macassa Bay Yacht Club

January 15, 1991

Mr. Kevin Christenson
Waterfront Project Co-ordinator
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Kevin:

Just a note to say thanks for an excellent and informative meeting on the proposed development of Pier 4. Our membership was very impressed with both the detail and the extent of community involvement solicited by your group. We look forward to seeing the plan implemented. Please don't hesitate to call us if you require further input from us.

As we discussed, we have some concerns about the road access to the club and would greatly appreciate any assistance you may be able to offer us to improve the roadway.

Again, thanks and keep in touch.

Sincerely

MACASSA BAY YACHT CLUB

J. Vangemeren
Recording Secretary



Hamilton Bay Sailing Club

Hamilton Bay Sailing Club
79 James Street South
Hamilton, Ontario
L8P 2Z1

Mr. Kevin Christenson,
Coordinator of Waterfront Project,
City Hall,
City of Hamilton,
71 Main Street West,
Hamilton, Ontario
L8N 3T4

1991 January 10

Re: Proposal for Pier 4 Park Development

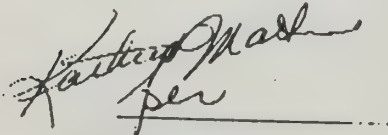
Dear Mr. Kevin Christenson,

Members of the executive of the Hamilton Bay Sailing Club have had the opportunity to examine the proposed Pier 4 Park Development. We are happy with these proposals in principle and wish to give our full support.

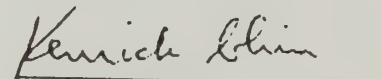
We have had meetings with City staff and have expressed the concerns and needs of our club. While we support the development concepts in principle there are some areas of concern which would have to be addressed. The most important of these are the following:

1. The Issue of dredging the Macassa Cove,
2. Accommodating the needs of the Boy Scouts organization, and
3. Costs to the HBSC to relocate its operations.

We hope that these issues can be resolved and look forward to working with you and staff in order to reach our goals.


per

Brian Gilbey,
Commodore, HBSC



Kenrick Chin,
Past Commodore, HBSC

RECEIVED

DATE.....

FILE NO.....

LETTER NO.....

FILE.....

REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH
DEPARTMENT OF ENGINEERING
ROAD/ SIDEWALK/ CURB/ ALLEY ESTIMATE

" GUISE "

ESTIMATE FOR ASPHALT ON CONCRETE ROAD, SIDEWALKS AND CURBS PET SEC. 12, L.I. SEC 8, L.I.A.
LOCATION: GUISE STREET
From: Bay Street North To: Dock Service Road

Project No.	Account No.				
Road	Width (metres)	8.5	Length (metres)	540	Area (sq. metres)
Sidewalk	Width (metres)	1.5	Length (metres)		5060
Curb	Width (metres)		Length (metres)		
Break out /Grade Shape Compact				5060 Sq. Metres	@ \$4.40 \$22,264.00
Gran."A" Base /Drive. Repairs	100 mm. Thick			2260.00 Tonnes	@ \$10.40 \$23,504.00
Concrete Base	150 mm. Thick			796.95 Cu. Metres	@ \$140.00 \$111,573.00
Binder Course (HM5) Asphalt	40 mm. Thick			512.17 Tonnes	@ \$47.50 \$24,328.23
Surface Course (HM3) Asphalt	40 mm. Thick			487.78 Tonnes	@ \$52.00 \$25,364.77
Burn / Plane Asphalt	25 mm. Thick			40.00 Sq. Metres	@ \$11.50 \$460.00
Adjustments And Cleanings				30.00 Each	@ \$150.00 \$4,500.00
Long. Joints In Concrete Base				540.00 Each	@ \$4.20 \$2,268.00
Surface Joints in Asphalt				1200.00 Lin. Metres	@ \$2.70 \$3,240.00
Construct Ind. Sidewalk	1.5 m. Wide			50.00 Lin. Metres	@ \$55.00 \$2,750.00
Construct C.W. & C.	1.5 m. Wide			845.00 Lin. Metres	@ \$67.00 \$56,615.00
Construct Concrete Retaining Wall				30.00 Cu. Metres	@ \$420.00 \$12,600.00
Reconst./Repair Ind. Curb	150 mm. Wide			3.00 Lin. Metres	@ \$45.00 \$135.00
Calcium				36.00 40kg bag	@ \$25.00 \$900.00
Construct Brick Gutters				1090.00 Lin. Metres	@ \$13.00 \$14,170.00
Construct Wheel Chair Ramps				8.00 Each	@ \$45.00 \$360.00
Reconst. Regular Approach				40.00 Lin. Metres	@ \$26.00 \$1,040.00
Pipe Sleeves				6.00 Each	@ \$40.00 \$240.00
Relocate Hydro Pole				1.00 Each	@ \$2,500.00 \$2,500.00
Construct Single Catch Basin				6.00 Each	@ \$1,250.00 \$7,500.00
Construct Catch Basin Drain	200 mm. Diameter			30.00 Lin. Metres	@ \$140.00 \$4,200.00
Rebuild Single Catch Basin				2 Each	@ \$1,150.00 \$2,300.00
Concrete Repairs				2.00 Sq. Metres	@ \$43.00 \$86.00
Asphalt Repairs				180.00 Sq. Metres	@ \$18.00 \$3,240.00
Sod Repairs				325.00 Sq. Metres	@ \$5.50 \$1,787.50
Private Curb Repairs				4.00 Lin. Metres	@ \$36.00 \$144.00
Pit Run Slag				100.00 Tonne	@ \$8.00 \$800.00
Relay Paving/Patio Stones				5 Sq. Metres	@ \$73.00 \$365.00
Remove Tree and Stump				1.00 Each	@ \$405.00 \$405.00
Road Repairs Adj. to Curb				6 Sq. Metres	@ \$80.00 \$480.00
				TOTAL ESTIMATED CONTRACTUAL	\$329,639.50
Engineering, Materials, Contingencies and Overhead	25 %				\$82,409.87
				TOTAL ESTIMATED COST OF WORK	\$412,049.37

Plus	If Debentured Over	yrs.	
PRIVATE DRAIN CONNECTIONS (SECT.3,4, &8,L.I.A.)		@	\$81.43
Estimated By:	D. WEST NOV. 6, 1990	Plan No.	PER SQ. METRE

	TO BE COMPLETED BY TREASURY DEPARTMENT
PROPERTY OWNER'S SHARE	
CITY'S SHARE	
REDUCTION UNDER SEC. 28 OF THE ACT	
AGGREGATE AMOUNT OF SUCH REDUCTION	
ESTIMATED COST PER METRE	
ESTIMATED ANNUAL COST PER METRE	
	TO BE COMPLETED BY DEPARTMENT OF TRANSPORTATION
ESTIMATED SUBSIDY	
ESTIMATED NET CITY'S SHARE	

5(b)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 January 16

REPORT TO: Ms. L. Dale, Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT:

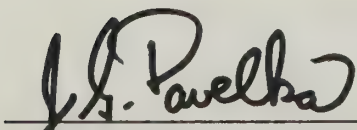
The Hamilton Redbirds - Double 'A' Baseball Franchise for Hamilton

At its meeting of August 21, 1990, the Parks and Recreation Committee directed staff to initiate discussions with the Red Birds to investigate their requirements in securing a Double 'A' franchise and subsequent facility needs.

Given the present inadequacy of Bernie Arbour for this level of play, a staff committee has investigated nine potential sites with the results documented in this report. Given the capital investment associated with the scale of project, the recommended course of action provides for improved facilities needed to accommodate the increasing demand by local sport participants and community groups for baseball facilities.

RECOMMENDATION:

- 1) That based on the findings contained in a staff report entitled Double Vision dated January 9, 1991 the Parks and Recreation Committee endorse the efforts of the Hamilton Baseball Association (Hamilton Redbirds), to obtain an 'AA' baseball franchise for the City of Hamilton.
- 2) That staff be directed to prepare a capital budget submission for inclusion in the 1992 - 93 phase of the 1991 - 95 capital budget program.
- 3) That upon receiving notice from the Hamilton Redbirds on their efforts being successful, the Parks and Recreation Committee authorize staff to prepare the necessary terms of reference for a comprehensive study of site feasibility, economic benefits, cost and related facility/activity requirements.



J. G. PAVELKA, P.ENG.
DIRECTOR OF PUBLIC WORKS

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

For information, Appendix No. 5 of the attached staff report, includes a recommendation from the Department of Recreation and Culture, City of Ottawa in which \$800,000 is appropriated for a Development Management Group to implement the project Funding and cost factors for the complete project similar in nature to the Hamilton situation (AA and AAA stadium requirements are similar).

BACKGROUND:

Detailed background information on this subject is contained in the attached report entitled "Double Vision" dated January 9, 1991.

DC/mc
Attachments

5 (c)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 January 16

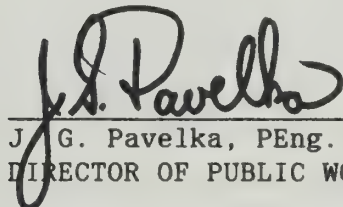
REPORT TO: Mrs. Lynn Dale, Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Budget Reduction Package to Get to 0% (91-1036)

RECOMMENDATION:

That the Public Works Department not proceed with the provision for tobogganing, at the King's Forest Winter Park saving approximately \$30,670.



J. G. Pavelka, PEng.
DIRECTOR OF PUBLIC WORKS

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Approximately \$1,000 will have been spent by the end of January. Over the balance of the winter, the remaining \$30,670 would be spent in monitoring and grooming the toboggan area.

As in any activity of this sort, there are potential liabilities. By eliminating this program, we will also eliminate these potential liabilities.

BACKGROUND:

City Council has directed staff to itemize programs and/or levels of service so that there is a zero increase between the 1991 appropriation and the 1990 appropriation.

The Parks Division is preparing this information as requested.

However, of the 21 suggestions that will be presented during the current budget deliberations, 1 of the suggestions involves activities presently being undertaken.

(a) Sports - Tobogganing - \$31,670

An amount of \$31,670 was provided in the budget to provide for:

- putting up and repairing snow fence and T-rails
- grooming the toboggan run areas
- shovelling snow onto bare spots on toboggan runs
- grooming of cross country ski trails

In accordance with the Parks and Recreation Committee's and Council's direction, the Parks Division has initiated work in this activity, and will have spent approximately \$1,000 by the end of January. However, by carrying on with this activity, significantly more of these funds will be spent by the time the current budgets have been considered by the Standing Committee and City Council.

While our experience in 1991 is limited it appears that the maintenance/monitoring of the toboggan runs at the Chedoke Winter Park can be handled through the activities for ski operation activity accounts. However, initial attempts at King's Forest to establish a toboggan area have been met with higher than anticipated costs due to a significant amount of vandalism. Over the past two weeks the snow fence and T-rails holding the snow fence in place have been vandalized repeatedly. Maintenance of a fence defining the toboggan run area, signage and ongoing monitoring are important safety considerations. Prior to these installations being put in place, one accident has been recorded at King's Forest and another at Chedoke in a "No Tobogganning" area.

Accordingly, this report is to bring this concern to the Committee's attention and to recommend that staff not proceed with the monitoring and grooming of the tobogganing area at King's Forest, and that staff continue with the monitoring and grooming of the tobogganing area in the Chedoke Winter Sports Park.

JGP/pr

c.c.: L. Sage, Chief Administrative Officer
R. Sugden, Director of Culture and Recreation
E. Matthews, Treasurer
R. Chrystian, Manager of Parks
D. Cowan, Superintendent of Facilities
P. Noé Johnson, City Solicitor

CITY OF HAMILTON
- RECOMMENDATION -

5 (cd)

DATE: 1991 January 16

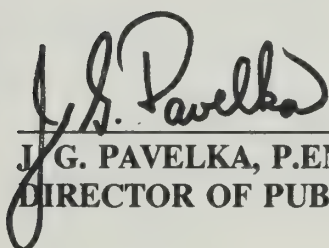
REPORT TO: Ms. L. Dale, Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Batting Cage - Mohawk Sports Park (91-Mohawk)

RECOMMENDATION:

- 1) That East Mountain Baseball be permitted to install a batting cage adjacent to their allocated diamonds at Mohawk Sports Park.



J. G. PAVELKA, P.ENG.
DIRECTOR OF PUBLIC WORKS

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

There will be no cost to the City of Hamilton, as East Mountain Baseball has agreed to pay 100% of the cost to supply and install the batting cage. As this diamond will be available to the public as well, according to available time, parks staff will carry out on-going maintenance.

BACKGROUND:

Installation of the batting cage, as noted on the attached plan, will allow batting practice to take place without tying up a complete diamond. More practice and game time will be available on the adjacent diamonds. The batting cage proposed is similar to the ones installed at each park, Mahony, Alexander and Dundas Little League Park, well made and able to withstand the abuse anticipated in this area.

DC/mc
Attachment

cc - B. Chrystian, Manager of Parks
- R. Sugden, Director of Culture and Recreation

PREPARED BY: HAMILTON CITY ENGINEERING DEPARTMENT
 CITY OF HAMILTON
 100 KING ST. W. 1ST FL.
 HAMILTON, ONT. L8N 2K5
 1985

CITY OF HAMILTON

6 (b)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 January 14

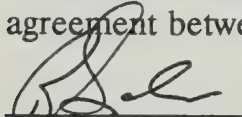
REPORT TO: Mrs. Lynn Dale, Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: Future Site Of The Riverdale Recreation Centre

RECOMMENDATION:

That the future site of the Recreation Centre to serve east Hamilton be located adjacent to the Lake Avenue Public School, subject to future funding approvals and a joint use agreement between the Board of Education and the Corporation of the City of Hamilton.


Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Capital cost projections of \$6.6 million for a construction date 1994 - 1996 with an annual operating cost of approximately \$300,000.

BACKGROUND:

A recreation centre to serve east Hamilton has been recognized for a number of years and identified in the Facilities Needs Study.

A suited site in the Riverdale West Neighbourhood is strategic for the best geographic and demographic use.

An agreement, in principle, has been recognized by the Board of Education and will be subject to a joint use agreement suitable to both parties.

6cc7

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 January 9

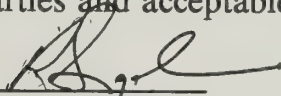
REPORT TO: Mrs. Lynn Dale, Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: Senior Citizens Drop-In Centre

RECOMMENDATION:

That the Director of Property and the Director of Recreation be authorized to conclude discussions with the Hamilton Board of Education to establish a Senior Citizens Drop-In Centre on the Lake Avenue Public School Grounds, subject to an agreement suited to both parties and acceptable to the Law Department.


Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

On approved 1989 Capital Budget not to exceed \$300,000.

The Property Department estimates an annual utility and upkeep budget of \$30,000.

There will be no additional staffing costs incurred in the Department of Culture and Recreations Budget.

BACKGROUND:

This location resulted from opposition to the zoning application for land located on the east side of Lake Avenue which adjoins the ravine area.

Discussions with the Board has supported the proposal, subject to specific location of the grounds as a free standing meeting room with drop-in centre amenities.

7 (a)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 January 17

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Mrs. Lynn Dale, Secretary
Parks and Recreation Committee

SUBJECT: CITY OF HAMILTON'S - 150TH ANNIVERSARY
IN 1996

RECOMMENDATION:

That the Hamilton Historical Board begin preliminary preparations towards the City of Hamilton's Sesquicentennial Celebrations in 1996.

L. Dale

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Hamilton Historical Board at its meeting held 1990 December 11 discussed the need to begin preliminary preparations with respect to the City's 150th Anniversary in 1996.

Accordingly, the Board approved the above noted recommendation.

7 (b)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 January 16

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Mrs. Lynn Dale, Secretary
Hamilton Historical Board

SUBJECT: CHANGES TO ADMISSION POLICY
FOR THE FIVE HISTORIC SITES

RECOMMENDATION:

That the admission policy for the five historic sites be amended to incorporate the adjusted admission fees as outlined and attached hereto as Schedule "A".

Lynn Dale

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The admission fees are being adjusted for the following reasons:

- (a) to round off the admission fee amounts due to the implementation of the Goods and Services Tax
- (b) some inflation price increases normally considered in 1990 were deferred to 1991 considering the proposed G.S.T. so that prices would not have changed twice within six months.

The new proposed figures have been rounded off which will make it easier for accounting/advertising purposes and for public convenience.

The Museum of Steam and Technology, Whitehern, and Dundurn Castle have increased some price categories to bring them in line with other comparable historic sites. These museums have not adjusted their admission fees for the past few years.

The Hamilton Military Museum have proposed an increase in their programme rates for September 1, 1991 to reflect increased costs, especially concerning staffing. These prices are introduced so that they can be adjusted in the reprinting of the education brochure, to reflect the start of the new school/youth group season and so that groups are informed of the charges in advance of their visit.

The Children's Museum has proposed to increase their general admission category March 9, 1991 to coincide with the opening of their new exhibit. An increase in the group rate for September 1991 will be in line with the new school season.

The Hamilton Historical Board at its meeting held 1991 January 15 approved the above noted recommendation.

Attach.

cc: Mr. E. C. Matthews, City Treasurer

"SCHEDULE "A" (Changes to Admission Policy) 91/01/08

THE HAMMILTON MILITARY MUSEUM

<u>Category</u>	<u>Present Rate</u>	<u>Proposed</u>	<u>G.S.T.</u>	<u>1991 New Rate</u>	<u>Effective Immediately</u>
<u>General Admission</u>					
Adult	1.50	1.49	.11	1.60	
Senior	1.25	1.26	.09	1.35	
Student	1.25	1.26	.09	1.35	
Child	1.00	1.03	.07	1.10	
<u>Programmes</u>					
Student Programme discount*	1.50 1.35	1.49 1.35	.11 .10	1.60 1.45	
Child Programme discount*	1.25) these cat. 1.10) are tax exempt			1.25 1.10	
* applies to groups of 25 or more*					
<u>PROGRAMMING PRICE INCREASES FOR SEPTEMBER 1, 1991</u>					
Student Programme discount	1.49 1.35	1.78 1.59	.12 .11	1.90 1.70	
Child Programme discount	1.25 1.10	1.50 1.35	Nil Nil	1.50 1.35	Effective Sept. 1/91

THE CHILDREN'S MUSEUM

<u>Category</u>	<u>Present Rate</u>	<u>Proposed</u>	<u>G.S.T.</u>	<u>1991 New Rate</u>	
<u>General Admission</u>					
Child (ages 3-13, ages 2-13 for age appropriate exhibits, also adults, seniors, students who are unaccompanied by a child)	1.75	1.87	.13	2.00	Effective Mar. 9/91

Group rates will not change

General Admission category to remain unchanged

<u>Groups</u>					
Child (same as above) (education programme)	1.25) this category) is tax exempt	1.50		1.50	Effective Sept.3/91

THE HAMILTON MUSEUM OF STEAM & TECHNOLOGY

<u>Category</u>	<u>Present Rate</u>	<u>Proposed</u>	<u>G.S.T.</u>	<u>1991 New Rate</u>
<u>General Admission</u>				
Adult	1.75	1.87	.13	2.00)
Senior	1.25	1.40	.10	1.50)
Student	1.25	1.40	.10	1.50)
Children	1.00	1.17	.08	1.25)
<u>Groups</u>				Effective Immediately
Adult	1.55	1.68	.12	1.80)
Senior	1.10	1.26	.09	1.35)
Student	1.10	1.26	.09	1.35)
Child/Programme	.90	1.10*this cat.tax exempt	.0	1.10)

WHITEHERN

<u>General Admission</u>	<u>Present Rate</u>	<u>Proposed</u>	<u>G.S.T.</u>	<u>1991 New Rate</u>
Adult	1.75	1.87	.13	2.00)
Senior	1.25	1.40	.10	1.50)
Student	1.25	1.40	.10	1.50)
Child	1.00	1.17	.08	1.25)
				Effective Immediately

WHITEHERN (CONT.)

<u>Group</u>	<u>Present Rate</u>	<u>Proposed</u>	<u>G.S.T.</u>	<u>1991 New Rate</u>	
Adult	1.55	1.68	.12	1.80)
Senior	1.10	1.26	.09	1.35)
Student	1.10	1.26	.09	1.35)
Child/Programme (less than 25)	1.25	this cat. tax exempt	.0	1.25)
Child/Programme (25 or more)	1.10	this cat. tax exempt	.0	1.10	

Effective
Immediately

DUNDURN CASTLE

<u>Category</u>					
<u>General Admission</u>					
Adult	3.25	3.50	.25	3.75)
Senior	2.25	2.34	.16	2.50)
Student	2.00	2.38	.17	2.55)
Child	1.25	1.45	.10	1.55)
<u>Groups</u>					Effective Immediately
Adult	2.90	3.18	.22	3.40)
Senior	2.00	2.10	.15	2.25)
Student	1.80	2.10	.15	2.25)
Child	1.10	1.25 this cat. tax exempt		1.25)

PARKS AND RECREATION COMMITTEE

1991 JANUARY 22

C O N S E N T A G E N D A

- A. **ADOPTION OF THE MINUTES** - Regular Meeting of 1990 December 18
- B. **DIRECTOR OF PROPERTY**
 - Tenancy - 107 Graham Street North
- C. **DIRECTOR OF CULTURE AND RECREATION**
 - Extension of Agreement for Food Concession at Globe Park

1

A.

Tuesday, 1990 December 18
10:00 o'clock a.m.
City Council Chambers

The Parks and Recreation Committee met.

There were present: Alderman T. Murray, Chairman
Alderman J. Gallagher, Vice-Chairman
Alderman M. Kiss
Alderman Wm. McCulloch
Alderman G. Copps
Alderman F. Lombardo
Alderman T. Jackson

Absent on City Business: Mayor Robert M. Morrow
Alderman Wm. McCulloch

Also present: Dr. J. Johnston, Board of Education
Mr. L. Sage, Chief Administrative Officer
Mr. J. Pavelka, Director of Public Works
Mr. R. Sugden, Director of Culture and Recreation
Mr. B. Chrystian, Manager of Parks
Mr. N. Adhya, Treasury Department
Mr. D. Arnott, Public Works Department
Ms. C. York, Arts Co-ordinator
Mrs. L. Dale, Secretary

The Chairman welcome Dr. John Johnston to the Committee as the representative from the Board of Education.

1. **MINUTES**

The Committee was in receipt of the minutes of the meeting held 1990 December 4 and approved the minutes as circulated.

2. **CITY COUNCIL/GREY CUP COMMITTEE**

The Committee was in receipt of a resolution adopted by City Council on 1990 November 27 approving that a Committee be set up to investigate the bringing of the Grey Cup (festivities and game) to Hamilton.

Considerable discussion ensued as to the mandate of the Sub-Committee and the need to review existing facilities in light of the CFL requirements. Concern was expressed as to the cost involved. The Committee agreed that the Sub-Committee would be reviewing all the issues and reporting back to the Parks and Recreation Committee. The Chairman agreed to call a meeting of the Grey Cup Sub-Committee.

3. **RELEASE OF HOLDBACK**

The Committee was in receipt of a report dated 1990 December 6 from the City Treasurer and approved the following recommendation:

That the total holdback in the amount of \$32 087.30 be released to Harm Schilthuis and Sons Limited for the completion of the contract, P.O. Box 7537, for Replacement of Rink Slab at Mountain Arena, pending receipt by the Treasury of the Standard Release Forms from the contractor and City Solicitor's Department.

4. HAMILTON ARTS AWARD

The Committee was in receipt of a report dated 1990 December 13 from the Arts Advisory Sub-Committee and approved the following recommendation:

- (a) That Mike Wood be the recipient of the 1990 Hamilton Arts Award administered by the Arts Advisory Sub-Committee.
- (b) That the annual Hamilton Arts Award grant in the amount of \$500 be awarded to Mike Wood at a reception to be held during Arts Awareness Month - May 1991 and accordingly a press release will be prepared in the near future congratulating the recipient. Funds provided for in Account - CH5A100-20020 - Hamilton Arts Awards.

5. FIT TREK DELEGATIONS FROM THE USSR

The Committee was in receipt of an added item and copies of a report dated 1990 December 17 from the Director of Culture and Recreation respecting a visitation of a Fit Trek Delegation from the USSR were distributed.

Considerable discussion ensued regarding the financing of this expenditure and the budget process.

Mr. Sugden provided the Committee with additional information on the visit. Further that the visit is earlier than anticipated and this is why it is before the Committee at this time. The Committee was advised that the visit is the week of January 19-24 and the delegation may attend the January 22 Parks and Recreation Committee meeting. The Committee discussed possible economic benefits and directed that Economic Development be contacted to cost share the expenses.

After further discussion the Committee approved the following recommendation:

- (a) That the Director of Culture and Recreation be authorized to co-ordinate with the Mayor and the Chairman of the Parks and Recreation, the hosting provisions of the Fit Trek delegations in Hamilton (January 19th-24th, at a cost not to exceed \$6 000.
- (b) That the Finance and Administration Committee recommend the method of financing.

4. 1991 PROVISIONAL CAPITAL BUDGET

The Committee was in receipt of a report dated 1990 December 03 from Mr. J. J. Schatz, Secretary, Management Team including a listing of 1991-95 Provisional Capital Projects.

The Committee reviewed and prioritized the individual Capital Projects utilizing a 1,2,3 rating with #1 being the highest rating. The Committee amended certain project starting dates and these have been noted on the listing.

In addition to prioritizing the list the Committee directed that the following action be taken.

116 Crystal Palace Sub-Committee

The Committee was advised that reports are presently being prepared on the Crystal Palace. The Committee briefly discussed the location of the Crystal Palace. The Committee was advised that a full presentation will be made to the Parks and Recreation Committee at its meeting on February 5. The Committee agreed to alter the project starting date to 1992 and give it a rating of 1.

115 Parkland Acquisition

The Committee requested additional information on this program and delayed the starting date to 1994. The Committee requested that the Director of Public Works prepare map outlining park space and park developments in the City, reflecting 15 years ago and an overlay as of 1990.

The Committee requested that the Chief Administrative Officer investigate the feasibility of charging 2% on commercially zoned properties for Parkland Dedication.

120/ Park Development and Redevelopment by Priority**121**

The Committee requested that in future, Projects 120 and 121 should be combined as one project. Considerable discussion ensued on the 5% Park Fund and the need for the review of the guidelines. The Committee requested that the Director of Public Works prepare a complete report on the 5% Park Fund and the guidelines for the use of the fund.

122/ Ivor Wynne Stadium Renovation and Repairs**123**

Considerable discussion ensued with respect to the repairs and renovations being proposed to Ivor Wynne Stadium.

The Committee expressed the need to investigate all avenues and possibly consider a surcharge on the tickets.

Following discussion the Committee approved a recommendation that the Project items 122-128 and 142 should be referred to the Stadium Sub-Committee for further discussion.

Further, that Alderman Lombardo be appointed to Stadium Sub-Committee filling a vacancy created by former Alderman Reg Wheeler.

The Committee also recommended that the Sub-Committee meet with representatives of the Ti-Cat Football Club to discuss these issues and advise the Parks and Recreation Committee accordingly.

131 Victoria Park Floodlighting

The Director of Public Works advised that cost of this project is reduced to \$55 000. The Committee requested that staff ensure they are pursuing energy efficient systems and funding incentives from the senior levels of government.

132 Mohawk Sports Park Floodlighting and Bleachers-Track

The Committee requested that the Director of Public Works prepare a report as to the feasibility of renting bleachers for a specific event or buying portable bleachers that can be utilized throughout the City. The Committee agreed that this project be prioritized "to be reviewed".

136 Kings Forest Golf Course Improvements Irrigations

The Committee agreed to delay the project start to 1992. *

* Alderman Copps - opposed.

144 Sackville Hill - Upgrading Track

The Committee discussed the feasibility of cost sharing these repairs with the Board of Education.

After considerable discussion the Committee approved the following recommendation.

That the following Capital Project list as prioritized and revised be forwarded to the Finance and Administration Committee for consideration for inclusion in the Capital Budget.

PROJECT	PROJECT DESCRIPTION	RATING
96.0	DUNDURN CASTLE RESTORATION	1
97.0	HUNTINGTON PARK RENOVATION & RETROFIT	1
98.0	HAMILTON TENNIS BUILDING REPLACEMENT	1
99.0	WHITEHERN RESTORATION	1
100.0	WHITEHERN RENOVATION & STABLE CONVERSION	2
101.0	STEAM MUSEUM PUMPHOUSE RESTORATION	1
102.0	STEAM MUSEUM 1913 BUILDING RESTORATION	2
103.0	DUNDURN CASTLE GROUNDS & STABLE RESTORATION	2
104.0	DUNDURN COCKPIT THEATRE RESTORATION	1
105.0	HAMILTON AQUATIC COMPLEX (1996)	3
106.0	CHILDREN'S MUSEUM REDEVELOPMENT	1
107.0	RIVERDALE RECREATION CENTRE	1
108.0	HAMILTON PLAYSTRUCTURE DEVELOPMENT	1
109.0	HAMILTON SCOURGE PROJECT - ARTIFACTS	1
110.0	STEAM MUSEUM PARKING LOT (1992/1993)	2
111.0	BENNETTO RECREATION PARKING LOT	1
112.0	WADING POOL CONVERSIONS	1
113.0	RYERSON THERAPEUTIC HOT POOL	1
114.0	CHEDOKE POOL WASHROOMS (1992)	1
115.0	PRIORITY PARK LAND ACQUISITION (1994)	1
116.0	CRYSTAL PALACE - CONSTRUCTION (1992)	1
117.0	VARIOUS PARKING LOTS - CONSTRUCTION/REPAIRS	1
118.0	VARIOUS PARKING LOTS - CONSTRUCTION/REPAIRS	1
119.0	VARIOUS PARKING LOTS - CONSTRUCTION/REPAIRS	1
120.0	PARK DEVELOPMENT & REDEVELOPMENT BY PRIORITY	1
121.0	PARK DEVELOPMENT & REDEVELOPMENT BY PRIORITY	1
122.0	IVOR WYNNE STADIUM RENOVATIONS & REPAIRS	1 and 2
123.0	IVOR WYNNE STADIUM RENOVATIONS & REPAIRS	1 and 2
124.0	IVOR WYNNE STADIUM RENOVATIONS & REPAIRS	1
125.0	IVOR WYNNE STADIUM RENOVATIONS & REPAIRS	1
126.0	IVOR WYNNE STADIUM RENOVATIONS & REPAIRS	1
127.0	IVOR WYNNE STADIUM - REPLACE LIGHTING	1
128.0	IVOR WYNNE STADIUM ARTIFICIAL TURF REPLACEMENT (1992)	1
129.0	RED HILL CREEK MASTER PLAN IMPLEMENTATION (DELETE)	
130.0	T. B. MCQUESTON PARK (1992)	1
131.0	VICTORIA PARK - FLOODLIGHTING (COST REDUCED TO 55,000)	1
132.0	MOHAWK SPORTS PARK FLOODLIGHTING & BLEACHERS-TRACK	*
133.0	MOHAWK SPORTS PARK - UPGRADING	2
134.0	MOHAWK SPORTS PARK - UPGRADING	2
135.0	MOHAWK SPORTS PARK - PARKING LOTS	2
136.0	KING'S FOREST GOLF COURSE IMPROVEMENTS - IRRIGATION (1992)	1
137.0	CHEDOKE GOLF COURSE-CONSTRUCTION OF ADDITIONAL TEES	1
138.0	CHEDOKE GOLF COURSE - REPAIR TO GABION MALL	1
139.0	GAGE PARK - PATHWAY LIGHTING PHASE III	1
140.0	GAGE PARK - RECONSTRUCTION OF CARPET BEDS	1
141.0	GAGE PARK - PERENNIAL BORDERS	1
142.0	BRIAN TIMMIS STADIUM UTILITY BUILDING CONSTRUCTION 1992	*
143.0	EASTWOOD PARK - BALL DIAMOND FLOODLIGHTING/FENCING	1
144.0	SACKVILLE HILL - UPGRADING TRACK	1
183.0	WATERFRONT DEVELOPMENT - WEST HARBOUR	1
184.0	PIER 4 PARK - HARBOUR FRONT (1991)	1

* TO BE REVIEWED

There being no further business the meeting was adjourned.

TAKEN AS READ AND APPROVED,

Lynn Dale,
Secretary

**ALDERMAN T. MURRAY, CHAIRMAN
PARKS AND RECREATION COMMITTEE**

B.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 January 4

REPORT TO: Mrs. Lynn Dale, Secretary
Parks and Recreation Committee

FROM: Mr. D. W. Vyce
Director of Property

SUBJECT: Tenancy - 107 Graham Street North
- Alice Smith

RECOMMENDATION:

- a) That the leasing of 107 Graham Street North to Alice Smith be approved. The tenancy is to commence on February 1, 1991 at a one time rental of \$375.00, due to cleaning and decorating required which has been agreed to be carried out by the tenant. Commencing March 1, 1991 the monthly rental will be \$575.00, including taxes of \$1,362.55.

Note: The property was purchased as part of an assembly for the proposed Crown Point East Park.

- b) That the Mayor and City Clerk be authorized to execute the Tenancy Agreement.


D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The monthly rental of \$575.00, including taxes of \$1,362.55 will be credited to Account Number CH 44104 31106 (Civic Properties Rental).

BACKGROUND:

We attach hereto a copy of the Agreement for Tenancy by Alice Smith. The above mentioned City owned property was purchased for the proposed Crown Point East Park. The tenancy is due to commence February 1, 1991 at a one time rental of \$375.00, due to cleaning and decorating required which has been agreed to be carried out by the tenant and starting March 1, 1991 the monthly rental (including taxes of \$1,362.55) will be \$575.00.

Attach.

- c.c. - Mrs. P. Noé Johnson, City Solicitor
- Mr. E. C. Matthews, Treasurer
- Mr. R. Swan, Manager, Property Maintenance Division

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 January 14

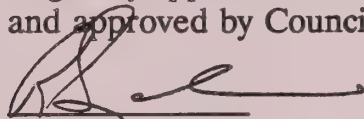
REPORT TO: Mrs. Lynn Dale, Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: Extension Of Agreement For Food Concession,
Globe Park

RECOMMENDATION:

That the City exercise its option to extend the existing food concession agreement at Globe Park with Ruth Stefan for an additional one year term (term to expire November 30, 1991), originally approved as Item 8 of the 16th Report for 1986 Parks and Recreation Committee and approved by Council June 24, 1986.



Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK



Ms. J. McAnanama
Chief Executive Officer
Hamilton Public Library

L8N 314

TEL: 546-2700
FAX: 546-2095

THE CORPORATION OF THE CITY OF HAMILTON
OFFICE OF THE CITY CLERK

URBAN/MUNICIPAL

C44 ON HBL AOS

C51P1

1991 January 30

NOTICE OF MEETING

PARKS AND RECREATION COMMITTEE

Tuesday, 1991 February 05
9:30 o'clock a.m.
Room 233, City Hall

Charlene Coutts, Acting Secretary
Parks and Recreation Committee

A G E N D A:

1. **CONSENT AGENDA**

2. **CRYSTAL PALACE SUB-COMMITTEE (ALDERMAN JACKSON)**

Crystal Palace Location Study

3. **DIRECTOR OF CULTURE AND RECREATION**

Contract: Pro-Manager King's Forest Golf Course, Pro-Manager Chedoke Golf and Winter Sports Park

4. **CITY SOLICITOR**

Application from Christ's Church Cathedral to Establish a Columbarium

5. CAPITAL PROJECTS

West Mountain Twin Pad Arena (no copy)

6. DIRECTOR OF CULTURE AND RECREATION/DIRECTOR OF PROPERTY

Additional Seating - Arenas (Information Report)

7. ARTS ADVISORY SUB-COMMITTEE

Funding Request - Tivoli Foundation for the Performing Arts

8. OTHER BUSINESS

9. ADJOURNMENT.

OUTSTANDING ITEMS - PARKS AND RECREATION COMMITTEE

	<u>Item</u>	<u>Original Date</u>	<u>Action</u>	<u>Status</u>
1.	Safety Village	1990 May 22	Director of Culture and Recreation	Report on Permanent Location
2.	Design of Park Signs	1990 June 19	Director of Public Works	Develop new Architectural Style
3.	Signage in Parks - Advertising & Special Events	1990 July 24	Director of Public Works	Staff preparing a complete report
4.	Priority One Parkland Acquisition	1990 July 24	Parks Staff Advisory Committee	Report Pending
5.	Golf Course for Senior Citizens', King Forest	1990 August 21	Golf Sub-Committee	Review and prepare report
6.	USSR International Children's Games - Feasibility of Hosting 1993	1990 August 21	Director of Culture and Recreation	Prepare report on feasibility of Hosting 1993 Games
7.	Storage Inventory - Parks Recreation Items/ Equipment	1990 November 06	Manager of Purchasing	C o m p i l e Inventory and Prepare Report

8.	Inverness School	1990 November 08	Director of (Finance & Admin. Property Committee)	Prepare Report
9.	2% Commercial Development and 5% Park Dedication - Park Land Dedication	1990 December 18	Parks Staff Advisory Committee	Pending
10.	Map on Park Developments	1990 December 18	Director of Property	To reflect 15 yrs. + 1990
11.	Repairs to Ivor Wynne	1990 December 18	Stadium Sub-Committee	Review and Prepare Report
12.	Smoking in Arenas/ Recreational Facilities	1991 January 22	Director of Culture and Recreation/ Manager of Licencing	Review and Prepare Report

1991 January 30

2

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 January 30

REPORT TO: Ms. Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. K. C. Christenson, Co-ordinator
New Crystal Palace Sub-Committee

SUBJECT: Crystal Palace - Location Study

RECOMMENDATION:

- a) That Commonwealth Square be approved as the preferred site for the Crystal Palace project as documented in the Baird/Sampson report dated 1990 September 12 (Schedule "A").
- b) That funding of \$1,000,000. for the Crystal Palace be included in the 1992-93 portion of the City's 1992-1996 Five Year Capital Budget submission (1992 \$200,000. and 1993 \$800,000.) and that the Crystal Palace Committee be empowered to approach other levels of government and the private sector for additional financing.



Mr. K. C. Christenson
Co-ordinator New Crystal Palace Sub-Committee

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The total cost for the Crystal Palace Project is estimated at \$6,275,000. Previous Five Year Capital Budgets have included \$1,000,000. for the Crystal Palace project; however this item was deleted from the 1991-1995 Capital Budget. Funding of \$1,000,000. will be required in the City's 1992-93 portion of the 1992-1996 Five Year Capital Budget submission (1992 \$200,000. and 1993 \$800,000.). The balance of the funds required for this project (\$5,275,000.) are anticipated to be funded by other levels of government and the private sector. The City's funding commitment will be contingent on the other funding partners being established and confirmed.

BACKGROUND:

At its meeting held 1989 August 29, City Council approved Item 6 of the Sixteenth Report of the Co-ordinating Committee, directing as follows: "That approval be given to extend the existing contract of Baird/Sampson Architects, to include the preparation of a comprehensive Marketing, Management, Economic Feasibility and Location Study for the Crystal Palace at a cost not to exceed \$30,000.

This report has now been finalized and is attached as Schedule 'A'. In the preparation of this report, substantial input was solicited from City and Regional staff through a "Staff Technical Advisory Committee". Attached as Schedule 'B' is a list of the members of the Staff Technical Advisory Committee. The purpose of this Committee was to ensure that a comprehensive, technically correct report would be presented to the New Crystal Palace Sub-Committee for action.

The Staff Technical Advisory Committee completed its mandate and made the following recommendation to the New Crystal Palace Sub-Committee: "That the Crystal Palace Locations Sub-Committee and the Crystal Palace Sub-Committee approve the "Site Selection, Building Programme and Marketing Feasibility Study" (as prepared by Baird/Sampson Architects) and forward it to the Parks and Recreation Committee subject to a special evening public meeting being held.

A public meeting was held at City Hall in the Council Chambers, on the evening of 1990 September 27, at which time those in attendance were given a presentation by the Consultants and staff on the Crystal Palace proposal. Input was received from the public and incorporated into the report.

In addition, certain concerns were raised by staff concerning the feasibility of hosting the annual MUM Show in this new facility at the Commonwealth Square location. Meetings were arranged to deal with these concerns and they have been addressed to the satisfaction of the staff and consultants (Schedule 'C').

The MUM Show Committee has also reviewed the proposal and endorsed the concept (Schedule 'D') which proposes the construction of the Crystal Palace on Commonwealth Square site, as recommended by the Consultants.

At its meeting held 1990 July 31, City Council adopted Item 11 of the Thirteenth Report of the Planning and Development Committee directing the following:

- a) That an Ad Hoc Committee of the Planning and Development Committee be established to review and co-ordinate the entire issue respecting the future use of Commonwealth Square and Summers Lane.

- b) That the Ad Hoc Committee be comprised of the Mayor, Chairman and members of the Planning and Development Committee, members of City Council, appropriate City and Regional staff, and that the following interested parties be invited to participate on the Ad Hoc Committee: H.E.C.F.I., C.A.P.I.C., Downtown Action Plan Committee, Crystal Palace Sub-Committee, Arts Advisory Sub-Committee, the Art Gallery, the Board of Education and others as required.

At its meeting held 1990 November 06, the Ad Hoc Committee (Schedule 'E'), approved that the following recommendation be forwarded to the Planning and Development Committee:

- a) That the Ad Hoc Committee - Commonwealth Square, Summers Lane endorses the Baird Sampson Study dated 1990 September 12, which recommends that the best location for the Crystal Palace is Commonwealth Square;

NOTE: The Ad Hoc Committee encourages the Crystal Palace Sub-Committee to solicit representation from the Art Gallery, H.E.C.F.I., Board of Education, C.A.P.I.C., and City staff in developing the design of the Crystal Palace Project.

As this item was scheduled to be dealt with by the Parks and Recreation Committee at its meeting of 1991 February 05, the Planning and Development Committee tabled this item at its meeting of 1991 January 23.

A presentation will be made by the Consultants on 1991 February 05 to the Parks and Recreation Committee outlining the process followed and the final recommendation of Commonwealth Square as the preferred site for the Crystal Palace.

Subject to Committee and Council endorsement of this recommendation, the Crystal Palace Committee intends to seek financial commitments from other levels of government as well as the private sector. A report on the progress of the Committee in this endeavour will be presented to the Parks and Recreation Committee prior to the end of 1991.

Attached as Schedule 'F' is a list of the Crystal Palace Committee members.

c.c. Mr. L. Sage, Chief Administrative Officer

Mr. B. Vanderbrug, General Manager
Hamilton Region Conservation Authority

Mr. Ernie Seager, Chairman
New Crystal Palace Committee

Mr. M. Main, Director
Traffic Services

Mr. D. Vyce, Director
Property Department

Mr. J. Pavelka, Director
Public Works Department

Mr. B. Chrystian, Manager
Parks Division, Public Works Department

Mr. C. Firth-Eagland
Public Works Department
Parks Division

Mr. T. Gill, Acting Commissioner
Regional Engineering Department
Att: Mr. R. Meiers

Mr. P. Baker, General Manager
Hamilton Parking Authority

Mr. R. Swain, Director
Art Gallery of Hamilton

Mr. G. Macalusso, Managing Director/C.E.O., H.E.C.F.I.

Mr. Saad Ghanem, Director
Economic Development Department

Rev. C. Forsyth, Chairman
C.A.P.I.C.

Ms. Susan Reeder, Secretary
Ad Hoc Committee - Commonwealth Square

Mr. E. C. Matthews, City Treasurer
Treasury Department

FINAL REPORT

Site Selection, Building Programme, and Marketing
Feasibility Study

for the

HAMILTON CRYSTAL PALACE

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September 12, 1990

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EXECUTIVE SUMMARY

The Hamilton Crystal Palace is to be a horticultural conservatory designed to host the 'Mum' Show and other horticultural shows and related events. This Report has been undertaken to make a recommendation of the most suitable site for the Crystal Palace.

Four sites out of an original twelve have been reviewed in detail in the report. The four sites are Commonwealth Square, T.B. McQuesten Park, Gage Park and Confederation Park.

The main sections of the report are the Sites Analysis, the Programme and Budget Report and the Marketing Study. Each Section has attempted to review all the four sites in detail. The sites vary substantially and their differences affect the definition of the facility.

The chart on page 3 was drawn up to condense the main criteria for the Crystal Palace and to summarize how the different sites compare under these criteria. The Commonwealth Square site is the site which answers best all the requirements as shown in the chart and in detail in the Report.

The other three sites have also proven to be acceptable. The McQuesten Park is a strong contender when considering all of its future plans; however, its suburban location limits its impact when compared to the Commonwealth Square site.

A major difference between Commonwealth Square and the other sites is its urban rather than parkland setting. A common image for a horticultural conservatory is that of the glass building surrounded by a large park or civic garden. This would clearly not be the case in the Commonwealth Square site.

Instead, Crystal Palace would offer a year round publicly accessible indoor plant space at the heart of Hamilton's downtown Cultural Centre. This accessibility has largely contributed to the Marketing Study's visitation count for Hamiltonians being the highest at Commonwealth Square.

It is significant that the other neighbouring facilities on the Square are highly interested in having the Crystal Palace at this location, and are generally unsatisfied with the Commonwealth Square as an upper level outdoor plaza as it currently stands, because of accessibility and security problems, and general lack of use by the public.

The capital cost and maintenance budget are favourable. The capital cost for the actual building on Commonwealth Square is lessened because the costs of growing greenhouses and site improvements are partially eliminated, and that the existing parking garage and the Central Utilities Plant can be utilized. As a result there are larger areas for programmed space, such as exhibit space and restaurant.

There is not a great difference in actual capital costs between all four sites largely because all have to comply with the basic space requirements for a Crystal Palace to be a viable operation. As is noted in the footnotes on the Budget (chart pg. 19) the costs for site development on the other 3 sites could be absorbed by the City (or the Region in the case of Confederation Park) in a different budget. This could then change the cost outlook on the site in question. However, at this point we feel that these site improvement costs must be shown as part of the total cost for any one of the sites.

The Operating Budget, Table 6 page 46-47, Marketing Study shows that although the operating expenses for Commonwealth Square are the highest of all the sites; the projected revenues are also the highest and most significantly offset those expenses. Also it must be noted that the Commonwealth Square stands to gain the most additional revenue generated from other groups booking this space, such as HECFI or civic receptions etc. This additional income is not included in Table 6.

In summary, all the criteria for the Crystal Palace add up to suggest most positively in favour of the Commonwealth Square site. Unless allocations of cost or general public opinion were to strongly dictate otherwise, we recommend that Commonwealth Square be chosen as the site for the Hamilton Crystal Palace.

A review of structural drawings for the Commonwealth Square Parking Garage indicates that there is an area of some 40,000 sq. ft., on top of the garage, within which it will be possible to construct 2 additional storeys of construction. This area is shown on the attached plan. This available footprint for additional construction would need to be shared between the Crystal Palace, the Art Gallery of Hamilton, and any other organization wishing to build there.

Finalized details of the building programme and capital cost projections for the Crystal Palace on the Commonwealth Square site, and a diagram of the finally determined available building area there, are included on pages 4, 5 and 6 following.

SITES COMPARISON CHART - SUMMARY

CRITERIA SUMMARY	T.B McQUESTON	COMMONWEALTH	GAGE	CONFEDERATION
Ability of site to be developed as a symbol for Hamilton .with Civic Reception space and tourism appeal	4 good .contingent to plans for development ie: view from highway	5 very good .location unavoidable as a primary identification to the centre of Hamilton	3 good .limited as sole facility in neighbourhood park	2 OK - poor .conflict due to Conservation Authority - Regional ownership and distant location
Opportunities for the site to be developed as an exceptional facility, .attractiveness of site, time frame for development, relationship with neighbours and other facilities on site	5 very good .contingent to plans for development (\pm 10 years) .very good relationship to gardens theme for park	5 very good .immediate time frame and immediate interest, opportunity to upgrade existing site	4 good .attractive site with immediate time frame	3 OK .neutral relationship to Scourge Centre, attractive site
Functional ability of site to accommodate the facility .size, ease of access, traffic, parking and public transit	4 good - suburban	4 good - downtown	3.5 good - OK .adjustments to site and use of neighbourhood streets required	3 OK .public transit limited
Capital Cost and Operating Budget summary	4 good .will improve over development period, opportunity for funds consolidation with gardens budget	5 good .best from marketing point of view and immediate impact	3 OK .will not grow over the long term	3 OK .weak for winter events at present and dependent on long term development
TOTAL	17	19	13.5	11

Legend: 5 Very Good 4 Good 3 Okay 1 Poor

FINAL PROGRAMME AND BUDGET CHART FOR HAMILTON CRYSTAL PALACE AT COMMONWEALTH SQUARE

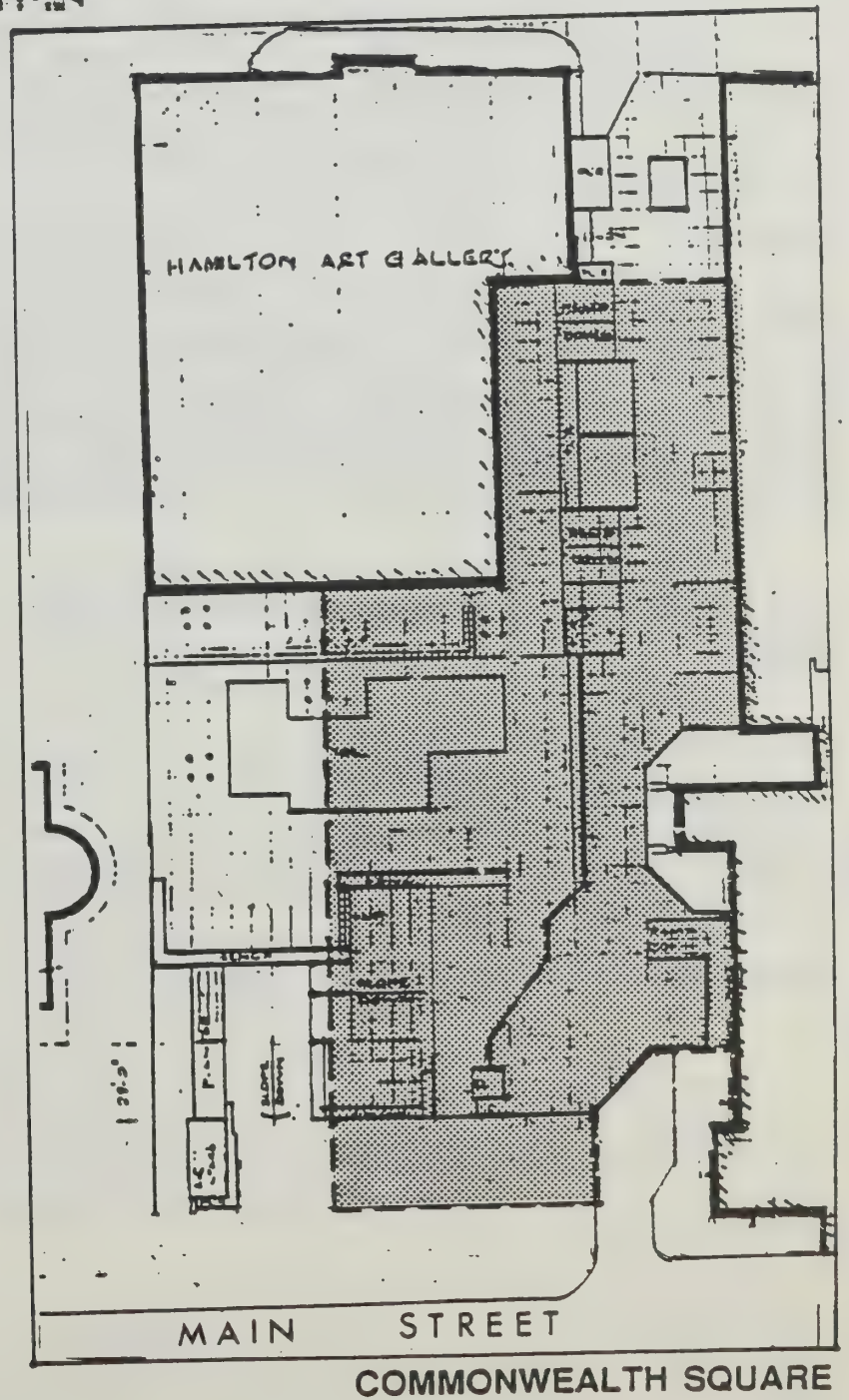
Programme	Net Area (ft ²)	Gross Area (ft ²)	Cost
Conservatory: Horticultural Exhibit Space & Civic Reception Hall	13,000	15,000	3,750,000
Entry, Coat Check	700		
Gift Shop	350		
Public Washrooms	700		
Offices, Volunteer Area	500		
Food Facility	1000	3,000	600,000
Production & Services			
- Plants Holding Room	340		
- Ancillary Greenhouse	*		
- Shipping & Receiving	340	1,000	110,000
Mechanical/Electrical		2,000	440,000
Allowances for Links to Adjacent Buildings			200,000
BUILDING TOTAL		23,800	5,460,000
Landscaping			
- Parking	**		100,000
- Outdoor Planting	**		60,000
Site Services (estimate only)	New Service to street		80,000
SUB TOTAL			5,700,000
Fees			475,000
- Architectural			
- Permits, etc			100,000
PROJECT TOTAL			6,275,000

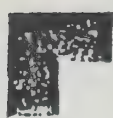
* Not sufficient area on site, plant material
to be supplied by City Greenhouses

** Adjustments to existing

This is a black and white aerial photograph of a city block in San Francisco. The image shows a grid of streets and various buildings. Key landmarks labeled include 'CITY HALL', 'LIBRARY', 'JACKSON SQ', 'MARKET', 'HAMILTON PL', 'BUS STOP', 'Y.M.C.A.', 'HUNTER ST', and 'SAN FRANCISCO'. The photograph is oriented with North at the top. The streets shown include Market St, Hamilton Pl, Jackson St, and Hunter St. The buildings are mostly multi-story structures, some with flat roofs and others with more complex architectural features. The overall scene depicts a dense urban environment.

tone shows area available for Art Gallery expansion and Crystal Palace





FAX TRANSMITTAL FORM

TO: FAX NO. 363-4029 DATE AUGUST 29 1990

ATTENTION: MR. BAIRD

AT: BAIRD/SAMPSON

CITY: TORONTO

NO. OF PAGES (INCLUDING FAX TRANSMITTAL) ONE

MESSAGE:

FROM PRELIMINARY STRUCTURAL INFORMATION REC'D YESTERDAY IT APPEARS THAT A 2 STOREY PLUS ROOF BUILDING CAN BE SUPPORTED ON TOP OF THE PLAZA LEVEL FROM LINE B ON THE SOUTH TO THE SOUTH FACE OF THE ART GALLERY AT LINE K AND COMMENCING AT LINE 4 ON THE WEST OVER TO LINE 8B ON THE EAST. THERE IS A CUT OUT AT THE SOUTH END OVER "SUMMERS LANE" AND IT APPEARS THAT SOME ALLOWANCE HAS BEEN MADE FOR ADDITIONAL LOADS AT LINE D AND 2 COLUMNS AT 24' CENTRES TO THE NORTH.

THIS IS THE BEST PRELIMINARY INFORMATION I CAN PROVIDE AT THE MOMENT.

YOURS TRULY,


W.A.H. FILER. P.ENG

PRESIDENT, FILER CONSULTANTS LTD



EXISTING SERVICES - The site at present is not serviced. They would have to be brought into the property from the street.

.2 COMMONWEALTH SQUARE

LOCATION AND OWNERSHIP - Commonwealth Square is the open-air plaza situated above the city parking garage fronting Main Street W. It is one level above grade and extends to King Street and via the pedestrian bridge to Jackson Square.

The Hamilton Art Gallery is situated on the property to the north and its entrance is at the north end of Commonwealth Square. The Hamilton Convention Centre and Hamilton Place are immediately to the east of the Square. Their entrances are from the driveway at street level under the plaza. Some windows and exits open directly onto the Square. Across Main St. to the south is Hamilton's City Hall. The parking garage below the Square is operated by the Hamilton Parking Authority. Because of the downtown location, this site is easily accessible by all kinds of transportation and by pedestrians.

The property is owned by the City of Hamilton and is managed by HECFI. (See Marketing Study pg 32 for a description of HECFI's operations.) The structure of the parking garage was designed to support future expansion.

The Square is currently landscaped with hard paving, planted areas of trees and shrubs and a reflecting pool. It is currently underutilized, and there is a vandalism problem, probably because the plaza is above the street level and the buildings surrounding it have very little outlook onto it.

SITE AREA - The area of the Square from Main St. to the south face of the Art Gallery is 3 acres. An additional .4 acres extends beside the gallery to King St.

There are more area constraints on this site than on the other park sites due to the urban setting.

The Art Gallery has plans to expand its current facility. They estimate the expansion would take place in about two years, and would be built southwards across the square towards Main street.

There is strong interest on the Gallery's part in being involved with the planning for the Crystal Palace to be able to integrate the two facilities in some ways. Some aspects that would be considered are; the sharing of a major new entrance at grade level on Main Street to combat what is considered to be a weak entrance to the Gallery at King St.; sharing the restaurant facility, planning for views into the Crystal Palace from the new Art Gallery exhibition spaces; some use of the Crystal Palace for occasional temporary Gallery exhibits that would be suitable for the conservatory environment, and use of the Crystal Palace public and reception spaces.

- A multicultural/horticultural theme is being developed for the park, with gardens to represent Hamilton's various cultural groups, and an indoor community facility. Planting of the park will be implemented within the next few years and the trees will be coming into maturity by the end of the decade.
- New city greenhouses will be built on the site that are intended to service parks in this area, as well as T.B. McQuesten Park.
- The Red Hill Expressway will pass to the north of the park, with an interchange at Upper Wentworth. Construction is planned for 1995 - 1998.
- A greenbelt is planned to follow the Expressway through the Red Hill Valley ultimately linking this site to the lakeshore at Confederation Park.

SITE AREA - The site area is approximately 36 acres. It will easily accommodate the Crystal Palace programme on one level within a landscaped multicultural gardens setting.

RELATIONSHIP WITH NEIGHBOURING FACILITIES - The Crystal Palace programme of both horticultural displays and space for civic receptions is compatible with the park plans for multicultural gardens expressed in the planting and garden design. Cultural events related to the gardens could use the reception space and take an active part in the flower shows.

FACILITY DESIGN - The proposed gardens can give a verdant setting and appropriate backdrop to the Crystal Palace. The site can be graded to enhance the prominence of the glass conservatory.

The size and extent of the park setting is sufficient to be able to provide functional driveways, parking, shipping and receiving areas and to screen them where desirable.

HAMILTON LANDMARK - The Crystal Palace can be sited in the park to be a prominent visual landmark to motorists on the Red Hill Expressway. It will also act as a landmark as a starting point for those people using the greenbelt.

The resulting memorable visual symbol for Hamilton would be a glass house in a green setting marking Hamilton's periphery.

IMPLICATIONS OF CONSTRUCTION - The disruption to the neighbourhood during construction can be kept contained assuming that the project is located toward the centre the park and basic planting has already occurred. The disruption to the neighbourhood will be substantially less than when the construction of the expressway is underway.

The ability of the site to allow for a unique facility design that would contribute to the objective of the visual symbol for Hamilton suggest a site with a suitable "backdrop" within which to locate the Crystal Palace and a site that allows the Crystal Palace to be seen from a distance, and conversely, to allow for a memorable view of the city seen from within the Crystal Palace.

2.2 IMPACT OF SITES ON PROJECT DESCRIPTION

During the first stage of the Locations Study it became apparent that although the four sites shortlisted met the requirements of the Review list, they were sufficiently different from each other that the Crystal Palace would change in nature depending on which site was finally selected. This is also addressed in the Market Study (see page 28) where the differences will impact on the Marketing Forecasts, and on the Programme and Budget Report page 18).

The following detailed pages on each of the four sites, will describe the physical nature of the sites, and thus how the Crystal Palace would be affected depending on which site were chosen.

2.3 DETAILED REVIEW

.1 T.B. McQUESTEN PARK

LOCATION AND OWNERSHIP - T.B. McQuesten Park is located at the southeast corner of Limeridge Road and Upper Wentworth Street. The Limeridge Mall is directly to the north. It is otherwise generally surrounded by single family suburban homes. Hamilton Airport is to the south.

The entrance to the park would be best located from Upper Wentworth Street. There is public transportation along Upper Wentworth Street and Limeridge Road at present.

The property is owned by the City of Hamilton and is being planned as a public park. At present it is not developed but the plans for the park together with other changes planned for the immediate vicinity make the site a very good location for the Crystal Palace in the future.

These plans in total will take approximately 10 years to implement and include:

SITE SELECTION REPORT

1. PRELIMINARY REVIEW

1.1 SUMMARY:

A list of twelve sites was provided for review to determine which were suitable as a site for the proposed Hamilton Crystal Palace.

A qualitative checklist with numerical ratings was established during the preliminary investigations to provide a means of comparison of the twelve sites. This checklist was amended to include two mandatory requirements; that the site area must be sufficient to accommodate the project, and that the agency in charge of the site must be positively inclined to the concept of a Crystal Palace.

Six sites were subsequently disqualified due to mandatory criteria. Four of the remaining six were considered to have strong potential warranting further study.

The four shortlisted sites are: T.B. McQuesten Park, Commonwealth Square, Confederation Park, and Gage Park.

The Preliminary Sites Review data is included in Appendix III for reference.

2. DETAILED REVIEW OF THE SHORTLISTED SITES

2.1 DESCRIPTION OF REQUIREMENTS:

Important objectives that are key issues for the Crystal Palace site selection are; the opportunity for the site to allow for the project to become a visual symbol for Hamilton and for it to accommodate both the primary horticultural program and a civic reception space.

This suggested the study of these sites' geographic locations with regards to Hamilton's major geographic & urban features such as mountain, lakeshore, downtown and major transportation corridors.

Accessibility to the Crystal Palace by Hamiltonians as well as tourists required a location offering public transportation, major road access and a direct relationship to the downtown.

The Convention Centre (HECFI) has also expressed interest in using space available in the Crystal Palace and are interested in a built connection between the Crystal Palace and the Convention Centre.

This suggests a location for the Crystal Palace to the west side of the Square either close to the Art Gallery to provide immediate shared spaces or away from the Gallery at Main St. to allow for the Gallery to expand up to it in the future. The location of the east side of the square would allow for a connecting pedestrian link from the King Street overpass past the Art Gallery, the Convention Centre and ending to the Crystal Palace at Main St.

Because of space restrictions, the Crystal Palace would be comprised of at least two levels on the Square. Access to the Crystal Palace and to the parking garage would be from street level.

Although smaller than at present, some outdoor public space can be maintained. The size would be dependent on the general configuration of the Crystal Palace and by the extent of the eventual expansion to the Art Gallery.

RELATIONSHIP OF NEIGHBOURING FACILITIES - As mentioned above, both the Art Gallery and HECFI are interested in sharing the facilities of the Crystal Palace. This is not seen to be simply additional useable space, but that the introduction of the Crystal Palace on the Square would contribute positively to the quality and identity of all the neighbours on the Square as well as providing for better use of the remaining outdoor open space.

FACILITY DESIGN - The highly urban nature of this site can produce a dramatic design because of the contrast in the glass conservatory of the Crystal Palace with the largely masonry and concrete construction of the neighbouring buildings.

The vertical configuration produced by the area constraints will result in the project being approximately the same height as the neighbouring buildings or with its peaks a level above them. On the interior this will provide double height spaces which the programmed areas such as the restaurant can open onto, and space for the permanent plantings to attain a very large size.

The project can open onto the Square which would give it more active use. Planting in the Square can highlight the different flower shows scheduled inside.

HAMILTON LANDMARK - As described above, and because of its location in the centre of downtown and directly across from City Hall, the Crystal Palace will become a major symbol for Hamilton.

IMPLICATIONS OF CONSTRUCTION - Construction on this site would follow the basic procedures for construction in the downtown. The parking garage would be affected in the area under construction but most of it should be able to remain open. The driveway under the plaza providing access to the Convention Centre and Hamilton Place would be affected at the Main St. entrance during some of the construction.

EXISTING SERVICES - There is a Central Utilities Plant providing services to the neighbouring buildings in this area. Some services may have to be augmented due to the requirements of plant growth and display. Otherwise, the street services are closer to access than at the park sites.

.3 GAGE PARK

LOCATION AND OWNERSHIP - Gage Park is located in the east end of downtown Hamilton. Main Street East is to the north of the park, Gage Avenue and Rothsay Street are to the west and east respectively. Lawrence Road, the C.N. rail tracks and the escarpment of Hamilton Mountain are at the south end of the property. The area is residential, with neighbourhood commercial on Main Street.

The park is not far from the downtown and is served by City bus routes on Main Street and Gage to Lawrence Road. To lessen traffic build ups at one vehicular access, the entrance to the park could be located on Gage Avenue with the new driveway then exiting onto Lawrence Road.

The park is owned and maintained by the City of Hamilton.

SITE AREA - The area of Gage Park is 77 acres. It is an historic park with mature plantings. For this reason the options for location of the Crystal Palace in the park are limited to immediately beside the existing city greenhouses or in the southern area of the park.

RELATIONSHIP WITH EXISTING FACILITIES - This park functions primarily as a neighbourhood park. In the summer the "Festival of Friends" music festival takes place, and in the fall the "Mum Show" is held in the city greenhouses. There is a building to the north which houses a children's museum and there are various sports fields in the southern area.

While the "Mum Show" will be held in the Crystal Palace, and the Festival would be able to use its facilities, there is no event or facility at Gage Park that would substantially add to or benefit from the Crystal Palace programme. The Crystal Palace on this site would be a solitary major facility for the park. The close proximity of the city greenhouses would be an operational asset.

FACILITY DESIGN - This park was designed by Dunnington-Grubb with formal gardens and fountains at Main Street, and spacious drives and tree plantings surrounding a central green. The greenhouses are situated at the south-eastern edge of the green.

The Crystal Palace can be designed to be an addition to the greenhouses and major focus to the green without overwhelming it. The Mountain to the south and the mature surrounding trees will provide a complete backdrop.

HAMILTON LANDMARK - Except for possibly glass peaks seen from a distance above the treetops, the Crystal Palace would not be seen until one is within the park. Siting the Crystal Palace at Gage Park would ensure that the park is maintained as one of Hamilton's premier parks. The resulting image and symbol would be of Gage Park with its Crystal Palace.

IMPLICATION & CONSTRUCTION - Disruption of the neighbourhood during construction would be minimal. Great care would have to be taken to protect the trees adjacent to the construction.

EXISTING SERVICES - The present services to the city greenhouses would have to be augmented or replaced entirely for the larger facility.

.4 CONFEDERATION PARK

LOCATION AND OWNERSHIP - This park is a long narrow park well to the east of the downtown, on the lakeshore. The QEW passes to the south and Centennial Parkway (Hwy. 20) enters the park approximately at its centre. It is primarily surrounded by industrial development with some residential to the south west and at the most eastern edge.

The site is easily accessible for motorists but public transportation is provided in the summer only at present.

The land is owned by the Regional Municipality of Hamilton - Wentworth and operated by the Hamilton Region Conservation

Authority. This is the only site which is not owned by the City of Hamilton.

SITE AREA - At 205 acres this is the largest site under consideration. A specific location is available for the Crystal Palace and is approximately 3.2 acres. Parking for 200 cars and access drives will be provided adjacent to this area according to the Master Plan for the park by Moore/George Associates. This would comfortably accommodate the Crystal Palace.

RELATIONSHIP WITH EXISTING FACILITIES - Confederation Park at present contains camp grounds and a wave pool both located in the eastern end of the park. It is a waterfront park set up primarily for summer outdoor activities. The master plan for the park lists a number of future facilities under consideration. The Hamilton Scourge Centre is planned for a central location in the park and the possible site for the Crystal Palace would be directly across from it. (see illustration page 17) Although these two facilities do not share a common theme, some sharing of functional spaces is foreseeable. Also the timetable for the Scourge Centre is not finalized, so the Crystal Palace on this site could stand as a solitary facility here as at Gage, for some time.

FACILITY DESIGN - The major geographic attractions of this site are the waterfront landscape and possible views of the building from the QEW and the lake. The immediate location has a lagoon system partially encircling it and a mature landscape. An attractive building could be designed for this setting.

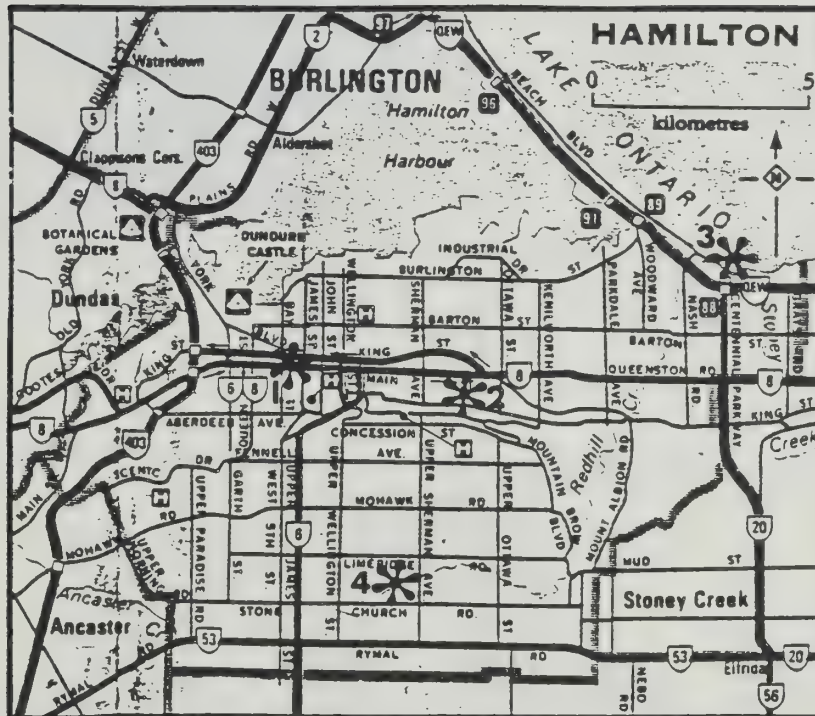
HAMILTON LANDMARK - It is likely that on this site the Crystal Palace would become primarily a symbol for the Confederation Park, rather than for Hamilton.

However, a Crystal Palace on this site designed to be seen from the highway and from the water will have a memorable image as the glass conservatory by the lake. It would be one of the landmarks passed on the QEW, on the way in and out of Hamilton.

IMPLICATIONS AND CONSTRUCTION - As the neighbourhood is cut off from the park by the expressway, there would be little disruption to it during construction. As in Gage Park, care would have to be taken to protect the existing landscape and waterways during construction.

EXISTING SERVICES - There are minimal services through the park at present. New services to the Crystal Palace would have to be provided for.

2.4 ILLUSTRATIONS

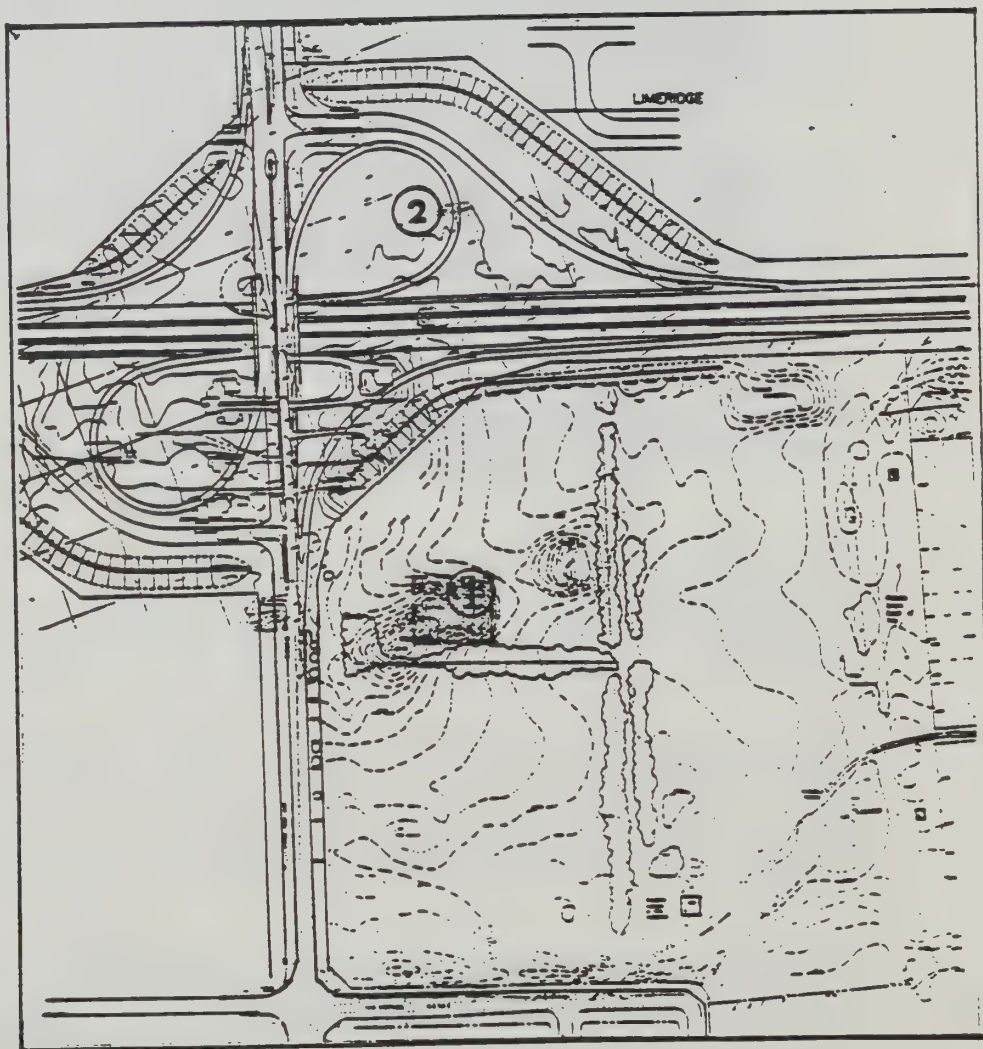


1. Commonwealth Square
2. Gage Park
3. Confederation Park
4. T.B. McQuesten

LOCATION MAP

1. Location of Crystal Palace, parking & driveways to be determined in conjunction with parks plans for gardens
2. Expressway

toned area shows
approximate size
of Crystal Palace



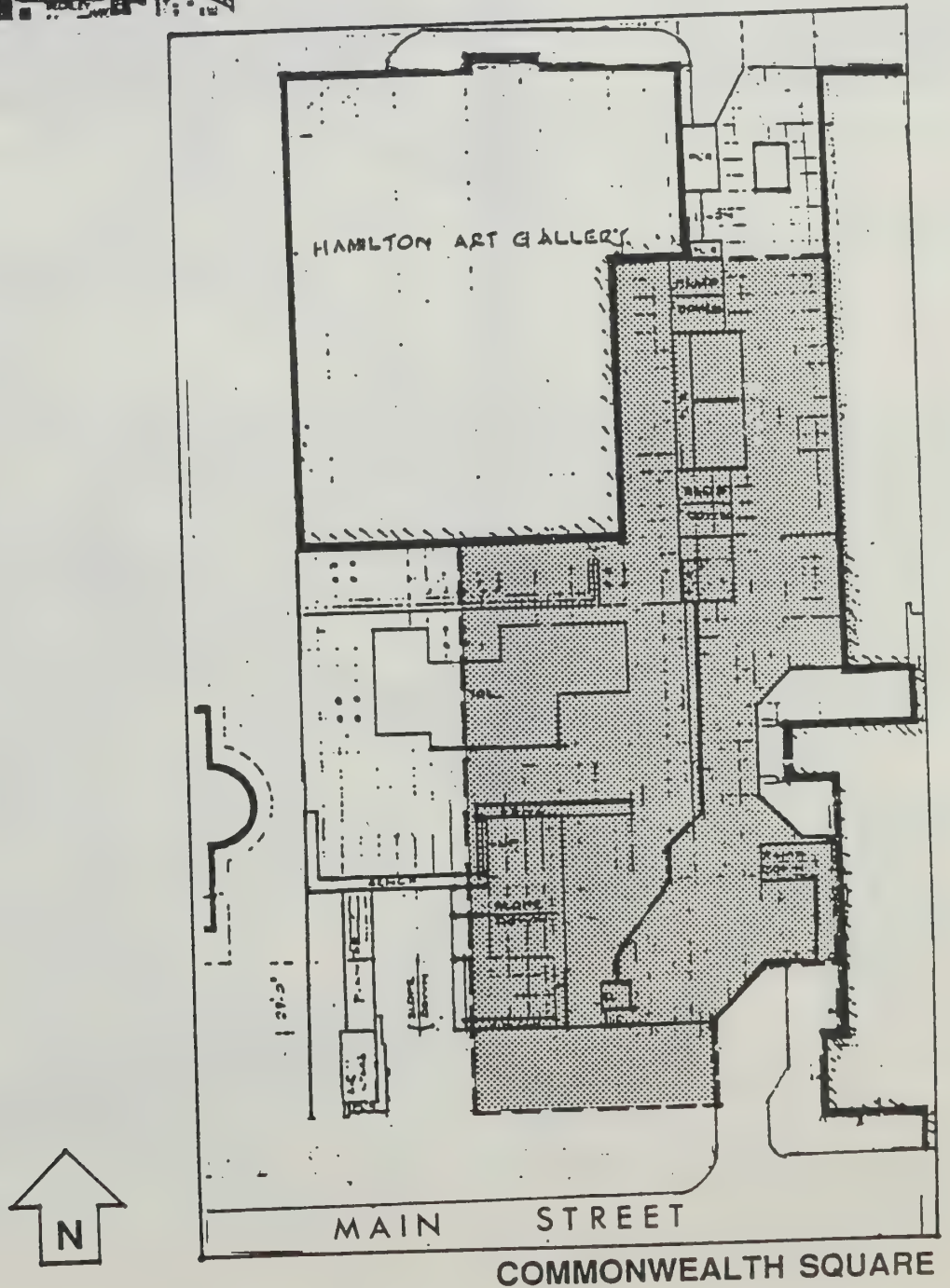
16

Key Plan

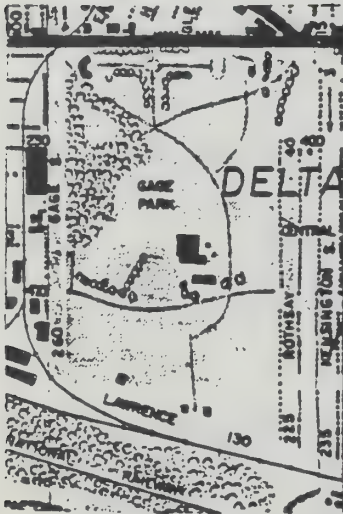


Note

tone shows area available for Art Gallery expansion and Crystal Palace



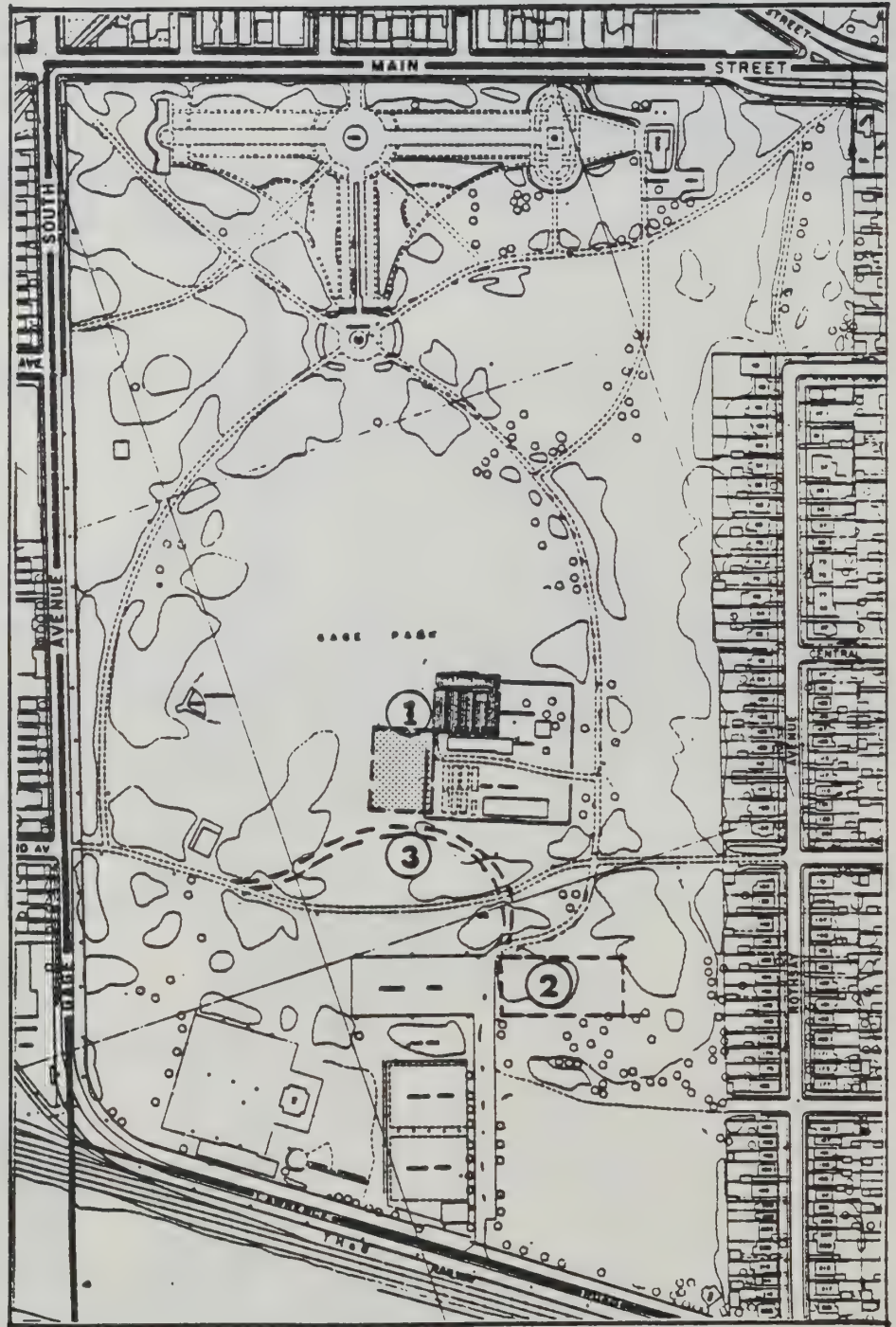
KEY PLAN



NOTES

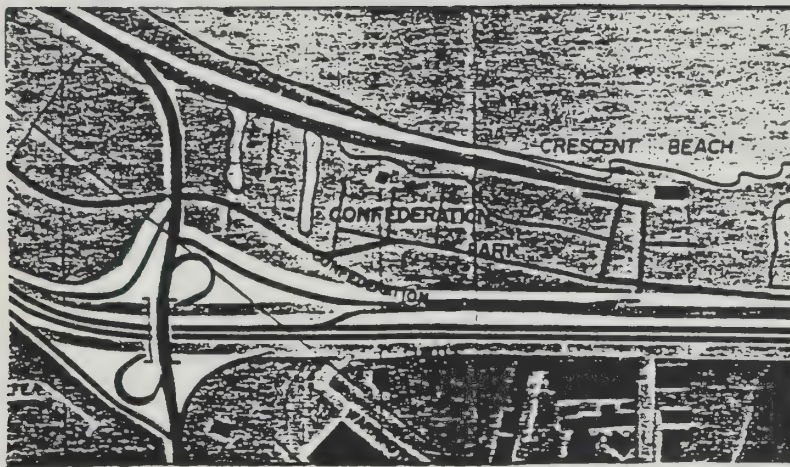
1. Possible location for Crystal Palace
2. Additional parking required
3. drop off required

toned area shows approximate size of Crystal Palace



GAGE PARK

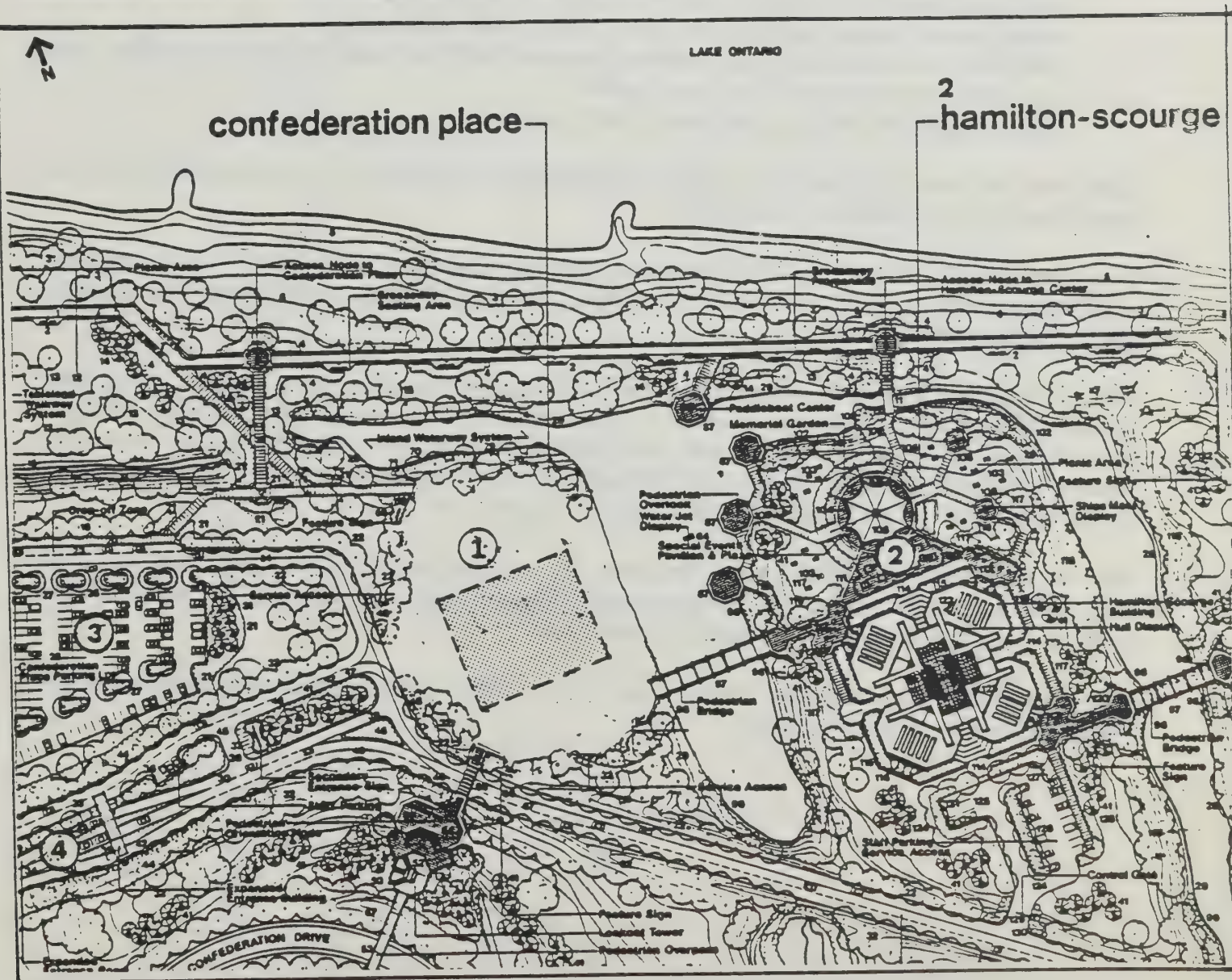
KEY PLAN



NOTES

1. Site for Crystal Palace
2. Site for Hamilton-Scourge Center
3. Parking
4. Entrance to Confederation Park

toned area shows approximate size of Crystal Palace



CONFEDERATION PARK

PROGRAMME AND BUDGET REPORT

1. THE BASIC PROGRAMME AND ITS VARIATION ACCORDING TO THE SITES

The four primary objectives are:

- to provide space for changing horticultural exhibits with permanent planting for backdrop
- to provide a food service facility
- to provide for civic reception space
- that the facility become a symbol for Hamilton.
(see also Marketing Study)

This has been developed into the main elements of the basic programme as follows:

- the public display areas within the glass conservatory; including spaces for permanent and temporary horticultural exhibits and the reception hall.
- public service areas including the food facility and gift shop
- production and services areas including shipping and receiving, and a plant holding area, and where possible ancillary greenhouses.
- building services such as mechanical and electrical.

Each site has some constraints or existing features which affect the accommodation of the programme and accordingly the budget.

See pages 28-37 of the Marketing Study for their description of variations to the programme components (such as the food facility, reception space and backup greenhouses) according to their market assessments.

All the facilities will incur costs associated with exterior programme elements. Additional and/or new parking must be provided at Gage Park, and T.B. McQuesten. While parking is not an issue at Commonwealth Square, costs would be incurred in adjustments to the existing plaza surface and possibly below grade. Complimentary planting and outdoor lighting adjacent to the Crystal Palace would be a component of all the sites.

For the purposes of costing a rough estimate for new services to all the park sites has been used. This figure is halved for Commonwealth Square due to its proximity to street services and the potential use of the Central Utilities Plant.

These variations are shown on the following chart which gives a programme breakdown and budget for each of the four sites.

2. PROGRAMME AND BUDGET CHART FOR HAMILTON CRYSTAL PALACE

Programme	T.B. McQUESTEN PARK		COMMONWEALTH SQUARE		GAGE PARK		CONFEDERATION PARK	
	Area (ft ²)	Cost	Area (ft ²)	Cost	Area (ft ²)	Cost	Area (ft ²)	Cost
Conservatory: Horticultural Exhibit Space & Civic Reception Hall	12,000	3,000,000	15,000	3,750,000	15,000	3,750,000	12,000	3,000,000
Entry, Coat Check	500		1,050		500		500	
Gift Shop	• 250		500		250		250	
Public Washrooms	700		1,050		700		700	
Offices, Volunteer Area	500		725		500		500	
Food Facility	500	490,000	1,475	960,000	250	440,000	500	490,000
Production & Services								
- Plants Holding Room	500		500		• ---		500	
- Ancillary Greenhouse	• 7,000	880,000	•	110,000	• ---		7,500	880,000
- Shipping & Receiving	500		500		• ---		500	
Mechanical/Electrical Allowances for Links to Other Buildings	2,000	440,000	2,000	440,000	2,000	440,000	2,000	440,000
BUILDING TOTAL	424,450	4,810,000	23,800	5,460,000	19,200	4,630,000	24,450	4,810,000
Landscaping								
- Parking	• 90,000	271,500	•	100,000	•	138,000	•	200,000
- Outdoor Planting	• 10,000	20,000	•	60,000	•	20,000	•	100,000
Site Services (estimate only)	New Service to street	170,000	New Service to street	80,000	New Service to street	170,000	New Service to street	170,000
SUB TOTAL		5,271,500		5,700,000		4,858,000		5,180,000
Fees								
- Architectural		475,000		475,000		475,000		475,000
- Permits, etc		100,000		100,000		100,000		100,000
Disbursements								
PROJECT TOTAL		5,846,500		6,275,000		5,433,500		5,755,000

- Gift shop and food facility recommended to be phased in
- Not sufficient area on site, plant material to be supplied by City Greenhouses
- Use existing facility
- May be provided by Conservation Authority
- Adjustments to existing
- May be provided by city

CITY OF HAMILTON

MARKETING STUDY

OF A PROPOSED HAMILTON CRYSTAL PALACE

SEPTEMBER 1990

Prepared by

Fox Jones & Associates

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1. INTRODUCTION

1.1 BACKGROUND

A committee was formed in Hamilton in 1985 to consider the possibility of establishing a new home for the highly successful annual Mum Show. This show is currently held at Gage Park's nursery greenhouses and attracts between 30,000-40,000 visitors over a three week period in November. The name "Crystal Palace" was chosen for the proposed new home since a facility under this name had stood in Victoria Park from 1860 until 1891.

It was felt that a Crystal Palace would provide a more appropriate setting for the Mum Show's annual displays. The idea gained further impetus with the adoption in 1985 of a new Master Plan (final plan documents prepared by Coombes/Kirkland Berridge) for a part of the waterfront at the west end of the harbour. Under this plan, a Crystal Palace was to be a prominent component of the waterfront.

1.2 OBJECTIVES AND KEY ISSUES

Five objectives emerged in 1985 as defining the nature of the proposed Crystal Palace: It should achieve the following:

- o Become a visual symbol for Hamilton;
- o Re-establish a historical asset;
- o Establish a core attraction for citizens of Hamilton and the Golden Horseshoe, and a major tourist attraction for visitors from elsewhere;
- o Establish a supporting volunteer organization (noting that this project has grown out of the existing Volunteer Mum Show Committee);

- o Encourage leisure time activities for all interested in the pleasures of horticulture and related arts and crafts.

When the New Crystal Palace Committee was formed, it was felt that such a building might be established in Hamilton Island. The waterfront master planning process caused the committee to concentrate on the waterfront as the most likely location for the Crystal Palace. Recent delays in the implementation of the waterfront Master Plan have caused the New Crystal Palace Committee to return to a consideration of other sites. In the process, the objectives have been streamlined into four elements:

- o A symbol for the City of Hamilton;
- o A horticultural display centre;
- o A venue for formal Civic Receptions;
- o A food service facility (restaurant, tea room or other).

The actual scale and character of any Crystal Palace concept developed depends on two factors:

- o the site chosen;
- o the consequent opportunities and limitations, physically and operationally, for realizing each of the above four elements.

There is considerable interaction between these two factors; the choice of a site markedly affects, to a differing degree for each site, the possible nature of a Crystal Palace that can be built.

Baird Sampson reviewed twelve potential sites for the Crystal Palace and, with the approval of the Crystal Palace Location Committee, reduced the sites under active consideration from twelve to four. These are:

- o Commonwealth Square
- o Confederation Park

- o Gage Park
- o McQuesten Park

This study examines the impact of each of these sites on the development of the 4 elements of the concept. For each site we have made preliminary attendance projections, considered the feasibility from an operating point of view, estimated the economic impact on Hamilton and proposed appropriate programming and management for the facility.

1.3 METHODOLOGY

We reviewed existing studies and reports including the following:

- o Annual Report, 1988; Economic Development Department.
- o Tourism in Hamilton-Wentworth - A Program for Economic Growth; Peter Barnard Associates, May 1986.
- o Tourism in the Greater Hamilton Area; Hamilton and District Chamber of Commerce, 1986 and 1988 review of recommendations.
- o Hamilton Waterfront Development; Marshall Macklin Monaghan, August 1988.
- o Economic Trends (Greater Hamilton); Planning and Development Department, 1989.
- o Population Trends and Projections (Greater Hamilton); Planning and Development Department, 1989.
- o Allan Gardens Revitalization Study; Arcop Architects, May 1987 (Marketing Study conducted by Coopers and Lybrand).
- o Ontario Motor Coach Tour Industry, 1988; Ontario Ministry of Tourism and Recreation.
- o Confederation Park Master Plan; Moore/George Associates, 1985.

We also conducted an extensive interview program, including Crystal Palace Committee members, aldermen for each of the four wards in which locations were considered for the Crystal Palace; and city officials. For a complete list of interviewees see Appendix I.

In addition, we examined the Mum Show and a number of existing facilities comparable to the proposed Crystal Palace. This analysis included a review of

the components such as size of displays, attendance figures, admission charges, location, budget and the parking.

2. EXISTING FLORAL SHOWS AND FACILITIES IN THE HAMILTON REGION

2.1 MUM SHOW

2.1.1 Overview

Each year in early November, a public display of chrysanthemums is organized by Hamilton's Parks Division and the Volunteer Mum Show Committee (Mums). During the event over 240 varieties of chrysanthemums are displayed in Gage Park's greenhouses. Although Gage Park lacks a suitable floral showroom, attending the event has become an annual tradition for many residents of the Region; it also attracts a considerable number of tourists.

2.1.2 Attendance and Admission Charges

In recent years, attendance has reached as high as 40,000, although 1989's figures were reportedly only 33,000. During peak visitation periods, such as on weekends and some week day evenings, long line-ups of people waiting to see the displays are common.

While the event attracts people of all ages, the major segment of visitors are seniors. An estimated 60 motor coach tours (2,400 people) visit the show each year and 150 school classes (4,500 students) also attend.

There is no admission charge and free parking is available on-site.

2.1.3 Location and Size of Facilities

Gage Park is 77 acres in size and is about a ten minute drive from City Hall. The greenhouses are approximately 35,000 sq ft of which about 19,000 sq ft are used as display area during the Mum Show. In addition, the Mum Show uses 5,000 sq ft of space for the following purposes:

Table 1
MUM SHOW OPERATING COSTS, 1989 (\$)

<u>Greenhouse Contractual Services</u>		
Mum Show Signs	800	
New Hophouse (50%)*	9,000	
Canopy Rental	780	
Costume Rental	227	
Mannequin Rental	97	
McIntyre Electric	683	
Sub-Total	11,937	
<u>Greenhouse Repairs & Maintenance</u>		
Building Supplies	723	
McIntyre Electric (50%)	3,652	
Turbo Washer (25%)	205	
Greenhouse Glass (50%)	346	
Pots and Pesticides (50%)	585	
Sand and Topsoil (50%)	513	
SUBTOTAL	6,023	
<u>Greenhouse Operating Supplies</u>		
Building Supplies	2,850	
Greenhouse Lighting (50%)	1,200	
Sand and Topsoil (50%)	730	
Chemicals (50%)	4,075	
Pots (50%)	2,100	
Cuttings	2,000	
Sub-Total	12,955	
<u>Greenhouse Man-Hours</u>		
Watering/Applying Fertilizers	8,850	
Pesticides Application	2,300	
Making Cuttings	2,050	
Planting Mums & Preparing Soil	15,900	
Tying and Staking Mums	36,200	
Setting-up Show	19,000	
Maintenance of Show	18,000	
Dismantling Show	15,000	
Sub-Total	117,300	
<u>Utilities (50% of Annual Total)</u>		
Water/Sewer	2,300	
Hydro	3,550	
Heating	36,000	
Telephone	325	
Sub-Total	42,175	
<u>General Horticultural Maintenance</u>		
Building Supplies	2,452	
Photography/Graphic/Arts Supplies	1,579	
Plant Material	1,130	
Dry Cleaners	300	
Sub-Total	5,461	
<u>General Horticultural Maintenance</u>		
Building Supplies	2,874	
<u>Office Furnishings</u>		
Microwave Oven (50%)	162	
<u>Maintenance of Cultivated Areas</u>		
Building Supplies	509	
Photography/Graphic/Art Supplies	152	
Mum Show Workshop	500	
Sub-Total	1,160	
<u>Beautification Man-Hours (various accounts)</u>		
Carpenter and Helper	17,300	
Labourer/Landscape Designer	11,000	
Foreman	8,000	
Sign Installation	2,400	
Painting	4,300	
General Help	4,000	
Sub-Total	48,000	
<u>Money Spent on Mum Show from Beautification Account</u>		
	57,657	
TOTAL	305,704	

* Figures appearing in brackets indicate the percentage of total cost accounted for by the Mum Show.

- o concessions and information services to the public;
- o a lounge for the volunteers;
- o a kitchen.

2.1.4 Operating budget

The Parks Division estimates that the 1989 Mum Show was prepared and staged at a cost of \$300,000. A breakdown of the costs is provided in Table 1, opposite.

2.1.5 Volunteer Committee

The Volunteer Mum Show Committee is responsible for promoting and hosting the Show and it is also involved to some degree in planning the event. During the Show, over 150 volunteers are involved in receiving and guiding the public to the displays. They also staff a small refreshments area and sell 'mums and calendars to the public. Proceeds from these activities are used to help cover advertising expenses.

2.1.6 Administration and Management

The Parks Division of the Public Works Department is responsible for growing the flowers from cuttings, supplying the 'mums to the show and building the displays. The Volunteer Mum Committee provides volunteers to host the show and is also responsible for developing the annual theme at the show.

2.1.7 Current Needs

Gage Park's greenhouses lack sufficient space to accommodate the thousands of visitors that come to the Show without causing considerable congestion. As a result, the most pressing need for the Mum Show is space for a formal floral display and space to hold proper receptions for the visitors.

The Volunteer Committee has expressed interest in participating in additional floral shows if proper facilities were available.

2.2 ROYAL BOTANICAL GARDENS

The RBG is one of North America's most important and distinguished botanical complexes. It also offers a range of recreational-horticultural activities at its 2,000 acre site. Although located in Halton Region within the boundaries of the City of Burlington, the RBG is only 20 minutes from downtown Hamilton by car.

A wide range of programmes and activities are offered at the RBG for both students and the general public. Of most relevance to the Crystal Palace is the RBG's Mediterranean Garden House. This House is a static display of plants originating in places with Mediterranean-type climates. Its display area is about 16,000 sq ft in size.

Although the RBG's gardens and programmes attract between 750,000 to 1 million people annually, the Mediterranean Garden does not seem to attract large numbers of visitors. According to the RBG's annual report, the Garden generates about \$18,000 from admission fees. Given that admission fees are \$1 for adults and \$0.75 for seniors, children and students, this suggests a paid attendance at the Garden of between 20,000 - 25,000.

However, overall attendance at the Garden is probably closer to 50,000 given that not everyone pays the admission charge: the entrance to the Garden is unattended and therefore visitors have the option of paying or not paying admission; also, the RBG hosts a variety of functions and events such as weddings and educational programmes that allow free access to the Garden.

The director of the RBG believes that attendance levels at the Garden would be greater - particularly during the winter season - if public transportation to the RBG was available.

Ample on-site parking is available at \$2.50 per car.

3. OVERVIEW OF HAMILTON'S DEMOGRAPHICS, ECONOMY AND TOURISM

3.1 POPULATION

The population of Hamilton-Wentworth Region stood at about 430,000 in 1988, of which just over 70% live in the City of Hamilton. (However, we note that, according to the most recent Statistics Canada census, conducted in 1986, the population for the greater metropolitan area of Hamilton which includes the Burlington area is listed as being over 550,000).

Below are the latest projections for the population of Hamilton-Wentworth:

Table 2

Projected Population Growth By Age Cohort Hamilton-Wentworth, 1988-2006

	1988	1996	2006	% Change 1988-2006
0-14	82,910	87,900	83,000	0
15-24	64,391	57,700	61,900	-4
25-39	105,721	107,600	92,500	-13
40-64	119,175	136,200	171,700	44
65+	57,270	68,600	73,900	29
TOTAL	429,467	458,000	483,000	12

Source: *Population Trends and Projections* Hamilton-Wentworth
Region, Planning and Development Department

Among the other more relevant population projections for the Region are the following:

- o Current per annum growth rate for the Region is 1% whereas the average for Ontario is 1.7%.

- o The size of the 40-64 year age group is forecast to grow 44% over the next two decades. This group already represents the largest segment of the population (41%) and its share will increase to 53% by 2006.
- o The population over 64 years of age will increase at 29% from now until 2006 - more than twice the rate as the rest of the population.

As the projections indicate, Hamilton-Wentworth's population profile is becoming older. This is a significant development for a proposed Crystal Palace: we found that seniors tend to represent a major, if not the principal, segment of visitors attending leisure and recreational facilities such as a Crystal Palace. This issue is also addressed in an 1986 report from Statistics Canada, *Culture Statistics: The Economic Impact of the Arts and Culture Sector*, which recognizes that Canada's population as a whole is getting older and that this will mean an increasing demand for leisure and recreational facilities.

3.2 TOURISM

Hamilton has recently strengthened its efforts to promote the Region to tourism. This is a positive development for the proposed Crystal Palace since tourists are the largest group of visitors to a number of comparable facilities in other cities (discussed in Section 4 below).

Hamilton's Economic Development Department defines a tourist as "one who travels 25 miles or more from his/her home to visit an attraction, special event, restaurant, etc". Using this definition, an estimated 1.2 million tourists visited Hamilton-Wentworth in 1988 and generated over \$100 million into the Region's economy.

In 1986, the Hamilton and District Chamber of Commerce had an extensive study conducted on the Region's tourism industry. One of the major findings was that the Region's attractions suffered from limited promotion. As a result,

the study produced several recommendations on ways to address to foster further growth in the industry. A review of these recommendations was conducted in 1988 and indicates that the Region has adopted a number of the study's original suggestions in an effort to enhance its tourism industry. Among the recent developments are the following:

- o The budget for the Region's Visitor and Convention Services Department has increased from \$300,000 in 1985 to \$800,000 in 1987;
- o A Tourism Advisory Board has been created;
- o A Tourism Information Centre has been established in downtown Hamilton and one is planned for Confederation Park;
- o Promotion of the Region is continuing in the province as well as in adjacent provinces and nearby American cities.

3.2.1 Conventions

Conventions represent a significant source of visitors to Hamilton.. Between 1986-1988, the city averaged over 60,000 convention delegates a year. In addition, an estimated 50%-60% of convention delegates are accompanied by their spouses for a total of 90,000 convention-related visitors. Average stay of these visitors is 2.5 days.

While the delegates are attending the conferences, convention planners and Visitor and Convention Services organize sightseeing bus tours for the delegates' spouses. They are given the opportunity beforehand to select which activities they would like to do. One of the most popular choices is attending the Mum Show when it coincides with a convention.

According to the Visitor and Convention Services office, if flower shows were available during other times of the year, these would be also be well attended by spouses of convention delegates. Our research supports this opinion.

Convention delegates and their spouses are an important segment of visitors to the Atlanta Botanical Gardens (see section 4.3).

3.2.2 Motor Coaches

According to the Economic Development Department's 1988 Annual Report, a total of 691 motor coaches carrying 29,255 passengers were reported to have visited attractions in the Region. However, the actual number of Motor Coach tours that came to the Region is probably much higher.

A study on the Ontario Motor Coach Tour Industry (conducted in 1988 by James F. Hickling Management Consultants), found that, in 1986, Hamilton was the tenth most popular destination for scheduled multi-day motor coach tours to Ontario, with 191 such tours taking place during that year.

During the three weeks that the Mums' show is staged, nearly all the tour buses coming through the Region visit the Mums show. Between 60-70 motor coach tours stop-over at the Mum Show which represents an estimated 8% of the total number of motor coach tours that come to the Region each year. The percentage would be much higher were it not for the fact that the Show happens during the low season for motor coach tours and runs for a limited length of time.

According to estimates of the Visitor and Convention Services, of the total motor coach tours visiting the Region every year, 40% take place in the spring season (March-June). Our research shows that, for Ontario as a whole, May through October is the main period for motor coach tours. This is when 76% of expenditures generated by all motor coach tours in Ontario takes place, as illustrated by Table 3.

Table 3

Monthly Share of Expenditures -
Motor Coach Tours to Ontario, 1986
(by month, % share)

January	1.6
February	1.7
March	2.2
April	3.4
May	10.2
June	13.3
July	17.4
August	18.6
September	17.4
October	9.3
November	2.9
December	<u>2.2</u>
Total	100.0

Note: Figures are rounded

Source: Ontario Motor Coach Industry, 1988

These findings strongly suggest that there is an important programming opportunity for the proposed Crystal Palace: wherever the facility is located, it should stage an extended spring show and a summer show to target the large motor coach market.

Currently, thousands of motor coach tours drive through the Region along the highways (such as the QEW) but do not stop to visit local attractions. As examples of this, we note that Niagara Falls and Toronto respectively drew over 2,300 and over 1,500 scheduled multi-day motor coach tours in 1986.

The experience of comparable facilities suggest that a well promoted Crystal Palace may stimulate additional motor coach tours to come to the Region. Cullen Gardens in Markham and the Bloedel Conservatory in Vancouver are both established attractions for motor coach tours.

3.3

OTHER MAJOR PUBLIC ATTRACTIONS IN HAMILTON

Among the major attractions in or near Hamilton are the following:

Attraction	Attendance (1986)
RBG	750,000
African Lion Safari	300,000
Confederation Park (Wild Water Works, Wave Pool Waterslide)	150,000
Hamilton Art Gallery*	100,000
Dundurn Castle	66,000
Hamilton Military Museum	29,000
Canadian Football Hall of Fame	5,300

Source: Tourism in Hamilton-Wentworth, a Program for Economic
Growth; by Peter Barnard Associates, May 1986

* Source: Hamilton Art Gallery, 1989.

3.4

LOCAL ECONOMY

Hamilton-Wentworth's economy has enjoyed a buoyant period since the recession of the early 1980's. There has been a recovery in the local steel industry and housing starts were over 22% between 1985 and 1988. Real per capita income rose by over 16% between 1986 and 1988 which was above the Ontario average of 14%. Moreover, real disposable income also increased by 16% during this period - about the twice the national average.

Once a predominantly manufacturing economy, the Region now employs more people in the business services industries than in manufacturing.

4. COMPARABLE FACILITIES IN OTHER CITIES

4.1 INTRODUCTION

In addition to the Mediterranean Garden of the RBG, we reviewed four other horticultural facilities open to the public, including the Fuqua Conservatory in Atlanta, the Bloedel Conservatory in Vancouver, the Crystal Garden in Victoria and Allan Gardens in Toronto.

While each conservatory or enclosed garden is unique, a review of existing facilities is useful to generate ideas as to what the concept of the Crystal Palace should be, including its size, components, and programming. In addition, we also learned what the attendance and operating budgets (revenues and expenses whenever possible) were for each facility. This assisted us in projecting attendance and budgets for the proposed Crystal Palace in Hamilton.

Below are our findings for each facility. At the end of this section, we compare the principal findings and analyse how the information may be of assistance to the further development of the Crystal Palace concept.

4.2 BLOEDEL CONSERVATORY, VANCOUVER

4.2.1 Introduction, Size and Displays

The Bloedel Conservatory opened in Vancouver in 1969. It is a dome shaped building and has 15,000 sq ft of public display space. Overall, the facility is about 17,000 sq ft in size.

The Conservatory is one large display room composed mainly of tropical plants in a permanent jungle-like setting. Finches fly about freely and there is also a fish pond.

Although a variety of flowers are included in the exhibit, these are changed very gradually and do not alter the overall look of the display.

There is a gift shop in the facility but no food services.

4.2.2 Location

Bloedel is located in Queen Elizabeth Park, which is 121 acres in size. It is in a residential neighbourhood of Vancouver and is a 10-15 minute drive from the downtown area.

4.2.3 Attendance and Admission Charges

Annual attendance is about 250,000 at the Conservatory. According to the facility's Superintendent, about 80% of the visitors are tourists. He indicated to us that when the Conservatory first opened, annual attendance reached 400,000. However, since the facility undergoes only gradual changes in its displays from year to year, there is not much new to see for previous visitors. As a result, attendance among local residents declined considerably after the initial years.

A significant number of tourists visiting the Bloedel Conservatory are Americans. Families and bus tours visit the facility regularly. Vancouver has also become a port of call for American tourists on cruises heading for Alaska. The Conservatory is often on the agenda of sights to see during these stop-overs. In contrast to some of the other comparable facilities, the facility attracts few field trips from local schools.

Admission to the Conservatory is \$2.30 for adults and \$1.15 for seniors, students and children.

4.2.4 Operating Budget

We learned that the facility is practically self-financing as a result of revenues from admissions and from the gift shop. Each of these sources accounts for about 50% of total annual revenues, which range from \$500,000 to \$600,000.

Depending on the level of repairs required and the extent to which parts of the displays undergo changes, the annual expenses oscillate between \$500,000 and \$600,000. Keeping this in mind, below are estimates of the Bloedel's current expense budget:

EXPENSES	\$
Salaries	80,000
Cashiers	40,000
(gift shop)	
Labour	140,000
Marketing	10,000
Maintenance	100,000
Heating	25,000
Electricity	40,000
Other	<u>65,000</u>
TOTAL	500,000

As the figures above indicate, marketing accounts for only 2% of the entire budget. However, the Conservatory's Superintendent explained that, since the facility is now well-known and an established destination within the local tourist industry, little advertising is needed to maintain current attendance levels.

4.2.5 Management and Staffing

Administration of the Bloedel Conservatory is carried out by the Vancouver Parks Department. A full-time Superintendent of the Conservatory reports to the Supervisor of Floral Culture for the City of Vancouver.

4.2.6 Parking

A large free parking area for cars exists in the park. However, it is not accessible to buses. This poses a problem since there are only 6 spaces for buses nearby. During peak attendance periods, there are as many as 20 bus tours at the Conservatory forcing drivers to park on the side of the road leading up to the Conservatory.

4.3 FUQUA CONSERVATORY, ATLANTA

4.3.1 Introduction, Size and Displays

The Fuqua Conservatory was opened in March 1989 in the Atlanta Botanical Gardens (ABG). The Conservatory has a total of 17,200 sq ft of display area, divided into six rooms and three different climates. Most of the space - 16,000 sq ft - is devoted to permanent displays of tropical, desert and endangered species. There is also a 1,200 sq ft special exhibit area for changing displays. Within the display area is a 14 foot waterfall.

Another component of the conservatory is a 10,000 sq ft support greenhouse which makes the facility's overall size at over 27,000 sq ft. All flowers and plants displayed are grown on-site. In fact, the Executive Director of the ABG strongly advised us against not including significant back-up greenhouses adjoining the proposed Crystal Palace. The director was of the opinion that having to the continuously move plants in from off-site locations is an inefficient approach to running an horticultural facility.

Other attractions at the ABG include vegetable, rose and Japanese gardens and a 15-acre hardwood forest. Educational activities include summer day camps for children. There is also a library on-site.

4.3.2 Location

The ABG is 60 acres in size and is located in a 183 acre park about five minutes away from downtown Atlanta. The ABG has become a well established tourist attraction in the southern United States.

4.3.3 Attendance and Admission Charges

Current attendance at the ABG is 150,000 annually. However, with the opening of the Conservatory, the ABG forecasts that annual attendance will more than double.

While the ABG does not keep precise profiles of attendance, the Gardens' Executive Director indicated that senior citizens made up the largest segment of their visitors. Since Atlanta is a major convention destination, many visitors to the ABG are from out-of-town. According to the Executive Director, the city's local hospitality services regularly take spouses accompanying convention delegates to visit the ABG. Church groups from all over the United States also find the Gardens an appealing destination. In addition, the Gardens regularly hosts classes of local school children. Tours are arranged for visiting groups when advance notice is given.

Admission to the ABG - which includes admission to the Fuqua Conservatory - is as follows: US\$4.50 for adults and US\$2.25 for seniors, students and children. Thursday afternoons are open free to the public and as a result, are very busy periods.

4.3.4 Capital Cost and Operating Budget

The Fuqua Conservatory cost US\$5.5 million to build. This sum was donated by one individual. Operating expenses are not available for Fuqua although for the entire ABG it is US\$1.6 million. About 3% of the entire budget is spent on marketing.

4.3.5 Management and Staffing

The entire ABG is run by a non-profit organization. Staff for the Fuqua Conservatory includes a superintendent, three curators and two gardeners working in the backup greenhouse.

4.4 CRYSTAL GARDEN, VICTORIA

4.4.1 History

Canadian Pacific built the City of Victoria's original Crystal Garden in 1925. CP continued to own and operate the Garden until it closed it in the mid-1970's. During this period, the Garden became the social-cultural centre of the city, offering a variety of recreational activities such as flower shows, badminton, an indoor salt water swimming pool, and a place to hear big bands or hold conventions. CP eventually closed the facility because it became too expensive to run. The Garden was given over to the City of Victoria and, as a result of a local campaign to restore the Garden, a scaled-down and new version of the Crystal Garden was reopened in 1980.

4.4.2 Introduction, Size and Displays

The current Crystal Garden is about 26,000 sq ft in size and is made up of the following components:

- o A conservatory containing a permanent tropical display (20,000 sq ft);

- o A hall for weddings and other functions (3,500 sq ft);
- o An aviary that houses over 100 birds such as parrots and flamingos; there is also adjoining space for the Garden's small animals (2,500 sq ft) which include the smallest species of monkeys in the world;
- o A mezzanine which overlooks the garden. It is used as a tea room from which visitors can have a snack and view the Garden. Afternoon tea costs \$6.95 per person. There are about 100 seats;
- o Sloping walkways throughout the Garden;
- o A fish pond and a waterfall.

4.4.3 Location

The Crystal Garden is located in downtown Victoria in a commercial building. This building is about 40,000 sq ft in size and it is not situated on or adjacent to a park. Within this building are six independently operated retail shops that include a large restaurant, a gift shop, and other stores. The owners of this restaurant also run the Garden's tea room.

4.4.4 Attendance and Admission Charges

When the Crystal Garden was reopened in 1980, its Director outlined three major objectives for the facility which were as follows:

1. Establish the facility as a major tourist attraction;
2. Create a major community rental facility;
3. Create an education programme from the Garden and tie it to the curriculum local schools.

The first two objectives have been realized¹. Of the 130,000 people who visit the Garden annually, approximately 80% are tourists. Admission to the site is \$5.50 for adults and \$3.00 for seniors and students. According to the Garden's Director, the price of admission has been rising steadily since the facility reopened and is now at "parity" with other tourist attractions in Victoria.

¹ The educational component has yet to be developed.

Despite the increases in admission, there has not been a noticeable impact on attendance, primarily because the facility is aimed at tourists - not local residents. In fact, the Director indicated to us that local residents do not visit tourist attractions except when visited by friends and relatives from out-of-town. Moreover, since there is only a limited amount of rotating or seasonal displays, there is little interest generated for local residents to make frequent visits to the facility. However, season passes are available at the rate of \$11 for the general public, \$7 for seniors. Each year about 200 general and 150 senior passes are sold. Although these numbers may appear to be relatively low, the major reason is that their availability is not promoted significantly. As mentioned below, most of the marketing conducted is aimed at the tourist market.

Local residents are the target market for the facility ballroom which is rented for weddings, banquets and private parties. During these events, the tropical garden serves as a unique and inviting "background". Rentals of the facility draws about 60,000 people.

4.4.5 Operating Budget

Over the last few years, the entire facility has managed to turn a small profit.

Below is a breakdown for the expenses to run the permanent horticultural display only. The figures do not include the cost of maintaining the other components such as the aviary and the ballroom:

EXPENSES	\$
Salaries/Benefits	75,500
Travel	2,000
Growing Supplies	4,500
Freight	3,000
Information Services	1,500
Plant Replacement	31,500
Biological Control	4,500
Other	1,500
Signage	2,000
Building Maintenance	125,000
Marketing	<u>70,000</u>
TOTAL	321,000

The \$70,000 spent on marketing the permanent display represents about 6% of the facility's entire budget. According to the Garden's director, this is in line with other tourist attractions in Victoria which spend on average 6-8% of their overall budgets on promotion.

A breakdown of revenues for the horticultural display only is not possible since the admission fee provides access to the aviary. Below is an account of the revenues generated by the entire facility:

REVENUES	\$
Admissions (includes entry to the aviary)	627,000
Rent from Tenants in Building	228,000
Tour Sales	30,000
Tea Room (net profit to the Garden)	25,000
Ball Room Rental	<u>193,500</u>
Total	1,103,500

An independent firm operates the tea room and, in return, pays the Garden 20% of gross revenues. This arrangement is currently generating \$25,000 in income for the Garden.

4.4.6 Management and Staffing

The Crystal Garden (and the retail stores and restaurant) are administered by the Provincial Capital Commission which is also responsible for a number of other buildings in downtown Victoria. In addition to the Director, the Garden employs the equivalent of 12 permanent staff. The horticultural component employs the equivalent of 2.5 full time people. It should be noted that the main offices of the Director of the Crystal Garden are located at the Provincial Capital Commission's head offices which happen to be across the street from the Crystal Garden.

4.4.7 Parking

Parking is a problem in downtown Victoria. The Garden itself has a small lot with only eight parking spaces available. However, since most of the Garden's visitors are tourists, many tend to go sightseeing downtown on foot. Those who have cars usually leave them cars at the hotels or elsewhere away from the downtown area. Also, many of the visitors come on bus tours.

4.5 ALLAN GARDENS, TORONTO

4.5.1 Introduction, Size and Displays

The origins of the Allan Gardens dates back to 1860 when it was known as the Botanical Garden. It has evolved into a public conservatory approximately 19,000 sq ft-20,000 sq ft in size of which about 18,000 sq ft are public viewing areas.

Most of the plant displays are permanent and are divided in six greenhouses, each of which has a slightly different temperature. Plants on display range from temperate climates to tropical and arid ones.

Temporary exhibits are also staged regularly throughout the year. These include a mums' show, a Christmas presentation, a spring show and other smaller displays. Allan Gardens sources the flowers for these shows from the city's nursery greenhouses in another park which is a 20 minute drive across town. During the winter, the flowers are transported in heated vans. Staff at Allan Gardens indicated that they have not experienced any problems in moving the plants.

There are also outdoor gardens surrounding the conservatory.

4.5.2 Location

Allan Gardens is situated in downtown Toronto on 13 acres of park.

4.5.3 Attendance and Admission Charges

In spite of its central location in a heavily populated city, Allan Gardens draws only 100,000 visitors a year. What is even more surprising is that the facility is open free to the public. In comparison to similar facilities elsewhere, relatively few tourists visit Allan Gardens. It seems that although most Torontonians have probably heard of the Allan Gardens, they have a low degree of awareness as to the location and what exactly the facility has to offer. It would appear, therefore, that the low attendance levels is owing to a concerted promotion of the facility. Unlike other gardens reviewed, for example, the Allan Gardens seems not to have made an effort to establish itself as a destination for tourists.

4.5.4 Operating Budget

We have partial figures only for operating costs of Allan Gardens, since the Parks and Recreation Department of the City of Toronto amalgamates certain

Table 4

COMPARABLE FACILITIES: SUMMARY

	Bloedel Conservatory	Fuqua Conservatory	Crystal Garden	Allan Gardens	Mediterranean Garden (RBG)
Location	Vancouver	Atlanta	Victoria	Toronto	Burlington/ Hamilton
Metropolitan Population	1,380,000	2,250,000	260,000	3,430,000	500,000
Year Established	1969	1989	1980 (reopened)	1860	
Governing Authority	Parks Department	Non-Profit	Provincial Capital Commission	Parks Department	Non-Profit
Annual Attendance	250,000	150,000	190,000	100,000	50,000 ¹
Admission Charges (\$)					
Adults	2.30	4.50	5.00	F	1.00
Seniors	1.15	2.25	3.00	R	.75
Students	1.15	2.25	3.00	E	1.00
Children	1.15	2.25	3.00	E	.75
Size of Display Area (sq ft)	15,000	17,200	20,000	18,000	16,000
Size of Faci- lity (sq ft)	17,000	27,000	26,000	20,000	n/a
Size of Site or Park	121 acres	183 acres	41,000 sq ft	13 acres	2,700 acres
Other Components					
Changing Displays	Some	Yes	No	Yes	Yes
Gift Shop	Yes	Yes	Yes ²	Yes	Yes
Food Service	No	Yes	Yes	Yes	Yes
Operating Budget of entire facility (\$)	500,000	1.9 million	1.2 million	400,000	3.8 million

¹ Attendance at the Royal Botanical Gardens' as a whole is estimated to be over 750,000 people.

² There is an independently-operated gift shop in the same building as the Crystal Garden.

expenses with its other activities. Below is a list of some of the facility's expenses:

EXPENSES	\$
Salaries	150,000
Materials	10,000
Maintenance and utilities	<u>88,500</u>
Total of Above Items	248,500

Actual total operating costs are probably somewhere between \$300,000-\$400,000 if the costs of growing and transporting the plants and flowers were included.

4.5.5 Management and Staffing

Staff at Allan Gardens includes a full-time supervisor and four permanent gardeners. Administration of the Gardens is the responsibility of the Parks and Recreation Department of the City of Toronto.

4.5.6 Parking

There is no on-site parking. However, since attendance is relatively low, parking does not seem to be an issue. The area is easily accessible by public transportation.

4.6 SUMMARY AND CONCLUSIONS

A summary of the principal findings of the review of comparable facilities is provided in Table 4, opposite. The main conclusions are as follows:

Sizes of Display Areas

- o The horticultural display areas of the facilities examined are all within a range of 15,000 sq ft to 20,000 sq ft. However, each of the facilities is unique in terms of its physical and programming components.

Types of Displays

- o Some of the facilities focus almost exclusively on having permanent horticultural displays such as the Crystal Garden, Mediterranean Garden and the Bloedel Conservatory. Others, like the Fuqua Conservatory stage a considerable amount of temporary floral displays.

Location

- o Some of the facilities are located in downtown sites, while others are in parks some distance away from the downtown core.

Attendance and Admission Charges

- o Marketing is crucial to the success of Conservatories. Although the Allan Gardens does not charge admission, it has one of the lowest attendance figures among the facilities compared. It is also the facility that conducts the least amount of marketing.
- o Most of the facilities examined have become major tourist attractions for out-of-town visitors.
- o There is no discernible correlation between the level of attendance at the facilities and the local population base.
- o While the level of admission charged varies widely, the facilities that charge a higher fee tend to offer a greater number of attractions.
- o Changing displays are necessary to encourage repeat visits among local residents.

Operating Budgets

- o It is possible for Conservatories to be financially self-sustaining, as is indicated by the Crystal Garden and the Bloedel Conservatory. Admissions, facility rentals, memberships and gift shop and restaurant sales are the major revenue generators.
- o Facilities such as the Allan Gardens require significant levels of government operating funding. However, Allan Gardens is not striving to be self-sustaining. In fact, it is open free to the public.

Management and Staffing

- o Most facilities examined are administered by the Parks and Recreation Department and employ a director to head a management team.
- o A key to operating a successful facility is a large, active volunteer network. Volunteers can conduct many of the activities that would otherwise require paid staff.

Parking

- o We were advised that 150 parking spaces are required for normal use, while peak periods may create the need for 200-250 spaces.

5. CRYSTAL PALACE

5.1 INTRODUCTION

As we highlighted in section 1.2 above, the concept of the Crystal Palace is largely dependent on two factors: the location chosen and the scale on which each of the four elements is built and run (see section 1.2 for a list of the four elements that were identified by the Crystal Palace Committee). Moreover, these two factors are interrelated: the location affects the degree to which each element may be developed.

In this section we examine how each location impacts on the concept including the extent to which each may accommodate the four elements. We are also including preliminary attendance and operating budget projections.

We should note that our interviewees expressed different preferences for the site of a Crystal Palace.

5.2 DISCUSSION OF IMPACT OF EACH SHORT LIST SITE ON THE CONCEPT

5.2.1 Commonwealth Square

Commonwealth Square is the only location among the four site options that is not a park. While it would represent a bold and exciting intrusion of a floral environment into a dense urban setting, it is not without precedent: the Crystal Garden in Victoria has successfully followed this approach (see section 4.4).

Horticultural Displays

At this location, a permanent horticultural display would serve as a unique backdrop to formal civic receptions or events organized by the adjacent facilities, particularly the Convention Centre. On its own, the display would be

an ongoing attraction to other tourists visiting the City as well as to Hamiltonians shopping in the downtown area or working nearby.

Seasonal displays (see section 5.3) are likely to create a greater public presence at a downtown site than at any other alternative location. Organizers of the Mum Show informed us that, despite the event's huge success, many Hamiltonians are unfamiliar with it.

Commonwealth Square cannot accommodate ancillary greenhouses. This means that all plants and flowers will have to be sourced off-site unlike the other alternative locations. However, as the experience of other comparable facilities demonstrates (Allan Gardens, Crystal Garden and Bloedel Conservatory), moving plants and flowers in a city is not financially onerous nor is it a difficult thing to do. A significant number of leading authorities regard it as a fully practical way to proceed. A heated van would be needed periodically to transport plants to replenish a permanent horticultural display. During the preparation of each seasonal display, this van would need to make several trips within a one-week period between off-site greenhouses and Commonwealth Square. The total time in a year that the Crystal Palace would require use of a van would, therefore, be less than two months. When not in use for Crystal Palace activities, this van would be available for use by the Public Works Department or other City departments. Actual operating costs for the Crystal Palace would be the maintenance of the van for two months (Public Works would be using and therefore covering costs for the remaining part of the year) plus a proportion of the salaries of one or two movers borrowed from the Parks Division.

Symbol of Hamilton and Civic Receptions

This prime downtown land offers the best opportunity to establish the Crystal Palace as a highly visible cultural symbol of the City. It would be in the civic, cultural and recreational heart of the City as a result of its juxtaposition to the Convention Centre, the Art Gallery, Hamilton Place and City Hall.

At this site, it would be advantageous to design the Crystal Palace in such a way as to include a public assembly area. This space would be suitable for changing displays and allow for public receptions.

We met with the chairman of the Art Gallery board and we met with the chairman of the board for the Convention Centre along with the Centre's managing director to discuss what the possible effects would be of locating a Crystal Palace at Commonwealth Square. These officials were in agreement that the Crystal Palace would have a positive impact on existing facilities on the Square. They also indicated support in principle for the idea of organizing joint events and activities, particularly between the Crystal Palace and the Convention Centre. This is discussed in more detail under HECFI below.

A formal display area would be appropriate at this location and could be used as a venue for civic events and a place to hold receptions for visiting dignitaries. It would also serve as a place for opening ceremonies of floral shows.

Food Facility

A prominent food service component is essential at this site to enable the Crystal Palace to stage activities involving convention delegates and civic receptions.

We recommend that a Crystal Palace at Commonwealth Square include either one of the following components:

- o A "tea room" overlooking the garden in a mezzanine floor such as the one at the Crystal Garden, or
- o A middle to upscale restaurant adjoining the main display area. Cultural facilities that have adopted this concept include the Ontario Art Gallery and the Vancouver Art Gallery.

A tea room or a restaurant at a downtown location can be a profitable component as the experience of other comparable facilities shows. As discussed in Section 4.4, the tea room at the Crystal Garden in Victoria is run by an independent firm. This firm pays the facility 20% of gross revenues which amount to about \$25,000 annually. There is also a profitable, independently run restaurant in the same building as the Crystal Garden where a typical entrée costs about \$15.

Another example of a cultural facility with on-site food services is the Ontario Art Gallery which operates a 110 seat restaurant. It is open primarily for lunch and special functions. Lunch costs on average \$10. This facility also operates a coffee shop seating 80 people and a members' lounge seating 50. Although the gallery's restaurant is not usually open to the public in the evening, it manages to be financially self-sustaining as a result of catering assignments it receives for private functions held at the gallery.

Gift Shop

A gift shop at this location is likely to generate a positive cash flow. The comparable facilities with gift shops (which we reviewed) are all profitable:

- o Based on the data available, we estimate that the gift shop at Bloedel Conservatory is making a net profit of over \$50,000 annually on sales of between \$250,000-\$300,000;

- o In 1988, the Floral Art Shop of the RBG recorded over \$264,000 in sales. Auxiliary volunteers operate the shop and donate any profits to help finance RBG projects. As a result of the success of the shop and other volunteer activities, a total of \$71,000 was committed to RBG projects in 1988. The greater part of these funds were profits produced from the shop.

The Auxiliary donated over 3,300 volunteer hours to operate the Floral Art Shop. To a limited degree, the model of this approach is already in practice at the Mum Show where the volunteers sell 'mums to the general public.

- o An independent gift shop exists in the same building as the Crystal Garden. We do not have financial data on this shop but according to officials of the Garden, it is a successful business.

5.2.1.1 HECFI

Hamilton Entertainment and Convention Facilities Inc. (HECFI) manages a number of the City's high profile public facilities, including the Copps Coliseum, Hamilton Place Theatre and the Convention Centre. HECFI indicated an interest in managing a Crystal Palace on Commonwealth Square. Such an arrangement would facilitate the organization of joint activities between the Palace and Hamilton Place or Convention Centre. One idea, for example, is to use the Crystal Palace to host convention functions such as breakfast meetings and evening receptions. However, HECFI agreed that annual flower events such as the Mum Show would have priority use of the Palace and that the facility would be open to the public when not in use by the Convention Centre.

Further discussions are required with HECFI to determine in more detail what are the cost-benefits of this alternative. We recommend that the Crystal Palace Committee consider pursuing this option further with HECFI. However, we note that whether even if the Committee decides to maintain an independent management of a Palace on Commonwealth Square, joint programming with HECFI would remain essential for the success of the facility.

5.2.2 Confederation Park

This site offers space for both degrees of the four elements of the Crystal Palace as well as for ancillary greenhouses, thus eliminating the costs of shipping flower displays in and out. The floral display greenhouse is amenable to a number of treatments, from elaborate to modest. The civic reception area would, in effect not be appropriate as a highly formal space; it would be more properly established as a general purpose public programming room, usable on occasion by civic authorities.

Our research indicates that there is little support to locate the Crystal Palace at Confederation Park. The primary objections cited by our interviewees regarding this location are as follows:

- o - Although plans are being prepared to develop the Park, there is still considerable uncertainty on what the specific components of this development will include:

Our understanding is that the Crystal Palace would be only one of several options for the Park. There is also some uncertainty on the likely timing for approval and implementation of a proposed Crystal Palace project;

A study conducted in 1985 - *Confederation Park, Master Landscape and Development Plan* by Moore/George Associates Inc, outlined several possible attractions that would be suitable for the park. Among the possibilities is a commercial shopping centre, the Hamilton Scourge, a restaurant, small theatres, a hotel, a skating rink, a mini-golf course, etc;

- o Of the four sites, this is the only one not under the jurisdiction of the City of Hamilton;
- o It is a place to go in the summer but has little activity during the winter:

As we mentioned above, there is currently no public transportation service to the Park in the winter;

However, one of the objectives for future development at the park, as outlined in the Moore/George study, is to increase year-round use of the park by creating public indoor facilities. Among the suggestions were: a restaurant, a community centre, cultural facilities, commercial shops, etc. A Crystal Palace would certainly fit in with this concept.

- o It is far from downtown Hamilton.

Although this is the least popular of the four possible sites, it may be a good location for the Crystal Palace if a long-term approach is adopted. Once the Region begins implementing its plans to develop the park, a Crystal Palace would have an increasingly greater impact on local residents as well as on the tourism industry.

5.2.3 Gage Park

Horticultural Displays

Gage Park is well established as a place to see floral displays among residents of the Region since it is the home of the long-running Mum Show. A Crystal Palace in this location would mean a new formal display greenhouse to stage the Mum Show, other seasonal displays and a permanent horticultural display.

Since there are existing greenhouses at the park, there will not be added costs of transporting plants such as would be the case at Commonwealth Square, nor would it be necessary to make a capital investment in greenhouses such as at McQuesten Park and at Confederation Park. However, it may be necessary to expand the greenhouses to grow additional plants and flowers to support additional floral shows.

Symbol of Hamilton and Civic Receptions

Despite the success of the Mum Show, it would be more difficult to establish the Crystal Palace as a symbol of the City at Gage Park than at the other three sites. The reasons for this as follows:

- o *The site is in a residential area, hidden from public view:*

Although the park is adjacent to Main Street, the existing greenhouses are on the opposite side of the park. The current public entrance to the greenhouses where the Crystal Palace would be built is from Lawrence Road. A more appropriate public entrance may be off Gage Avenue South where an entrance already exists but is used only by the City's Parks Division;

- o *There are no other public attractions nearby:*

Although Gage Park is not far away from downtown, it is in a residential neighbourhood with no other prominent public attractions on-site. This is in contrast to the alternative locations which would all be adjacent to or near other major public attractions. At McQuesten, there will eventually be a Multicultural Gardens; at Confederation Park a number of new attractions are under study including the Hamilton Scourge a mini-golf course a commercial centre and a hotel; Commonwealth Square is already home to the City's major cultural and recreational facilities;

- o *There may be public opposition to building additional public facilities given the historic and community nature of the park:*

As a result, it may only be feasible to build a formal display greenhouse.

We note that not everyone we interviewed is in agreement that a Crystal Palace should aim to be a symbol for the City or a place to stage formal civic events. Rather, some respondents feel that the facility should be a modest enhancement to the existing greenhouses at Gage Park, namely a formal floral display greenhouse. This would provide a home to the Mum Show and other seasonal floral events, as well as create a place where the public could visit a permanent horticultural display. If this is the concept that is ultimately chosen, then Gage Park would be the ideal location.

5.2.4 T.B. McQuesten Park

This park is presently undeveloped, but has been budgeted for as a major active addition to the Hamilton network of parks. It has several planned features which make it attractive as a site for the Crystal Palace:

- o It is intended to have a multicultural nature, with theme gardens planned representing Japan, Italy, China and other countries;
- o A public programming space is part of the proposed facility;
- o It is across the street from the Limeridge Shopping Mall, which means that this is a district of the City regularly visited by large number of residents and that families will be able to visit the park easily as part of an extended outing. The Mall also provides substantial supplementary parking;
- o It is adjacent to a planned freeway;
- o It is the terminal point of a proposed recreational trail-open space corridor system which begins at Confederation park and runs through Red Hill Creek Valley.

A Crystal Palace built here would naturally complement the already committed floral and building features of the park. It would avoid the charge of duplication of public reception/programming space that would be brought up if the Palace was, for example, at Commonwealth Square. There is plenty of room for ancillary greenhouses and parking. The embryonic nature of the park at this time probably means that there is more flexibility as to the scale of the Crystal Palace and associated components than at any other site. The Palace, reception/programming room and restaurant could be modest affairs; or they could be monumental.

The downside of this site is that the development will take some time before completion. As a result, this would probably be the least touristic location in the short term and medium term, though this would change in the long term.

At this location, potential components such as a restaurant and a gift shop could be phased in when the park is more fully developed.

5.3 PERMANENT AND SEASONAL DISPLAYS

Our research indicates that most permanent displays involve tropical or semi-tropical plants. The enchantment of a tropical garden is enhanced if it incorporate diverse components such as a small waterfall, a fish pond, different viewing levels, small bridges, etc. This concept may be applied to any of the four potential locations.

One of the original ideas for the proposed Crystal Palace was that it would also house the annual Mum Show and other major seasonal displays. However, while the changing displays will generate large levels of attendance, they are expensive to organize and stage. Even if a reasonable admission fee were charged, the event would still show a significant operating deficit. We are concerned that if four major shows are to be held as originally suggested by some members of the Crystal Palace Committee, the overall operating expenses of the Crystal Palace will be exorbitant and render the project unfeasible.

Our recommendations to address this issue are as follows:

- o There should be a maximum of three major shows annually: the Mum Show, a spring and a summer show. Smaller displays may also be held at other times of the year such as during Christmas;
- o All three of the major shows should be on a scale somewhat smaller than the current Mum Show. For example, the Mum Show currently displays over 60,000 blooms every year. We suggest that an exciting show can still be staged if only 40,000 blooms were displayed.

It is our belief that the Mum Show would continue to have its current impact on the public despite its more modest size. Given that there will be a permanent horticultural display area in the Crystal Palace, there will actually be more plants to see than at past Mum Shows. In addition, a new Crystal Palace would be architecturally more attractive and may contain other components such as a pond and an eating facility which would enhance the impact of any event being held there.

Table 5

PROJECTED ATTENDANCE FOR EACH OF THE FOUR SITES
OF A CRYSTAL PALACE

SOURCES OF VISITORS	Common- wealth Sq.	Confeder- ation Pk.	Gage Park	McQuesten Park
Convention Delegates	30,000	3,000	6,000	3,000
Convention Delegates' Spouses	25,000	10,000	20,000	10,000
Motor Coach Tours	15,000	10,000	12,500	10,000
Other Tourists	60,000	50,000	50,000	50,000
Local Residents	<u>80,000</u>	<u>60,000</u>	<u>65,000</u>	<u>50,000</u>
TOTAL	210,000	133,000	153,500*	123,000

* Please note: while we estimate that Gage Park's attendance would be higher than that of Confederation Park and McQuesten Park, in the long term, attendance levels at the latter two sites would probably surpass Gage's.

If the seasonal shows gain in popularity each year, and the budget allows, the events could be expanded.

There are two other issues of particular concern: first, how to allocate sufficient space for seasonal and permanent displays; and second, where will the flowers for the changing displays be grown?

Most of the facilities we reviewed have limited seasonal displays. Although Allan Gardens has four annual displays, each of these are on a much smaller scale than the Mum Show. Flowers are displayed mainly along the aisles next to the permanent displays. The Fuqua Conservatory also has 1,200 sq ft specifically allocated for special changing displays.

As the Mum Show illustrates, the costs of growing flowers and preparing the show are high. If the Crystal Palace is to stage more than one public flower show, this raises the questions as to whether the City's existing facilities can accommodate the need to grow additional flowers and at what times during the year this is possible.

5.4 PROJECTED ATTENDANCE

We have made preliminary attendance projections for the proposed Crystal Palace. The principal sources of visitors will be from the following groups: tourists, conventions delegates and their spouses, tourists on motor coach tours and local residents (seniors, classes of students, wedding parties, church groups and the general population).

We have projected attendance levels for each site based on the assumptions discussed below. Table 5, opposite, summarizes the total projected attendance levels for each site. The Table shows estimated attendance immediately after the facility is opened.

5.4.1 Local Residents

The closer the Crystal Palace is built to the downtown area, the higher the level of local residents who are likely to visit the facility. A downtown attraction has the advantage of drawing very large numbers of additional "casual" visitors who would otherwise not attend it. These groups may include people who work downtown, shoppers and other visitors to the area.

Comparable facilities such as the Crystal Garden and Bloedel Conservatory show relatively low attendance levels among local residents. However, neither of these facilities offer seasonal displays such as the Mum Show. By staging seasonal displays, the Crystal Palace would be an on-going attraction to a significant number of local visitors.

Commonwealth Square is the most central of the four alternative locations. It is also the cultural and recreational centre of the City with Hamilton Place and the Art Gallery already on the site, and Copps Coliseum within walking distance. The location therefore affords a Crystal Palace a high degree of visibility and accessibility to a larger number of people.

In terms of public transportation, this site is the most publicly accessible one. This is especially important for the elderly residents who would probably represent the largest segment of local visitors to the facility.

Our estimates for local annual visitation are as follows:

- 30,000 visitors to the Mum Show
- 30,000 visitors to the other two floral shows
- 20,000 visitors during the rest of the year

Therefore we are projecting that a total of 80,000 local residents would visit the shows and permanent displays at Commonwealth Square. The Mum Show is an established yearly event and is therefore likely to attract more people than each of the other new seasonal shows.

We are assuming that a new building with a proper display area that is centrally located would offset any decrease in attendance caused by admission and parking charges.

Local attendance at Gage Park is projected at 65,000 visitors and broken down as follows:

- 30,000 visitors to the Mum Show
- 20,000 visitors to the other two floral shows
- 15,000 visitors during the rest of the year

We base our estimates on the assumption that the Mum Show will continue to draw current levels of local visitors. In addition, we are assuming that people attending events held at Gage during the summer may also wish to visit a Crystal Palace. A possible example is the Festival of Friends which attracts 300,000 people. If only 5% of those people decided to visit the Crystal Palace, that would represent 15,000 visitors.

It will take some time before Confederation Park becomes established as a year-round destination for local residents. While the park was already attracting 150,000 paid visitors in 1985, most of the attendance occurred during the summer since existing attractions are outdoor water slides and pools. During the winter, activity at the park is minimal and, in fact, there is no public transportation to the Park during this season. If a Crystal Palace were to be built at this Park, it would be essential beforehand to ensure that provisions were made to extend bus service year-round.

Assuming that regular public transportation is available during the whole year, we estimate attendance by local residents at 60,000 at Confederation Park. A breakdown of this projection is as follows:

- 20,000 visitors to the Mum Show
- 20,000 visitors to the other two floral shows
- 20,000 visitors during the rest of the year

McQuesten Park has the potential to draw significant levels of local visitors in the long-term. There are already plans to establish the site as a centre for multicultural gardens which would compliment a Crystal Palace. However, until these plans are implemented, McQuesten is unlikely to match the levels of local visitors that would attend a facility at Commonwealth Square or at Gage Park. In the short term, we estimate that local attendance patterns would be similar to those at Confederation Park. However, once the site is fully developed, it is reasonable to assume that these levels would be almost as high as Commonwealth Square's.

5.4.2 Motor Coach Tours

Most of the motor coach tours that visit the Region in early November stop over at the Mum Show. However, as discussed in section 3.2.2, the primary season for motor coach tours is between spring and fall. Although the Mum Show is held in November, which is one of the least popular months for motor coach tours, the show is attracting almost 3,000 visitors on such tours each year.

If the Crystal Palace stages three major floral shows (and possibly some smaller ones) it would attract motor coach tours throughout the year. By staging shows in the spring and summer months, the facility would likely influence additional tours to visit the City.

We estimate that the Crystal Palace would attract about 15,000 visitors annually coming on motor coach tours, if the facility were located at Commonwealth Square or Gage Park. Visitation levels at the other two sites would likely be lower - we estimate 10,000 - in the short-term since they are currently offering a more limited range of activities than the downtown area. However, once development plans are implemented in both Confederation Park and McQuesten Park, visitation levels from motor coach tours would be about the same as for Commonwealth Square or Gage Park.

5.4.3 Convention Visitors

A Crystal Palace at Commonwealth Square will attract a much larger number of convention delegates and their spouses than at any of the other sites. The reasons for this include the following: the proximity of the Square to downtown Hotels where most of the convention visitors stay; the Crystal Palace would be adjacent if not adjoining to the Convention Centre and as a result, this location would also create opportunities to hold regular Convention Centre activities at the Crystal Palace; convention visitors spend most of their time in the downtown area and can more easily fit a visit to the Crystal Palace if it were nearby.

Our discussions with HECFI indicate that there are excellent opportunities to hold Convention Centre activities at the Crystal Palace. A similar relationship could also be arranged with downtown hotels hosting conventions.

Keeping this in mind, we estimate that at least 50% of the delegates coming to Hamilton will either visit or participate in an activity held at the Crystal Palace on Commonwealth Square. This represents about 30,000 delegates per year. In

addition, we estimate that 80% of the delegates' spouses are likely to visit or attend functions at the Crystal Palace which represents almost 25,000 people.

Gage Park would attract the next greatest number of convention visitors. This assumption is based on the proximity of the site to the downtown core. We estimate that at least two-thirds or 20,000 of the delegates' spouses would visit the Crystal Palace. As to the delegates themselves, we estimate that about 20% would be visitors. Delegates tend to be busy during the day attending conferences and therefore have less opportunity to venture away from the area of their hotel or the Convention Centre.

Confederation Park and McQuesten Park would probably draw a significant number of the delegates' spouses but few of the delegates themselves. We estimate that, despite the distances from their hotels, one-half of the delegates' spouses would visit a Crystal Palace at either Park. However, we believe that not more than 10% of the delegates would have the opportunity to visit the facility. Even when the development of the Parks has been completed, a Crystal Palace in either Park will attract significant numbers of delegates' spouses but not the delegates themselves.

5.4.4 Other Tourists

Tourists visiting the Region through conventions or motor coach tours represent only a small fraction of the estimated 1.2 million total visitors to the Region annually. A large number of these tourists come to the Region from surrounding cities for one day only to visit local attractions.

We estimate that at least 5% of these 1.2 million tourists would visit a Crystal Palace located at Commonwealth Square which represents 60,000 people. For the three sites, we are estimating at a slightly lower rate - 4% or 50,000 people.

Commonwealth Square would attract more tourists than the other sites because of the large number of other nearby attractions. Visitors to the Art Gallery, the Copps Coliseum, Hamilton Place, Dundurn Castle, and a number of other downtown attractions are more likely to visit a Crystal Palace at Commonwealth Square than at the other alternative sites.

5.5 PARKING

We estimate that the Crystal Palace would generate a need for a nearby parking lot or garage capable of handling 250 cars during peak periods (flower shows). At other times, space for about 150 cars would be sufficient.

At Gage Park, there is currently a parking lot for 150 cars. If a Crystal Palace is built on this site, provisions would have to be made for at least another 100 spaces. During the Mum Show, the baseball diamond adjacent to the greenhouses is used as "bulge" additional parking space. Part of this baseball diamond could be converted into a permanent parking lot. The alternative is to build a new parking lot near to the park. We understand that there may be suitable space available on Gage Avenue South, across from Gage Park.

At McQuesten Park there is enough space to build a 300-400 car parking lot to serve both the Crystal Palace and the Multicultural Gardens.

We understand that Confederation Park has ample parking space to accommodate visitors to the Crystal Palace. However, the Park is currently charging \$4.50 admission per vehicle from spring to fall and \$1.25 during the winter. Given the Park's relatively remote location, this parking cost would be too high for patrons of the Crystal Palace. The RBG, for example, charges \$2.50 for parking while the Bloedel Conservatory, which is located 15 minutes

away from downtown Vancouver offers free parking. If Confederation Park is the site selected, then the City would need to hold discussions with the Park to determine how to exempt or reduce parking costs for Crystal Palace visitors.

Although Commonwealth Square is the busiest location from a traffic point of view, our discussions with Hamilton's Parking Authority indicate that parking would not be a problem for the following reasons:

- o The present garage at Commonwealth Square accommodates 856 cars. It is seldom full even during weekdays;
- o The City's planning budget includes provisions to build 5 additional parking garages for the downtown area over the next 5-6 years. One of the new garages will be part of the City Hall expansion and will hold 850 cars. This facility will be open for parking during the evening;
- o Downtown garages are normally underused in the evenings except when a number of entertainment events are taking place at the same time. When this occurs, the York Boulevard Parkade, with space for 830 cars, is used to accommodate any overflow from the Commonwealth Square garage.

Hamilton's Parking Authority coordinate events with local entertainment facilities to minimize traffic congestion. For example, a bus drop off is regularly arranged for Hamilton Place and for the Convention Centre when these facilities host major activities or events.

5.6

ADMINISTRATION AND MANAGEMENT

A Crystal Palace would need a director to manage and promote the facility. The ideal candidate would have experience in business administration and in botany. In addition, the director would need a full-time secretary/assistant.

The director would be accountable to the City's Public Works Department. However, at Confederation Park, the Region would be the ultimate governing authority unless the City wished to negotiate jurisdiction over the Crystal Palace.

A minimum of two full-time gardeners would be required and provisions should be made in the expense budget to allow for the hiring of part-time help during peak periods.

We recommend that the Volunteer Committee play an active role in the on-going operation of the facility. This could involve volunteering time as cashiers, guides for large groups visiting the displays, and assistance in hosting the flower shows as is currently the practice at the Mum Show.

5.7 MARKETING

The experience of comparable facilities indicates that adequate promotion is essential to ensure the success of a Crystal Palace. Advertising is particularly important to attract tourists from surrounding areas. In their study of the local tourism industry, Peter Barnard Associates concluded that the Region suffers from a lack of promotion. The study included a 1985 survey to determine the primary information sources influencing visitors to the Region. At the top of the list was "word-of-mouth" cited by 49% of respondents.

During a more recent survey (1989) conducted by the RBG, 42% of respondents indicated that they received information about the RBG through "word-of-mouth". The next highest answer was "brochure" which was cited by only 15% of respondents.

These findings show that almost half of the visitors to the Region are not being influenced by current promotional efforts of Hamilton or of the attractions themselves. It also appears that more aggressive marketing campaigns are needed to attract visitors from just outside the Region.

Table 6

**PROJECTED OPERATING BUDGET FOR THE FOUR POTENTIAL SITES
OF A CRYSTAL PALACE (\$)**

EXPENSES	Common- wealth Sq.	Confeder- ation Pk.	Gage Park	McQuesten Park
Salaries	150,000	150,000	150,000	150,000
Building Maintenance	190,000	190,000	150,000	190,000
Maintenance of Permanent Display	30,000	20,000	20,000	20,000
Seasonal Shows	530,000	500,000	500,000	500,000
Marketing/Office supplies	<u>50,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
TOTAL	950,000	900,000	860,000	900,000

REVENUES	Common- wealth Sq.	Confeder- ation Pk.	Gage Park	McQuesten Park
General Admission & Admission to Shows	525,000	265,000	300,000	250,000
Restaurant/tea room	25,000	*	*	*
City's existing support to Mum Show	300,000	300,000	300,000	300,000
Memberships	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
TOTAL	900,000	615,000	650,000	600,000
Additional Subsidy Required from Hamilton to Balance the Budget	50,000	285,000**	210,000	300,000**

* We are assuming that any food facility that is established at either one of the park sites will be financially self-sufficient in the initial years.

** The level of this subsidy would decrease substantially once the site is fully developed and is able to generate additional revenues.

Hamilton has recently strengthened their efforts at promoting local attractions which is certain to have a positive impact on a proposed Crystal Palace. However, the Palace itself needs to devote a minimum of 5% of its budget to target specific groups of potential visitors.

5.8 PROJECTED OPERATING BUDGET

We provide preliminary estimates for the operating budget of a Crystal Palace for each of the four locations. We note that the final budget will depend on the scale of the components that are included. Preliminary budget estimates for the first year of operation are included in Table 6, opposite. An inflationary increase of about 5% should be allowed for ensuing years. It is also important to note that the operating budgets for Confederation Park and McQuesten Park would change drastically in the long term once the sites were fully developed and became established as major public attractions.

5.8.1 Expenses

The seasonal floral shows will be the greatest expense items of the Crystal Palace. Judicious management of the shows is crucial to the viability of the Crystal Palace. As discussed in Section 5.3 above, we recommend that the seasonal events be phased in on a smaller scale in the incipient years and expanded gradually over subsequent years as the facility gains in recognition and attendance. We are allowing a budget of \$200,000 for the Mum Show and \$150,000 each for two other shows at a new Crystal Palace. If the facility is built on Commonwealth Square, there will be an additional cost of \$30,000 to move plants and flowers from off-site greenhouses.

Building maintenance costs (heating, electricity, security, etc) varies widely among comparable facilities that we reviewed. The facility for which we have the most complete breakdown of costs is the Crystal Garden where building maintenance costs are running at under \$7 per square foot. We are, however, allowing for \$8 per square foot for the Crystal Palace. Our estimates are also based on a Crystal Palace that is 23,800 sq ft in size at Commonwealth Square, 19,000 sq ft at Gage Park and 24,000 sq ft at the remaining two sites¹. Calculations of maintaining ancillary greenhouses are included in the estimates to stage the seasonal shows and the upkeep of the permanent display.

Overhead salaries are also significant expense items. We estimate that a reasonable salary and benefits package for a director of the facility would be \$60,000. Two full-time gardeners would be needed to maintain the permanent displays and assist with seasonal shows at a cost of \$60,000. We are also allowing \$30,000 for a secretary/assistant to the director. Other duties at the Crystal Palace, including cashiers, public guides to the displays (permanent and seasonal) would be provided by the Volunteer Committee. This approach has worked successfully at the Royal Botanical Gardens and the Mum Show.

Marketing costs are calculated at 5% of the facility's budget. Costs of maintaining a permanent horticultural display has been calculated at \$30,000 for the Commonwealth Square site. This is comparable to the costs incurred at Bloedel Conservatory and the Crystal Garden each of which source plants off-site to maintain their permanent displays. At the other locations, we have allowed for \$20,000 to maintain the permanent displays.

We are assuming that this will be a non-profit public municipal facility which will not pay taxes.

5.8.2 Revenues

Admission charges will be a principal source of revenues. Our review of other facilities indicates that admission charges range from 0 to over \$5.00. Respondents to a survey conducted last year at the RBG were asked what they were willing to pay in admission to attend the RBG's gardens. The average dollar amount given was \$2.57 per person.

At the Crystal Palace, we recommend that admission charges should be higher during seasonal shows. Seniors, children and students should be charged at a lower rate. Following these guidelines, \$2 per visitor is a reasonable overall average admission to aim for. However, at Commonwealth Square average admissions prices per visitor could be somewhat higher given the projected high attendance of conventions visitors. Access to the Crystal Palace should be included in the convention visitors' overall fees. We are therefore assuming that average fees at the Square would be \$2.50 per visitor.

The other major source of revenue for the Palace would be the City of Hamilton. Currently, the City provides about \$300,000 of financial support directly and in kind, to the staging of the Mum Show. We are assuming that this is the minimum level of support that the City would continue to provide to the Crystal Palace. In addition, we have calculated that a further subsidy would be needed from the City to make the Palace viable. The level of such a subsidy varies from about \$50,000 at Commonwealth Square to \$300,000 at McQuesten Park. However, either McQuesten Park or Confederation Park could become less of a burden as each of these sites becomes more fully developed. The addition of other public attractions would cause increases in attendance at the Crystal Palace. As a result, the difference in the subsidies required between

these two sites and Commonwealth Square would narrow considerably in the long term.

Subsidies from the City would be primarily in the form of facilities to grow plants and flowers and the necessary manpower to do this.

A food facility at Commonwealth Square is likely to generate a positive cash flow. The experience of the Crystal Gardens suggests that a tea room or restaurant in a downtown location should generate at least \$25,000. At the other three sites, we recommend that a private interest should be given the food concession and pay a percentage of the net profits to the Palace. This would protect the Crystal Garden against any potential losses. We estimate that in the short term, the food facilities at sites other than Commonwealth Square will break-even.

The Crystal Palace should follow the lead of comparable facilities, like Fuqua and the RBG, and aim to cover part of the expenses from interested supporters. At the Atlanta Botanical Gardens, for example, membership dues account for over 30% of the ABG's operating budget. Given the extensive experience and network of contacts of the Mum Show Volunteer Committee, we believe that this organization could take the lead in developing a membership base.

5.9

CONCLUSIONS

Commonwealth Square

This site represents the concept of a Crystal Palace at its most formal, elegant and expensive. It would be excellent for formal civic receptions, a sophisticated food facility and a gift shop. This highly visible location, surrounded by major public attractions offer the greatest potential for the facility to become a symbol of the City.

While a Crystal Palace at this site would require a larger operating budget than the other locations, it would also generate the highest levels of attendance. As a result, the level of financial assistance required from the City would be less at this site than at the others. Moreover, the net level of City assistance will be much lower if parking revenues generated by the Crystal Palace are taken into account.

Confederation Park

This site represents a more modest concept than that impelled by the nature of Commonwealth Square. However, if a long term approach is adopted, higher degrees of the four elements are possible. Once the Region proceeds with development plans for the park, and public transportation during the winter is available, this site could become a year-round public destination.

Gage Park

This is the best site for a simpler and less expensive concept. Additional public building would be primarily in the form of a formal display greenhouse to compliment existing facilities. Given the historic nature of the Park, additional components or future expansion of the site would probably be severely limited. Since no other major attractions exist nearby and since none are planned, this

site is least likely to establish the Crystal Palace as a symbol of the Hamilton. As a result, in the long term this site's attendance levels would be lower than at the other alternative locations.

McQuesten Park

This site offers a good long-term opportunity. Although the park is currently undeveloped, the City plans to create a Multicultural Gardens over the next few years and a freeway passing near the area is also planned. An advantage of building the Crystal Palace close to the Multicultural Gardens would be a sharing of facilities, particularly ancillary greenhouses. However, at this site the Crystal Palace's full impact would occur only towards the end of the decade.

While a formal floral greenhouse would be immediately required, it may be prudent to phase in a restaurant or gift shop gradually. In addition, a formal civic reception area is presently not appropriate on this site, although this too may be phased in if the park established itself as a new cultural centre of the City.

Until the Park is fully developed, attendance will be lower than what it would be at Commonwealth Square; therefore, a higher level of assistance from the City would be required, particularly if the Palace is to hold at least three floral shows each year.

6. PROJECTED SOCIAL AND ECONOMIC IMPACT OF THE CRYSTAL PALACE

We have conducted an assessment of the social and economic impact for Hamilton of the proposed Crystal Palace. We have used the Commonwealth Square site as our model. A downtown location would produce the greatest impact since attendance levels would be relatively higher than at the other sites - as is discussed above.

The projected operating budget for a Crystal Palace at Commonwealth Square suggests that:

- o total salaries of workers directly connected with the facility's operations will be approximately \$150,000;
- o in addition, the Crystal Palace will purchase each year over \$600,000 in non-wage expenditures locally;
- o each dollar of local expenditure made by the Crystal Palace will generate an estimated \$0.65;
- o a total of 4 full-time jobs will be directly created at the Crystal Palace and 13 additional full-time jobs through spin-off effects as a result of the facility;
- o the total economic impact (direct and indirect) for Hamilton will be over \$1.2 million.

Details of the assumptions used to determine the economic projections are provided in Appendix II.

A Crystal Palace would also produce the following positive effects for Hamilton:

- o an increase in the City's profile which will likely bring about an increase in conventions attracted to Hamilton;

A Crystal Palace would enhance the City's ability to market itself to conventions. This is particularly true of the Commonwealth Square site. HECFI believe that such a facility would improve the City's chances of attracting additional conventions. If the facility were located at one of the other sites, it would still be an important attraction for the convention delegates' spouses;

- o a rise in the demand for nearby restaurants and retail stores, particularly gift shops;
- o an increase in attendance at nearby attractions; the Art Gallery is an example of a nearby attraction that would benefit from a Crystal Palace being built at Commonwealth Square; likewise, the proposed Multicultural Gardens would attract additional visitors if the Crystal Palace were built at McQuesten Park;
- o a more attractive City for its residents.

**APPENDIX I:
CONTACT LIST**

CONTACT LIST

Agostino, Dominic (Alderman)

Baker, Peter (General Manager, Hamilton Parking Authority)

Cherry, Jill (Former Manager of the Allan Gardens)

Christensen, Kevin C., (Waterfront Project Co-ordinator)

Chrystian, Bob (Manager of Parks)

Corsini, Guy (Operation Manager, Hamilton Parking Authority)

Crammond, Ann Lyon, (Executive Director of the Atlanta Botanical Gardens)

Cummings, Glen, (Former Director, Hamilton Art Gallery)

Firth-Eagland, Chris (Development Co-ordinator)

Foster, Jane (Tourism Co-ordinator, Visitor & Convention Services)

Gallagher, John (Alderman; Vice Chairman, Parks & Recreation Committee; Chairman of HECFI)

Garwood-Jones, Trevor (Architect, Hamilton Art Gallery, Hamilton Convention Centre)

Havelka, Marilyn (Manager of Cultural Services, Culture and Recreation Department)

Hinkley, Brian (Alderman)

Houghton, Allen (Director of Crystal Garden, Victoria)

Jackson, Tom (Alderman)

Johnson, Vivian (Jackson Square)

Konkle, Scott (Director of Planning and Engineering, Hamilton Region Conservation Authority)

Lavender, Beth (Environmental Planner, Mountain East-West and North-South Transportation Corridor)

Leupen, Robert (Superisor of the Bloedel Conservatory)

Livingston, Jordan (Chairman, Hamilton Art Gallelry)

Contact List cont'd.

Macaluso, Gabe (Managing Director & CEO, HECFI)

McChesney, Mary (Tourism Co-ordinator, Visitor & Convention services)

McCulloch, Bill (Alderman)

McDermott, Joanne (Parks Designer)

McQuesten, Bev (Manager of the Allan Gardens)

Morrow, Eleanor (Chairperson, Mum Show and Member of Crystal Palace Committee)

Muir, Don (Member of Crystal Palace Committee)

Oates, Marc (Manager of Administration services, RBG)

Paterson, Allen (Director of the Royal Botanical Gardens)

Pavelka, Joe (Director of Public Works)

Pearcell, Bob (Former Assistant Administrator, Hamilton Psychiatric Hospital)

Pook, Jim (Horticulturist, City of Hamilton)

Powell, Bill (Hamilton Wentworth Creative Arts)

Renshaw, Silvia (Economic Development Department, Regional Municipality of Hamilton Wentworth)

Seager, Ernie (Chairman of the Hamilton Crystal Palace Committee)

Towsley, Chuck (Property Manager, Hamilton Harbour Commission)

Vanderbrug, Ben (General Manager, Hamilton Region Conservation Authority_)

Watson, Michael (Manager, Real Estate Division)

DOCUMENTS REVIEWED: (see also page 3 Marketing Study)

Memorandum re: Sam Lawrence Park Upgrading to Mr. J. G. Pavelka P.Eng.
Director of Public Works May 1989.

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E.A. Barton & Associates Ltd., Fenco Engineering Ltd.

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Conservation Authority Feb. 1985

Moore/George Associates Inc.

APPENDIX II:
ECONOMIC IMPACT MODEL

SOCIAL AND ECONOMIC IMPACT MODEL

A.1 Types of Economic and Social Impacts

In this Appendix, we estimate the likely benefit of the Crystal Palace in terms of its social and economic impact upon Hamilton. The estimate of quantifiable benefits is made in terms of household income, which consists of wages and salaries, business profits, rent and interest. It is household income that is used as a measure of personal benefit to the residents of the area. Additionally, we examine the employment-related impacts of the proposed development.

The generation of household income takes place in three basic stages:

1. Direct Household Income: Direct household income is generated by a corporation paying wages and salaries, etc., for various services -- it is the income received by residents directly from the industry in question.
2. Indirect Household Income: Indirect household income is generated by the facility under study buying inputs from other local industries or firms, thus, creating production and hence, household income.
3. Induced Household Income: Induced household income is generated by the re-spending of direct and indirect household income within the region. This is a repetitive cycle with decreasing magnitude.

As each of these categories is "household income", the direct, indirect and induced amounts can be summed to yield a total estimate of economic benefit. This total amount can then be compared to the operating cost to determine the "multiplier" effect of the Crystal Palace's expenditures.

A.2 Economic Impact of Operations

There are several ways in which the Crystal Palace, once in operation, may have beneficial economic impacts upon the local economy. These include:

- o by directly creating jobs, and thus injecting additional household income into the area (direct household income);
- o by purchasing supplies locally, thus creating additional household income in the area (indirect household income);
- o by lengthening the stay of visitors in the area, thus increasing the probability of their spending money, thereby creating additional business profits in the area (indirect household income);
- o by attracting new visitors to the area, who in turn spend money locally, and thus create additional business profits (indirect household income);
- o by creating new job opportunities in the area associated with businesses servicing the longer-staying and/or new visitors attracted to the area, and thus injecting additional household income into the area (indirect household income);
- o the businesses mentioned above re-spending locally some portion of their revenues earned from the project (induced household income);
- o employees on jobs directly and indirectly created by the Crystal Palace re-spending their earnings on various goods and services (induced household income);
- o the re-spending of business profits upon individual goods and services (induced household income); and
- o the re-spending of all direct and indirect household income in the area on goods and services (induced household income).

The major generators of these impacts are discussed in greater detail below.

A.3 Wages and Salaries of Crystal Palace Employees

The direct household income associated with the Crystal Palace in a typical year of operation is simply the wages and salaries paid to the additional employees associated with the facility. As specified in Table A1, these economic benefits will be on the order of \$150,000 for employees directly associated with the running of the facility.

A.4 Direct Purchases by the Crystal Palace

Indirect household income associated with the Crystal Palace in a typical year of operation will come from a variety of sources. First among these is the direct purchase of supplies locally (i.e. in the City of Hamilton, primarily by the facility). In our estimates of operating costs, we assumed that annual non-wage related expenditure of the Crystal Palace would approximate \$760,000.

Assuming that most (e.g. 80%) of these purchases will come from the local area we can estimate the amount of money spent locally to be on the order of \$608,000. An example of a locally-sourced service would be the setting up of the flower shows by personnel from the Parks Division.

A.5 Expenditure of Visitors to Hamilton

The second category of indirect household income is related to the expenditure of tourists at the Crystal Palace and in the area. While it is difficult to measure with any degree of precision the exact nature of these benefits, we have attempted to quantify them in this report.

We estimate that tourists and convention visitors will pay \$325,000 in admission to the Crystal Palace. We are also allowing for an additional expenditure in the area by tourists that visit the Crystal Palace. For tourists arriving on motor coach tours, the Crystal Palace is likely to be their primary attraction. It is reasonable to assume that, on average, each person from a coach tour will spend an additional \$5 on food and gifts in nearby shops. We estimated that there would be 15,000 such tourists therefore their additional expenditures would total \$75,000. We also projected that the Crystal Palace at Commonwealth Square would attract an additional 60,000 tourists. It is not possible to estimate how many of these tourists would be visiting Hamilton

primarily to see the Crystal Palace. However, it is reasonable to assume that the Crystal Palace would influence some tourists to come to downtown Hamilton, particularly during the flower shows. Moreover, the facility would probably persuade some of these tourists to stay in Hamilton longer. We are, therefore, assuming that the Crystal Palace would be responsible for at least \$1 in extra expenditures in Hamilton by these tourists or \$60,000.

Following these assumptions, total related "visitor expenditure" would total \$460,000.

We are not including expenditures made by convention visitors although it is arguable that the Crystal Palace would improve the City's prospects for attracting additional conventions. If the Crystal Palace influenced only one additional convention to select Hamilton, the overall economic benefits produced would be considerably higher than those projected here.

A.6 Induced Household Income

The re-spending of direct and indirect household income constitutes the induced income effect of the Crystal Palace. Because the local economy is relatively highly integrated, with most supplies being purchased inside the area, we recognize that there is a relatively low degree of "leakage" to outside communities present. This will result in a relatively high multiplier effect, as income gets continually re-circulated around the local Hamilton economy.

In order to estimate induced household income, we must make several reasonable assumptions regarding the nature of the Hamilton economy. Accordingly, we assume that local employees will spend 20% of their salaries on local goods and services and that 45% of local revenues (from direct

purchases of goods and services by the Crystal Palace, and from visitor expenditures) are re-spent purchasing supplies, and of these, 80% are purchased in the City of Hamilton (in other words, 36% of total business revenues are re-spent on supplies in the City). Further, we assume that every \$100,000 of purchases made from local businesses will generate or support 1 job. We believe that these are conservative assumptions.

Using these assumptions in our economic impact model, the estimated total additional or "induced" household income in the local area as a result of the operations of the Crystal Palace is almost \$500,000.

A.7 Summary of Economic Impact of Operations

Our economic impact model estimates two multipliers associated with the operations of the Crystal Palace. These are defined as:

income multiplier - the additional household income (including wages and a salaries, and business profits) arising locally from direct expenditures

employment multiplier - the additional amount of labour time arising in the local area as a result of jobs created directly by the facility.

The results of the model are shown in Table A1. They indicate that the income multiplier will be on the order of .65. That is, each dollar of local expenditure by the Crystal Palace (on both wages and the cost of goods) generates an additional \$0.65 in household income in the local economy. Total additional household income in the local area (including that directly attributable to the Crystal Palace) in the first year of operation will approximate \$1,000,000.

The job multiplier is estimated to be 3.35. That is, each full-time job equivalent directly created by the Crystal Palace will generate an additional 3.35 job

equivalents in the City. We estimate that the Crystal Palace will directly create about 13 full-time job equivalents.

A.8 Economic Impact of Construction

In addition to these on-going economic impacts, there will be a variety of construction-related impacts resulting from the construction of the Crystal Palace. These can be analyzed according to the same general framework of direct, indirect and induced economic impacts.

A standard rule of thumb for estimating the job creation potential of new construction projects is one man-year of employment for direct site labour created for every \$60,000 of capital cost.

For example, if the total estimated capital cost for the facility is approximately \$4 million, this would thus create 67 man-years of employment. This can be translated into direct household income by a simple assumption that each man-year of employment would pay an average of \$20,000. Direct household income would thus be \$1.3 million.

The extent to which these benefits will accrue to the City of Hamilton will largely depend upon the choice of contracting firm. We assume that a local firm will be chosen for the construction of the Crystal Palace, thus maximizing the extent to which economic benefits will be realized in the surrounding region.

TABLE A1: IMPACT MODEL

ASSUMPTIONS

A	1 Full-Time Jobs	4
B	2 Ann. Sal-Park Emp	37500
C	3 Ann. Sal-Others	20000
D	4 % Salary Re-Spent	0.2
E	5 % Loc. Ind Purch.	0.36
F	6 Tourist Expend.	460000
G	7 Palace Expend.	608000
H	8 Jobs/Bus. Revenue	100000
I	9 Cost of Goods	0.3
J	10 Retained Profits	0.33

10 DIRECT EMPLOYMENT INCOME 150000

INDIRECT EMPLOYMENT INCOME

11	Total Purchases	1098000
12	New Jobs Created	10.98
13	New Hhld. Income	219600
14	New Bus. Income	181170
15	SUM INDIRECT INC.	400770

INDUCED HOUSEHOLD INCOME

FIRST ROUND		
16	Total Emp. Purch.	43920
17	Total Bus. Purch.	118584
18	Re-Spending Profit	36234
19	Total Purchases	198738
20	New Jobs Created	1.98738
21	New Hhld. Income	39747.6
22	New Bus. Income	32791.77

23 Total First Round 72539.37

SECOND ROUND

24	Total Emp. Purch.	7949.52
25	Total Bus. Purch.	21463.70
26	Re-Spending Profit	6558.354
27	Total Purchases	35971.57
28	New Jobs Created	0.359715
29	New Hhld Income	7194.315
30	New Bus. Income	5935.310

INTERPRETATION

TOTAL ADDITIONAL HOUSEHOLD INCOME IN THE LOCAL AREA (INCLUDING THAT DIRECTLY ATTRIBUTABLE TO THE DEVELOPMENT) IS \$0.49 MILLION

EACH DOLLAR OF EXPENDITURE BY THE DEVELOPMENT ON WAGES AND COST OF GOODS GENERATES AN ADDITIONAL \$0.65 IN THE LOCAL ECONOMY

EACH JOB DIRECTLY CREATED BY THE DEVELOPMENT GENERATES AN ADDITIONAL \$3.35 JOBS IN THE LOCAL ECONOMY

TOTAL ADDITIONAL INCOME= 489340.6

INCOME MULTIPLIER= 0.645568

EMPLOYMENT MULTIPLIER= 3.351648

SUMMARY

	DIRECT	MLTPLR.	ADDITNL	TOTAL
JOBS	4	3.35	13.41	17.41
INCOME (\$000)				
-Wages	\$150	0.65	\$97	\$247
-Expend	\$608	0.65	\$393	\$1,001
-Total	\$758	0.65	\$489	\$1,247

31	Total Second Round	13129.62
32	INDUCED \$ MULT.	0.181
33	Third Round	2376.462
34	Fourth Round	430.1396
35	Fifth Round	77.85528
36	Sixth Round	14.09180
37	Seventh Round	2.550616
38	Eighth Round	0.461661
39	Ninth Round	0.083560
40	Tenth Round	0.015124
41	TOTAL INDUCED INC.	88570.65
42	INDUCED JOB MULT.	0.181
43	Third Round	0.065108
44	Fourth Round	0.011784
45	Fifth Round	0.002133
46	Sixth Round	0.000386
47	Seventh Round	0.000069
48	Eighth Round	0.000012
49	Ninth Round	0.000002
50	Tenth Round	0.000000
51	TOTAL INDUCED JOBS	2.426593

APPENDIX III:

INTERIM RESULTS OF SITES REVIEW

The twelve sites were reviewed by criteria involving both descriptive judgements and mandatory requirements. If either of the mandatory requirements were not met, the site was considered unacceptable and deleted. Six sites were dropped under the mandatory criteria. Of the six remaining, the four with the highest ratings - T.B. McQuesten Park, Commonwealth Square, Confederation park and Gage Park - indicate good potential and are recommended for more detailed analysis.

1. T.B. McQUESTEN PARK 56
Plans for the development of the park with a multicultural gardens theme, and the location of the east-west extension of the Red Hill Expressway at the northern boundary of the park greatly improve the ratings for most of the criteria (compared with our earlier report of October 11, 1989).
2. COMMONWEALTH SQUARE 55.5
The city centre location a highly desirable site with respect to the development of a public profile and also works well as the Civic Reception Room.
3. CONFEDERATION PARK 47.5
An attractive site which would accommodate the addition of the Crystal Palace program. The Crystal Palace would be a central facility for the confederation Park and its relationship with the many other programmed events will have to be determined.
4. GAGE PARK 45.5
The size and location of the park is amenable to the Crystal Palace program, and the mature planting of the original gardens with the existing greenhouses are attractive features. However, the neighbourhood quality of the park would be affected with the addition of the Crystal Palace.
5. HAMILTON PSYCHIATRIC HOSPITAL GROUNDS 36
This site does not have a prominent location that could be used by the Crystal Palace. Public prominence and accessibility would be difficult to establish.
6. TURNER FARM 34.5
As a rural site it will be extremely difficult to develop a high public profile and to maintain daily visitation.
7. PRINCESS POINT deleted
Due to location in Looters Paradise, owned by the Royal Botanical Gardens, this site is a wildlife sanctuary and not available.
8. DUNDURN AND HARVEY PARK deleted
Plans have started for the restoration of Dundurn Park back to its original landscape.

9. SAM LAWRENCE PARK deleted

Plans have been approved for planting and improvements to this park with a mandate for passive use.

10. FOOT OF JAMES STREET deleted

The Hamilton Harbour Commission intends to continue and expand on the nautical uses already located on this site.

11. MOHAWK ROAD EAST AT MOUNTAIN PARK / UPPER KINGS FOREST deleted

The Upper Kings Forest is reserved for expansion of the Mohawk Sports Park.

12. MOUNTAIN BROW PARK deleted

This site has insufficient area for the Crystal Palace.

T.B. McQUESTEN PARK

0-5 Rating Comments		
CRITERIA INVOLVING MANDATORY REQUIREMENTS:		
1. Adequacy of site area	5	
2. Readiness of agency to receive the Crystal Palace.	5	
CRITERIA INVOLVING DESCRIPTIVE JUDGEMENTS:		
1. Visibility, to and from	3	Good from the future Red Hill Pkwy, but not from the city
2. Easy Access, to and from	4	Good from the future Red Hill Pkwy,
3. Public transportation	4	
4. Parking	5	None at present, sufficient area to accommodate
5. Limited interruption to surrounding areas	4	
6. Unique facility design	4	
7. Future development	5	
8. Favourable contribution to community	4.5	
9. Tourism appeal	3	
10. Public profile of City	2.5	
11. Synergistic relationship w/ existing facility	5	Multicultural and horticultural theme
12. Ease of access to City Hall	2	
Total	56	

Comments:

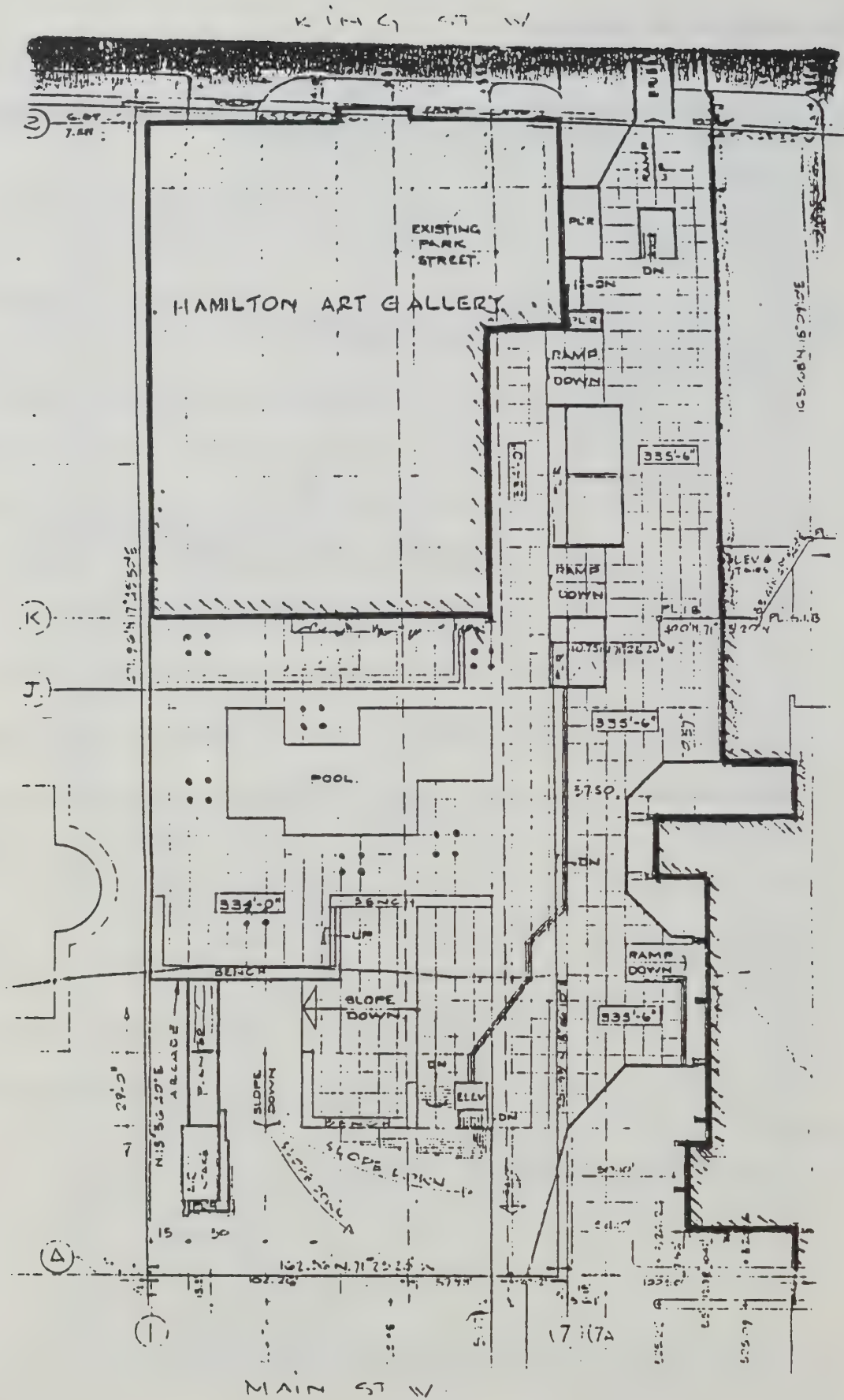
- Suburban site - is not conducive to a high public profile. The success of this location is dependent on the development of the theme of the park and the future of the parkway.

COMMONWEALTH SQUARE

0-5 Rating Comments		
CRITERIA INVOLVING MANDATORY REQUIREMENTS:		
1.	Adequacy of site area	4
2.	Readiness of agency to receive the Crystal Palace.	3.5
CRITERIA INVOLVING DESCRIPTIVE JUDGEMENTS:		
1.	Visibility, to and from	5
2.	Easy Access, to and from	5
3.	Public transportation	5
4.	Parking	4 Confirm present garage capacity
5.	Limited interruption to surrounding areas	2
6.	Unique facility design	4
7.	Potential for Future development.	0
8.	Favourable contribution to community	4
9.	Tourism appeal	5
10.	Public profile of City	5 Excellent Location as City Reception Room
11.	Synergistic relationship w/ existing facility	4 Art Gallery
12.	Ease of access City Hall	5
Total		55.5

Comments:

- Ideal site for locating Crystal Palace in urban context.



CONFEDERATION PARK

0-5 Rating Comments

CRITERIA INVOLVING MANDATORY REQUIREMENTS:

- | | | |
|----|--|-----|
| 1. | Adequacy of site area | 4 |
| 2. | Readiness of agency to receive the Crystal Palace. | 3.5 |
-

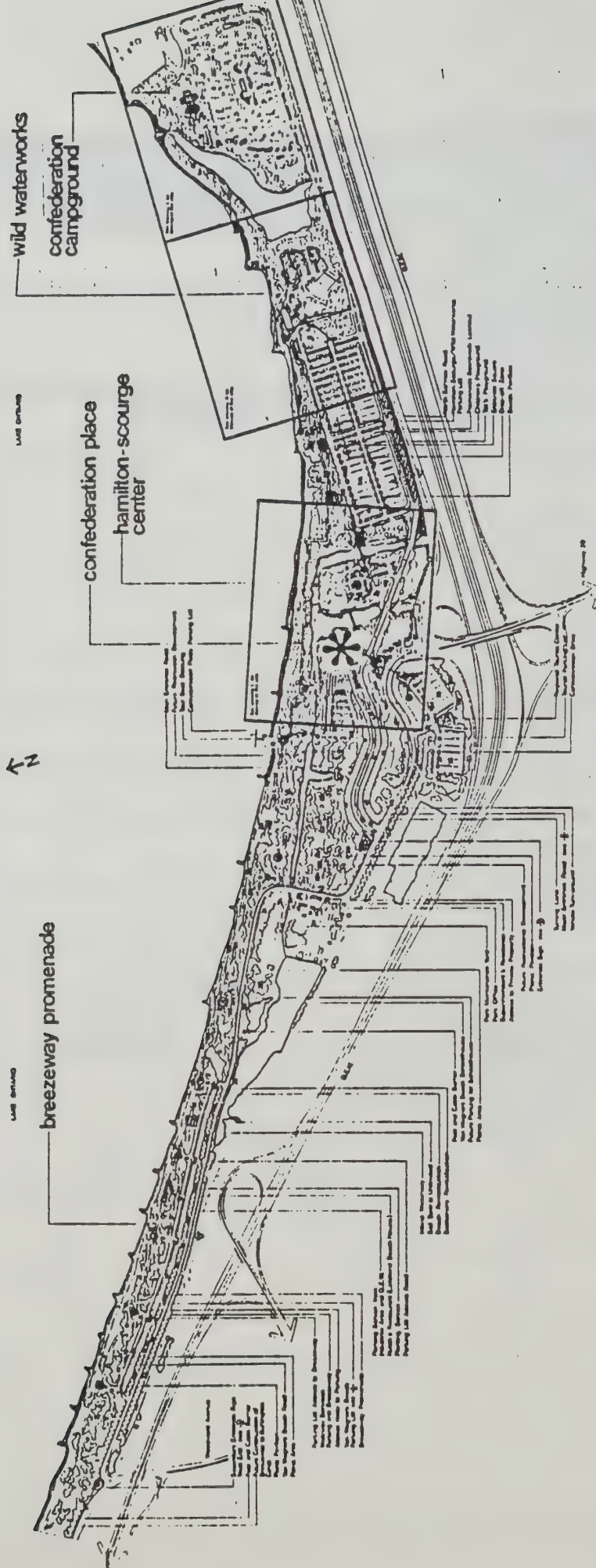
CRITERIA INVOLVING DESCRIPTIVE JUDGEMENTS:

- | | | | |
|-----|---|-----|---|
| 1. | Visibility, to and from | 3 | Good from water and highway but not from City |
| 2. | Easy Access, to and from | 4 | |
| 3. | Public transportation | 1 | Summer only |
| 4. | Parking | 5 | |
| 5. | Limited interruption to surrounding areas | 5 | |
| 6. | Unique facility design | 4 | |
| 7. | Potential for future development | 3 | |
| 8. | Favourable contribution to community | 3 | |
| 9. | Tourism appeal | 4.5 | |
| 10. | Public profile of City | 2.5 | |
| 11. | Synergistic relationship w/ existing facility | 3 | Relationship to other park uses to be developed |
| 12. | Ease of access to City Hall | 2 | |
-

Total	47.5
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Comments:

- Land is not owned by the City.



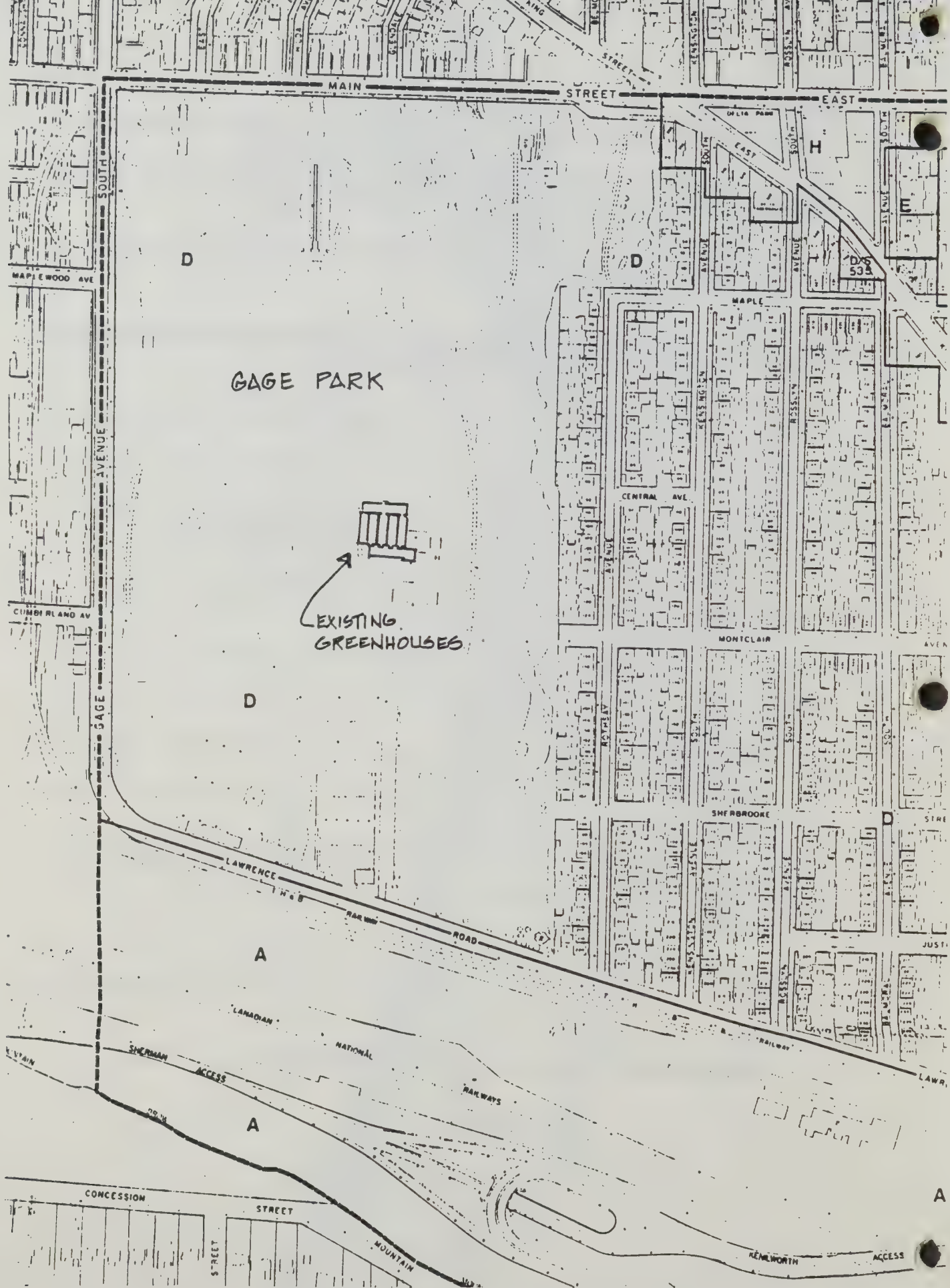
* POTENTIAL LOCATION FOR CRYSTAL PALACE

GAGE PARK

0-5 Rating Comments		
CRITERIA INVOLVING MANDATORY REQUIREMENTS:		
1.	Adequacy of site area	3.5
2.	Readiness of agency to receive the Crystal Palace.	4.5
CRITERIA INVOLVING DESCRIPTIVE JUDGEMENTS:		
1.	Visibility, to and from	2.5
2.	Easy Access, to and from	4
3.	Public transportation	5
4.	Parking	3 Expand existing parking
5.	Limited interruption to surrounding areas	4 Containable
6.	Unique facility design	3
7.	Future development	2
8.	Favourable contribution to community	2
9.	Tourism appeal	3
10.	Public profile of City	2
11.	Synergistic relationship w/ existing facility	4 Existing horticultural facilities
12.	Ease of access to City Hall	3
Total		45.5

Comments:

- Neighbourhood park - is not conducive to a high public profile.



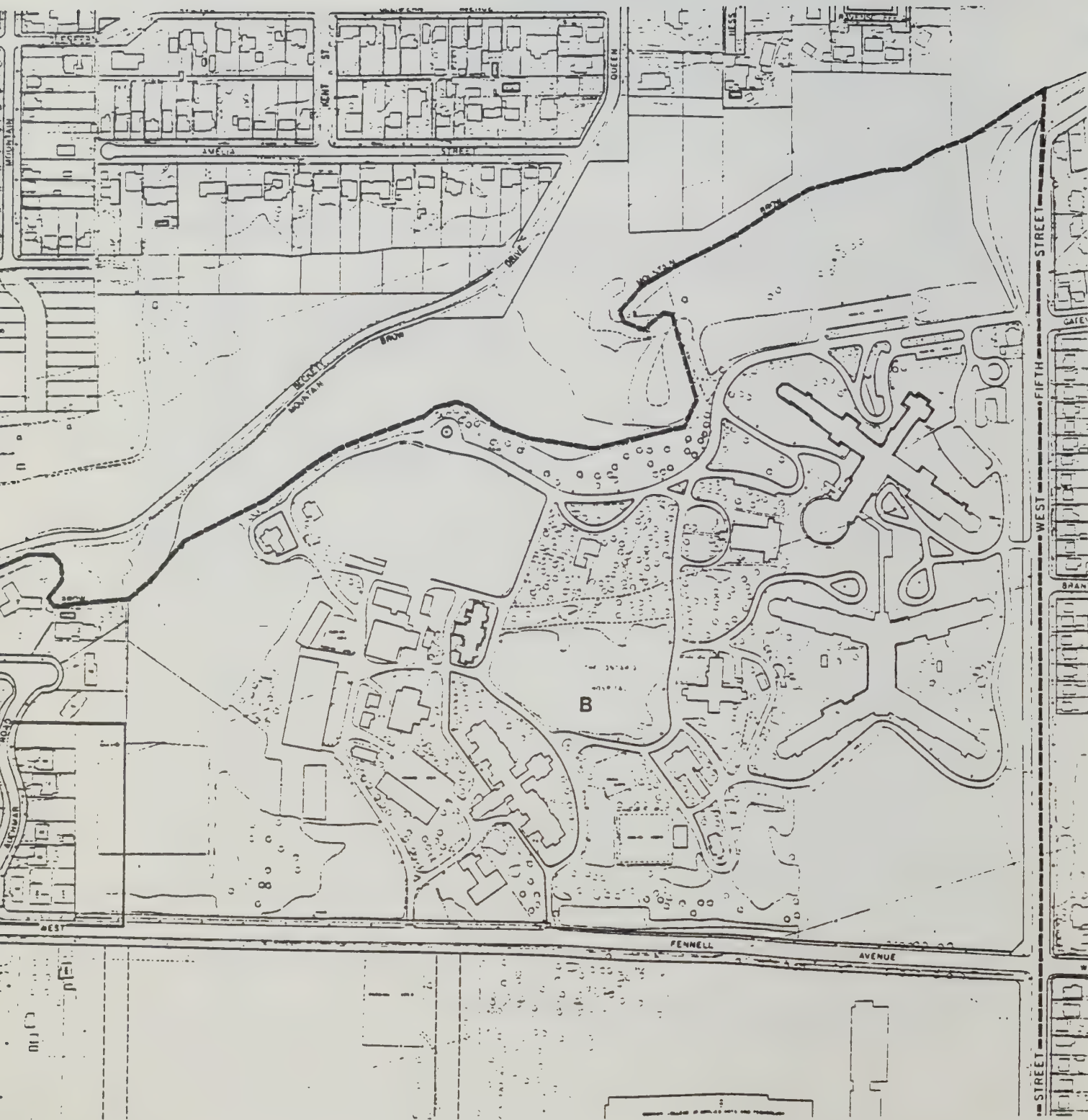
- CRYSTAL PALACE WOULD BE AN EXTENSION TO EXISTING GREENHOUSES

HAMILTON PSYCHIATRIC HOSPITAL GROUNDS

0-5 Rating Comments		
CRITERIA INVOLVING MANDATORY REQUIREMENTS:		
1. Adequacy of site area	2	
2. Readiness of agency to receive the Crystal Palace.	3.5	
CRITERIA INVOLVING DESCRIPTIVE JUDGEMENTS:		
1. Visibility, to and from	3	Tree cutting required
2. Easy Access, to and from	2	Potential traffic problems
3. Public transportation	5	
4. Parking	3	Expand existing parking
5. Limited interruption to surrounding areas	3	
6. Unique facility design	2	
7. Future development	0	
8. Favourable contribution to community	3.5	
9. Tourism appeal	2	
10. Public profile of City	2	
11. Synergistic relationship w/ existing facility	2.5	
12. Ease of access to City Hall	2.5	
Total	36	

Comments:

- Existing use of site is not conducive to a high public profile.
- Land is not owned by the City.

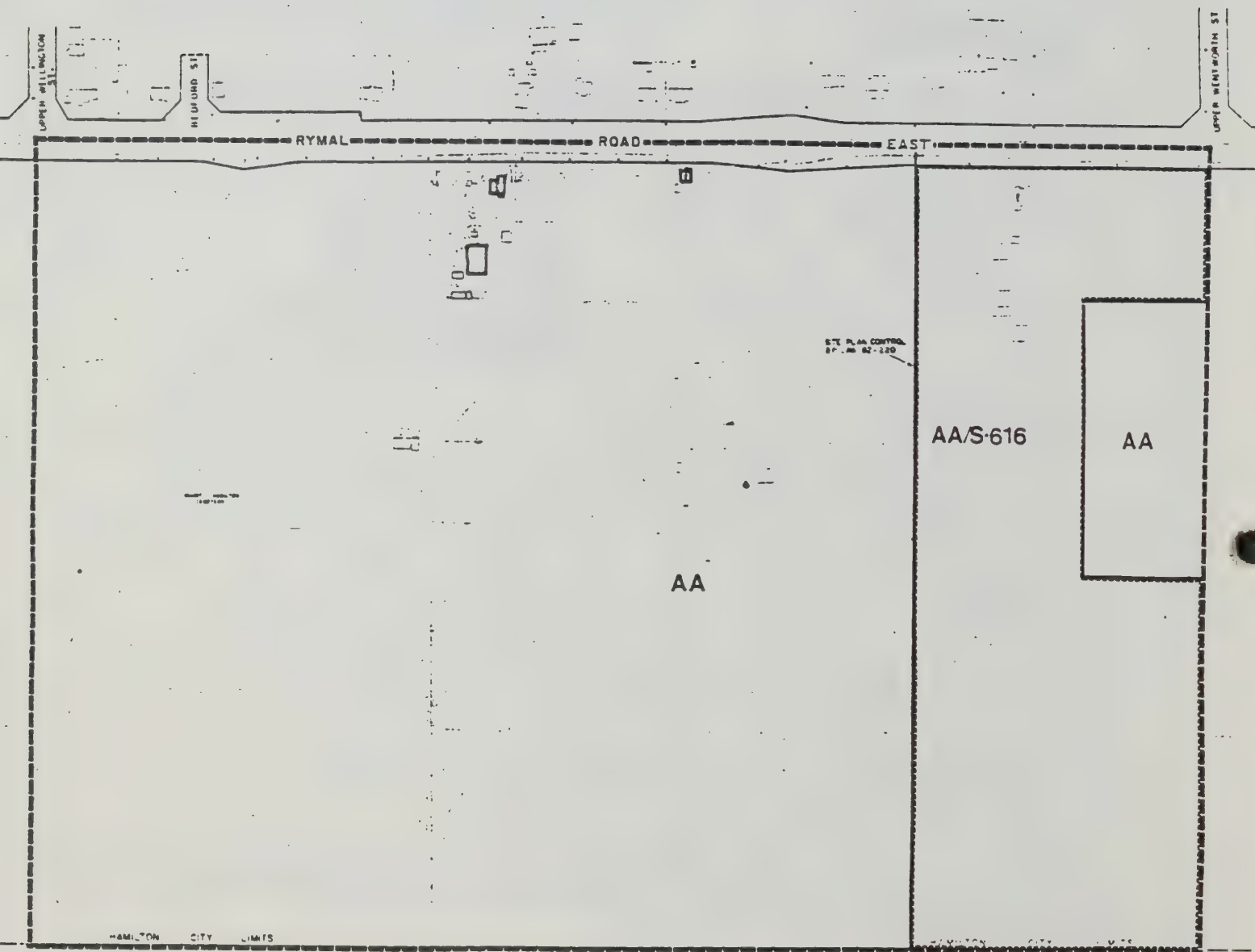


TURNER FARM

0-5 Rating Comments		
CRITERIA INVOLVING MANDATORY REQUIREMENTS:		
1. Adequacy of site area	5	
2. Readiness of agency to receive the Crystal Palace.	5	
CRITERIA INVOLVING DESCRIPTIVE JUDGEMENTS:		
1. Visibility, to and from	0	
2. Easy Access, to and from	3.5	Good from future parkway
3. Public transportation	3	Frequency of buses?
4. Parking	4	None at present, sufficient area to accommodate
5. Limited interruption to surrounding areas	4	
6. Unique facility design	4	
7. Future development	4	
8. Favourable contribution to community	0	
9. Tourism appeal	0	
10. Public profile of City	0	
11. Synergistic relationship w/ existing facility	0	
12. Ease of access to City Hall	2	
Total	34.5	

Comments:

- Rural location - is not conducive to a high public profile.



PRINCESS POINT

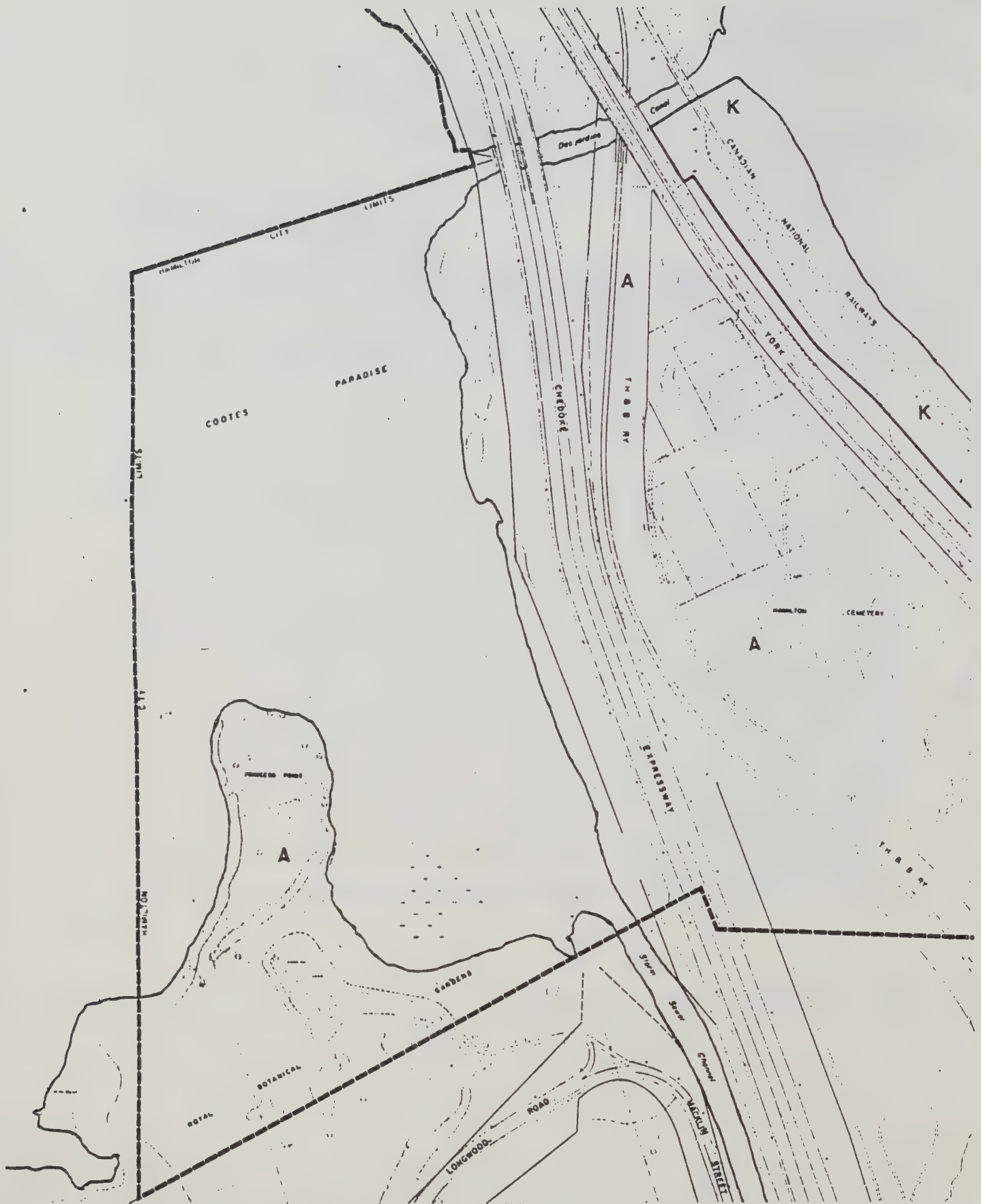
0-5 Rating Comments

CRITERIA INVOLVING MANDATORY REQUIREMENTS:

1.	Adequacy of site area	5	
2.	Readiness of agency to receive the Crystal Palace.	0	Royal Botanical Gardens lands, Cootes Paradise Wildlife Sanctuary, not open for development

CRITERIA INVOLVING DESCRIPTIVE JUDGEMENTS:

1.	Visibility, to and from	5	
2.	Easy Access, to and from	5	
3.	Public transportation	3	
4.	Parking	3.5	
5.	Limited interruption to surrounding areas	5	N.A.
6.	Unique facility design	5	
7.	Future development	5	
8.	Favourable contribution to community	4	
9.	Tourism appeal	4	
10.	Public profile of City	5	
11.	Synergistic relationship w/ existing facility	2.5	
12.	Ease of access to City Hall	3	



DUNDURN AND HARVEY PARK

0-5 Rating Comments

CRITERIA INVOLVING MANDATORY REQUIREMENTS:

1.	Adequacy of site area	2	
2.	Readiness of agency to receive the Crystal Palace.	0	Plans for restoration of Dundurn Castle grounds to original landscape.

CRITERIA INVOLVING DESCRIPTIVE JUDGEMENTS:

1.	Visibility, to and from	5	
2.	Easy Access, to and from	4	
3.	Public transportation	4	
4.	Parking	3	Expand existing parking
5.	Limited interruption to surrounding areas	1	
6.	Unique facility design	4	N. A.
7.	Future development	1	
8.	Favourable contribution to community	2	
9.	Tourism appeal	4	
10.	Public profile of City	4	
11.	Synergistic relationship w/ existing facility	3	Desirable to existing facilities?
12.	Ease of access to City Hall	3	

Comments:

- Existing users may not consider Crystal Palace complementary to their program.



SAM LAWRENCE PARK

0-5 Rating Comments

CRITERIA INVOLVING MANDATORY REQUIREMENTS:

1.	Adequacy of site area	0	
2.	Readiness of agency to receive the Crystal Palace.	0	Plans approved for "escarpment" planting theme and improvements to existing park.

CRITERIA INVOLVING DESCRIPTIVE JUDGEMENTS:

1.	Visibility, to and from	5	
2.	Easy Access, to and from	3.5	Could cause traffic problem
3.	Public transportation	5	
4.	Parking	2	Expand existing parking
5.	Limited interruption to surrounding areas	1.5	
6.	Unique facility design	5	N. A.
7.	Future development	1	
8.	Favourable contribution to community	1	
9.	Tourism appeal	4.5	
10.	Public profile of City	4.5	Excellent Location as City Reception Room
11.	Synergistic relationship w/ existing facility	0	
12.	Ease of access to City Hall	3	

Comments:

- Crystal Palace program would overwhelm existing plans for the site.

FOOT OF JAMES STREET

0-5 Rating Comments		
CRITERIA INVOLVING MANDATORY REQUIREMENTS:		
1. Adequacy of site area	0	
2. Readiness of agency to receive the Crystal Palace.	0	Hamilton Harbour Commission plans for continuation & expansion of nautical oriented programme.
CRITERIA INVOLVING DESCRIPTIVE JUDGEMENTS:		
1. Visibility, to and from	3	
2. Easy Access, to and from	3	
3. Public transportation	3	Adjust existing route
4. Parking	1	little existing and limited area
5. Limited interruption to surrounding areas	1	
6. Unique facility design	3	N. A.
7. Future development	1	
8. Favourable contribution to community	2	
9. Tourism appeal	3	
10. Public profile of City	3.5	
11. Synergistic relationship w/ existing facility	1	
12. Ease of access to City Hall	2	

Comments:

- Land is not owned by the City.



MOHAWK ROAD EAST AT MOUNTAIN PARK / UPPER KINGS FOREST

0-5 Rating Comments

CRITERIA INVOLVING MANDATORY REQUIREMENTS:

- | | | | |
|----|--|---|---|
| 1. | Adequacy of site area | 5 | |
| 2. | Readiness of agency to receive the Crystal Palace. | 0 | Site is planned for sports related activities & expansion to Mohawk Sports Park |

CRITERIA INVOLVING DESCRIPTIVE JUDGEMENTS:

- | | |
|-----|---|
| 1. | Visibility, to and from |
| 2. | Easy Access, to and from |
| 3. | Public transportation |
| 4. | Parking |
| 5. | Limited interruption to surrounding areas |
| 6. | Unique facility design |
| 7. | Future development |
| 8. | Favourable contribution to community |
| 9. | Tourism appeal |
| 10. | Public profile of City |
| 11. | Synergistic relationship w/ existing facility |
| 12. | Proximity to City Hall |

N.A.

MOUNTAIN BROW PARK

0-5 Rating Comments

CRITERIA INVOLVING MANDATORY REQUIREMENTS:

- | | | |
|----|--|---|
| 1. | Adequacy of site area | 0 |
| 2. | Readiness of agency to receive the Crystal Palace. | - |

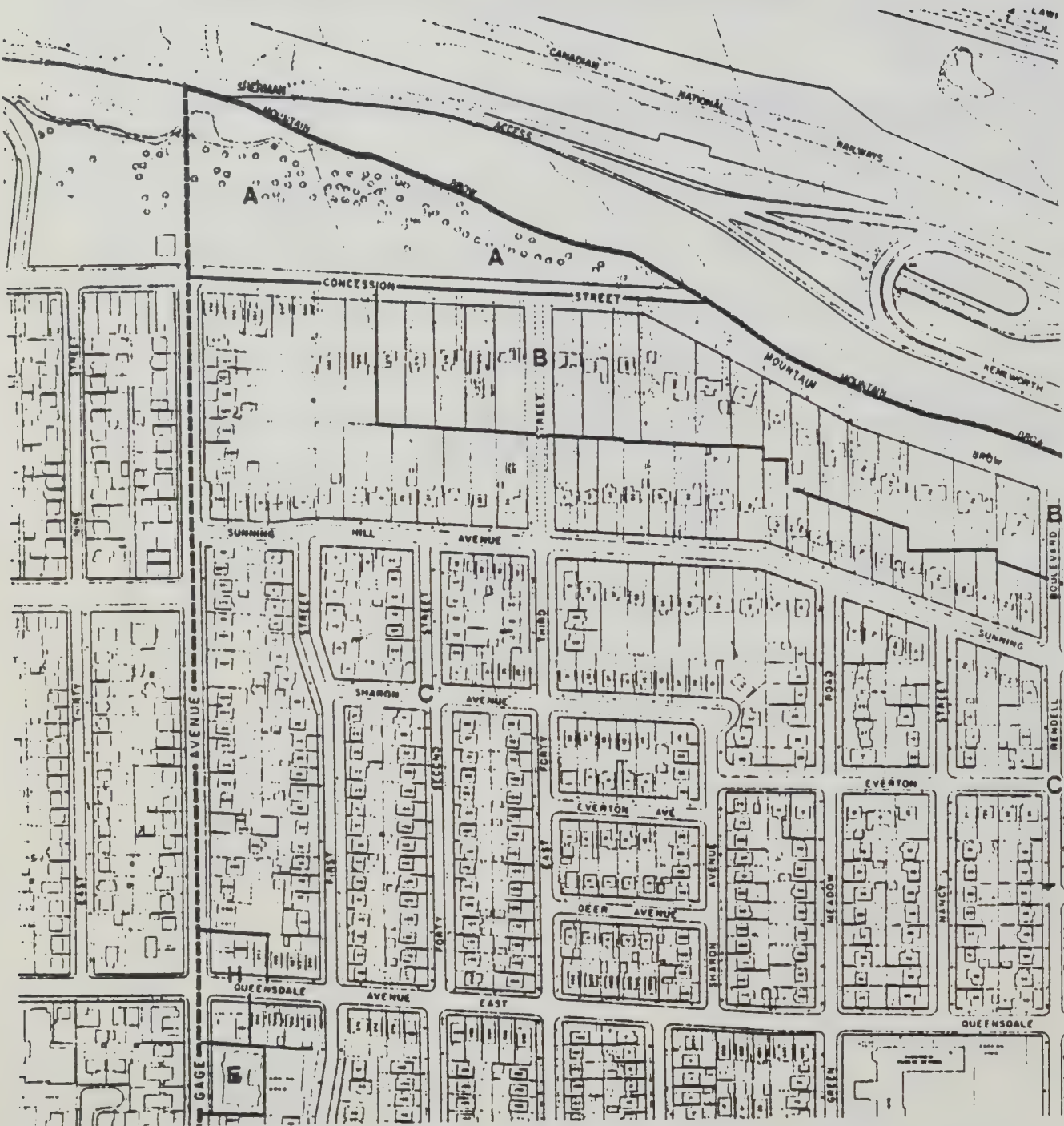
CRITERIA INVOLVING DESCRIPTIVE JUDGEMENTS:

- | | |
|-----|---|
| 1. | Visibility, to and from |
| 2. | Easy Access, to and from |
| 3. | Public transportation |
| 4. | Parking |
| 5. | Limited interruption to surrounding areas |
| 6. | Unique facility design |
| 7. | Future development |
| 8. | Favourable contribution to community |
| 9. | Tourism appeal |
| 10. | Public profile of City |
| 11. | Synergistic relationship w/ existing facility |
| 12. | Ease of access to City Hall |

N.A.

Comments:

- Site is not large enough to accommodate the Crystal Palace Program.



Schedule 'B'

Crystal Palace Technical Advisory Committee

**Mr. Ben Vanderbrug, General Manager
Hamilton Region Conservation Authority
838 Mineral Springs Road
Box 7089, Ancaster, Ontario, L9C 3L3**

**Mr. Ernie Seager
13 James Avenue
Stoney Creek, Ontario, L8G 3J9**

**Mr. Murray Main, Director
Traffic Services**

**Mr. D. Vyce, Director
Property Department**

**Mr. Joe Pavelka, Director,
Public Works Department**

**Mr. Chris Firth-Eagland
Park Development Co-ordinator
Public Works Department**

**Mr. Bob Chrystian,
Manager, Parks
Public Works Department**

**Mr. Ted Gill, Acting Commissioner
Regional Engineering Department
Att: Mr. Reg Melers**

**Mr. Peter Baker, General Manager
Hamilton Parking Authority
80 Main Street West, Hamilton, L8P 1H6**

**Mr. Robert Swain, Director
Art Gallery of Hamilton
123 King Street West, Hamilton, L1P 4S8**

**Mr. Gabe Macalusso, Managing Director/C.E.O., H.E.C.F.I.
101 York Boulevard, Hamilton, L8R 3L4
Att: Mr. Sal Farrauto**

**Mr. Saad Ghanem, Director
Economic Development Department
119 King Street West, Hamilton, L8N 3V9
Att: Ms. Sylvia Renshaw**

BAIRD / SAMPSON
A R C H I T E C T S

December 5, 1990

Mr. Kevin Christenson
Waterfront Project Co-ordinator
Department of Community Development
The Corporation of the City of Hamilton
P.O. Box 2040
Hamilton, Ontario
L8N 3T4

FAX NO: 1-416-546-4554

Re: Crystal Palace

Dear Mr. Christenson:

I am writing to you in response to your letter of November 15 and following the meeting held December 3 between Paul Tardao of Fox Jones and myself from the consultant team, and Messrs. Bob Chrystian and Jim Pook from the City of Hamilton.

Our meeting was a very productive one, and I am happy to report that I believe that the issues of concern to Mr. Chrystian and Mr. Pook have now largely been resolved. Certain concerns remain, but it was agreed in our meeting that these can most appropriately be addressed in the detailed programming and design for the facility - a stage of the work of its implementation which has not yet been reached.

More specifically, I wish to comment as follows:

1. Practicability and Cost Implications of Transporting Flowers.

We have reviewed this issue in detail with Mr. Chrystian and Mr. Pook as well as with two experts active in the field of flower transport. Our findings are that it is feasible to transport the Mums - even the delicate ones - by truck to Commonwealth Square. It will take up to 50 trips to do so, and will, to be sure, result in a higher percentage of damaged blooms than is presently the case. It has been recommended to us that one or two heated cube vans - which could be purchased by the City, but which can also be rented - in use for 2 or 3 days can accomplish this. It has also been recommended to us that the blooms should be moved in special wooden frames which are both loading pallets and protective guards.

- 2 -

Thus, we can confirm that given appropriate precautions, the transport is feasible, and can be achieved within the operating cost estimates included in our original report. It is important to note that insulated loading docks to transfer the blooms from greenhouse to truck and from truck to Crystal Palace, will be required. The dock required at the Crystal Palace can form part of the base building budget. The additional one at Gage Park would need to be constructed.

2. City Grown Plant Material for Other Shows.

This also was discussed with Mr. Chrystian and Mr. Pook. It is evident that a certain amount of plant material can be grown at Gage Park for the other shows. Supplementary material for such shows would need to be purchased from commercial greenhouses. One other scenario was discussed, which would treat the proposed permanent display at Commonwealth Square as a replacement for the one in the current tropical house at Gage Park. This is certainly an interesting possibility to consider. Mr. Pook estimates that approximately half the existing plant material in the Tropical House at Gage Park could be moved. In this case the Tropical House - the largest single greenhouse at Gage Park - would become available for use for growing material for other shows at Commonwealth Square as well as elsewhere in the City.

Should a decision be reached to retain the Tropical House at Gage Park in addition to the permanent display at Commonwealth Square, then a greater quantity of plant material than would otherwise be the case, would need to be purchased from commercial greenhouses. The precise amount required for these purposes would depend on the scale of the shows being mounted. We do not believe it will be necessary to build additional city greenhouses, for the sole purpose of supplying additional shows proposed for the Crystal Palace.

3. Facility Programming and Operations,
Installation and Set-up of Shows at the Crystal Palace.

Our report indicated that up to two weeks could be required for the preparation of any show as elaborate as a typical Mum Show, in the new Crystal Palace. We have now confirmed in discussions with Mr. Chrystian

- 3 -

and Mr. Pook that such a time-frame will indeed be achievable in their view so long as a certain amount of preparation of non-floral props for such a show is undertaken off-site, prior to the suggested two week on-site installation period. In any event, the floral component of any such show can, by consensus of all four of us in the meeting, only occur in the week immediately previous to the opening of any such show.

This discussion raises an issue which we have not discussed in detail in our report, but which merits close consideration in the upcoming negotiation between the various user groups proposed to be participants in the creation of the Crystal Palace. In the detailed programming and design to be undertaken in the next stage of the project, we recommend that the closest possible consultation occur with Mr. Pook and others involved in the Mum Show, so that the detailed programme and design of the facility can take maximum advantage of their many years of experience involving setting up of such shows. Without incurring any costs beyond those currently projected in the estimates in our report, we believe such co-ordination can result in an optimately efficient design for the facility from the point of view of the by now well-experienced Mum Show group, as well as of the Parks Division of the City. In due course, we would also anticipate parallel close participation in the preparation of detailed specifications for the facility, so as to ensure similarly efficient operations from that of the vantage point of HECFI, as well as from that of the Art Gallery of Hamilton.

We would also note that as historically the most "senior" user of the facility, the Mum Show Group will also, in our view merit some special consideration in these discussions. For example, Mr. Pook has indicated that up to one week may be required after the close of the Mum Show to dismantle such a Show. We would expect the other users of the facility would have to respect such a requirement. (Please note Mr. Chrystian and Mr. Pook indicated that both set-up and dismantling of major floral shows could probably be accomplished with some part of the total display of the Crystal Palace Conservatory still in public operation). The careful co-ordination of the set-ups and requirements for servicing by the various users of the facility will be a very important part of the next stage of work on the project.

- 4 -

4. Projected Attendance Figures

Concerns have been raised as to whether an admission fee for the Mum Show itself, or a charge for parking will affect overall attendance at the Crystal Palace or for the Mum Show itself. Evidence from our review of similar facilities across North America indicates that the former definitely will not be the case. Indeed, the facilities which charge admission by and large have significantly higher visitation than those which do not.

This is not to say, however, that certain specific current Mum Show visitors may not object to paying a fee to visit a show which they are used to visiting for free. For such persons, the City of Hamilton may wish to waive an entry fee to the Mum Show itself - at least for two or three transitional years of operations. It should be noted that in the event that this were to occur, the annual operating revenues for the facility could be slightly affected.

We believe that covers the points raised in your letter of November 15. Three other important issues arose in our Monday meeting which we would like to take this opportunity to place on the record.

Comparative Size of Spaces for the Mum Show Display at Gage Park and at Commonwealth Square.

Our discussions on Monday revealed that earlier information overstated the size of the spaces which house the existing Mum Show at Gage Park. It now appears that the amount of display space at Gage Park (including the Tropical House) will be close to exactly the same as the total amount of display space projected for the Crystal Palace at Commonwealth Square (including the permanent display proposed in our report). This means that the Mum Show need not necessarily be downsized at Commonwealth Square. Our only concern is that the permanent display at the Crystal Palace ought be larger than that currently housed in the Tropical House at Gage Park. This can only occur if

- a) the Mum Show (added to the permanent display) is downsized or
- b) some part of the permanent display is temporarily relocated to accommodate a full-size Mum Show.

Thus downsizing would only be necessary if it were to be decided both that the permanent display at the Crystal Palace needed to be larger than that at the Gage Park Tropical House and that none of those plants could be moved aside temporarily to make more room for a larger Mum Show. If either one of these conditions can give way, then the Mum Show can proceed at Commonwealth Square in a very similar size to that at present at Gage Park.

- 5 -

We suggest that detailed decisions respecting these questions regarding the optimum balance to be struck between the size of the permanent display in the Crystal Palace and the size of the Mum Show, be made in the next stage of work of the project.

Configuration of Display Space at Commonwealth Square

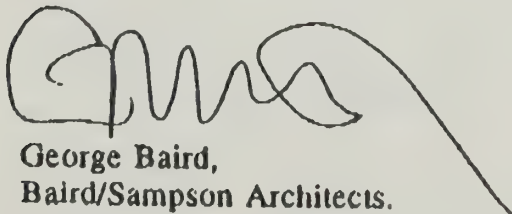
Discussions on Monday also included consideration of whether the Crystal Palace would best be configured as one large unified space for display, or alternatively, whether it should be somewhat divided into a series of smaller display spaces. There are pros and cons to each of these alternatives. Again, we propose that careful consideration be given to these alternatives by all prospective user groups in the next stage of the work, so as to ensure that the final space configuration of the facility is of an optimum shape for all user groups.

Cost Allowance for Set up Elements, and for Permanent Display

The projected budget for the Crystal Palace included in our September 12 Report did not include an allowance for supply and installation of plant material for the permanent display, or for any special set up equipment. It may be appropriate to add an allowance of \$150,000 for supply and installation of plant material and \$50,000 for special set up equipment, at this stage. The alternative would be to treat these as operating expenses in the first year of operation of the facility.

We believe that exhausts our review of the issues raised in your letter and in our December 3 meeting. We repeat how useful we found the meeting, and trust that this report clarifies matters in such a way as to enable consideration of the Crystal Palace project to proceed.

Yours truly,



George Baird,
Baird/Sampson Architects.

c.c. Paul Tardao,
Fox Jones and Associates.

34 Tally-Ho Road
Dundas L9H 3M6
January 24, 1991

The Parks and Recreation Committee
The Corporation of the City of Hamilton
City Hall, 71 Main Street West
Hamilton L8N 3T4

Dear Sirs:

Attention: Mr. Kevin C. Christenson
Co-ordinator, Crystal Palace Committee

At a meeting of the Mum Show Committee held January 18, 1991, the concept and location of a permanent floral show house was again discussed.

Our committee has realized for some years that the present location of the Mum Show at the Gage Park greenhouses must be temporary because of the fact that it is a working greenhouse and not a show house. This volunteer committee has worked very hard to keep going in the hope that a more permanent structure could be made available, not only for the Mum Show but for other seasonal shows.

We have worked on publicity and good public relations during our shows to make people aware of the capabilities of the horticultural staff but, quite frankly, under very difficult conditions, e.g. poor kitchen facilities, inadequate washrooms (particularly for out-of-town bus tours), and unpredictable temperatures.

We also have noted the tremendous amount of construction work which has gone into the 16-day shows and the subsequent waste of dismantling most of this construction.

Our committee understands the value of a visible, centrally located floral show house for tourism in our city as well as for the pleasure of local citizens. To have an available facility for civic receptions and convention tours would add greatly to the tourist attractions we now have -- as well as to the general economy.

The Mum Show Committee endorses this show house concept, to be named the Crystal Palace and situated on Commonwealth Square. It is our hope that it will be supported wholeheartedly and come to fruition in the very near future.

Yours most sincerely,

Ina McKee

(Miss) Ina McKee

Secretary

The Mum Show Committee

:im

AD HOC COMMITTEE - COMMONWEALTH SQUARE, SUMMERS LAND

Mayor Robert M. Morrow

Alderman F. Lombardo, Chairman
Planning and Development Committee & Urban Design Committee

Members, City Council

Members, Planning and Development Committee

Alderman B. Hinkley, Chairman
Finance and Administration Committee

Alderman J. Gallagher, Chairman
H.E.C.F.I.

Alderman T. Jackson, Vice-Chairman
New Crystal Palace Committee

Mr. Ernie Seager, Chairman
New Crystal Palace Committee

Mr. L. Sage
Chief Administrative Officer

Mr. R. Martiniuk
Property Department, Architects Division

Ms. Patrice Noe Johnson
City Solicitor

Ms. Cheryl York
Arts Co-ordinator
Culture & Recreation Department

Mr. Steve Dockman
H.E.C.F.I.

Mr. A. Georgieff
Director of Local Planning

Rev. C. Forsyth, Chairman
C.A.P.I.C.

**Ms. J. Pacey,
Public Works Department
Parks Division**

**Mr. C. Renaud
Arts Advisory Sub-Committee**

**Mr. Robert Swain, Director
Art Gallery of Hamilton**

**Mr. Jordan Livingston
President, Board of Directors**

**Mr. Keith Rielly, Director
Hamilton Board of Education**

**Mr. Dennis Carson
Mayor's Office**

**Ms. Susan Reeder, Secretary
Ad Hoc Committee - Commonwealth Square**

CRYSTAL PALACE COMMITTEE

Alderman T. Jackson, Vice-Chairman

Alderman M. Kiss

Mr. E. R. Seager, Chairman

Mr. A. E. Bowler

Mrs. P. Greenaway

Mr. D. MacLennan

Mr. A. Paterson

Mrs. J. Renison

Mr. D. Muir

Mrs. E. Morrow

Mrs. I. Smith

Mr. J. Pavelka, Director
Public Works

Mr. B. Chrystian, Manager
Parks Division, Public Works Dept.

Mr. C. Firth-Eagland
Development Co-ordinator
Parks Division, Public Works Dept.

Mr. B. Loreto
Law Department

Mr. K. Christenson, Co-ordinator

3

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 January 30

REPORT TO: Miss Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: Contracts:
- Pro-Manager King's Forest Golf Course
- Pro-Manager Chedoke Golf & Winter Sports Park

RECOMMENDATION:

- a) That the contracts between the Corporation of the City of Hamilton and Mr. D. Shock, Pro-Manager at King's Forest Golf Course and Mr. J. Beddome, Pro-Manager at Chedoke Golf Course and Winter Sports Park be negotiated for a 24 month period subject to the following conditions.
- b) That contracts provide for an annual increase of 4%.
- c) That the City Solicitor be authorized and directed to have prepared and executed, the necessary documents.


Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

BACKGROUND:

The Pro-Managers have been and are currently hired under an interim Memorandum of Agreement.

The Law Department has advised that an actual Agreement should be executed because the Memorandum of Agreement is deficient as to legal form and content.

Funds are provided within our current budget.

4

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 January 28

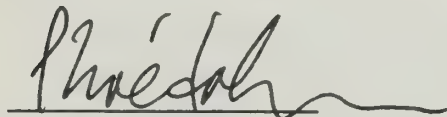
REPORT TO: C. J. Coutts, Acting Secretary
Parks and Recreation Committee

FROM: P. Noé Johnson,
City Solicitor

SUBJECT: Application from Christ's Church Cathedral to Establish a Columbarium

RECOMMENDATION:

That the application to establish a columbarium in the basement of Christ's Church Cathedral, 252 James Street North be approved, subject to approval of the rezoning application to allow the columbarium use.



P. Noé Johnson

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

On December 11, 1990, City Council adopted Section 1 of the 22nd Report of the Parks and Recreation Committee which reads,

- "1. That the City Clerk be authorized to publish a Notice of Application for approval of the establishment of a columbarium in the basement of Christ's Church Cathedral, 252 James Street North."

DISCUSSION:

In accordance with the policy of the Cemeteries Branch, of the Ministry of Consumer and Commercial Relations, the City published two Notices of the application to establish a columbarium in the basement of Christ's Church Cathedral.

No objections were received. Under the Cemeteries Act, the Cathedral must receive the approval of the City of Hamilton and the Cemeteries Branch in order to establish the columbarium. As no objections were received with respect to the proposed columbarium, it is recommended that the City of Hamilton approve the establishment of the columbarium.

For the information of the Committee, a report on the rezoning of the basement of the Cathedral to allow the columbarium use, will be presented to the Planning and Development Committee on February 6, 1991.

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CITY OF HAMILTON
- INFORMATION -

DATE: 1991 January 28

REPORT TO: Miss Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation
Mr. Dan Vyce
Director of Property

SUBJECT: Additional Seating - Arenas

BACKGROUND:

1. The variance of arena seating in the City of Hamilton ranges from 18,000 (environ) at Copps Coliseum to a maximum of 2,000 (environ) at Community Arenas.
2. The Ontario Hockey League Junior Franchise requirements are for seating of 3,500 with crowd potential for playoff/league games to 5,000.
3. The options discussed at the January 22, 1990 meeting of Parks and Recreation were:
 - a) Expand the seating planned for the upcoming West Mountain Twin Pad Arena.
 - b) Expand the seating in the Hamilton Mountain Arena - Hester Street.
4. Considerations for the West Mountain Twin Pad Arena:
 - The site plan would require major revisions.
 - The Ontario Municipal Boards submission would require revisions.
 - The Chedoke Health Corporation Agreement would require revisitation.
 - The parking requirements would require an additional four acres to accommodate 500 more cars.
 - The building design would require an additional 24,000 square feet.
 - The structural system and technical support would require major changes.

These key factors would delay the construction schedule ('92) and incur additional funds estimated to be \$2.5 million. .../2

Miss Charlene Coutts,
Acting Secretary, Parks & Recreation Committee

1991, January 28

BACKGROUND CONTINUED...

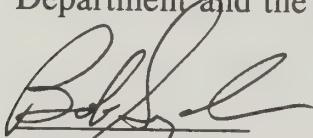
5. Considerations for the Hamilton Mountain Arena:

- The existing site plan would not accommodate the additional parking for 275 cars without parking ramps.
- The existing structural system would require lifting and lengthening to accommodate seating to the south.
- The existing building would require increased public access and lobby space.
- The existing multi-purpose room, kitchen, concessions would be displaced.
- The existing technical support systems would require major revisions and upgrades.
- A complex series of code requirements would be necessary within a feasibility study.

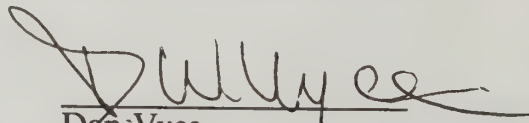
6. Both options would be costly and time consuming under the present schedules. Similarly a community impact review would be advisable to upgrade from a community use to a major tenant facility.

7. Other options outside of the present capital budget parameters could be reviewed for future twin projects or stand alone surfaces recommended in the Cummings-Cockburn Study.

This report has been jointly prepared by the Architectural Division of the Property Department and the Department of Culture and Recreation Department.



Robert Sugden,
Director of Culture & Recreation



Dan Vyce,
Director of Property

c.c. Mr. S. Chang, Senior Project Manager
Mr. G. Smith, Manager Technical Services
Mr. R. Martiniuk, Architectural Division

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CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 January 31

REPORT TO: Ms. C. J. Coutts
Acting Secretary
Parks and Recreation Committee

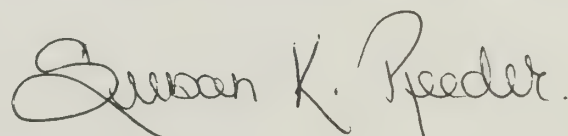
FROM: Mrs. Susan K. Reeder, Secretary
Arts Advisory Sub-Committee

SUBJECT: Funding Request - Tivoli Foundation for the
Performing Arts.

RECOMMENDATION:

That the Grants Review Committee be advised that the Arts Advisory Sub-Committee endorses the request by the Tivoli Foundation for the Performing Arts for financial assistance from the City of Hamilton.

NOTE: The Sub-Committee agrees that restoration of this historic Hamilton building is important to the community. In addition, the Foundation's proposed programming of the facility would provide welcome arts events which would enrich the cultural life of the City for residents and visitors alike.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Amount to be considered by the Grants Review Committee.

BACKGROUND:

At the Grants Review Group meeting of 1990 December 4, Mr. Lou Sage, the Chief Administrative Officer, requested that the Arts Advisory Sub-Committee hold a meeting to examine the viability of a new performing arts facility in Hamilton - the Tivoli Theatre. A proposal had been received by the City for funding assistance to enable the restoration of the theatre. The Tivoli Foundation for the Performing Arts initiated this proposal.

Accordingly, the Arts Advisory Sub-Committee hosted a meeting on Thursday, 1991 January 10. Representatives from the performing arts community attended, as well as consultants from the Federal and Provincial Governments, Mr. Brian Robertson, City officials and representatives of L.A.C.A.C.

A number of questions were raised, most notably dealing with the proposed leasing terms and methods of programming.

It was decided that the members of the Sub-Committee would need more extensive background information before continuing the discussion. A follow-up meeting was scheduled for Thursday, 1991 January 31, to be preceded by a tour of the Tivoli.

On Thursday, 1991 January 17, L.A.C.A.C. hosted another meeting at City Hall. The purpose of the meeting was to invite members of the community to apply for positions on the Foundation's Board of Directors. Mr. Sam Sniderman presented a brief history of the acquisition of the property and Acting Chairman Reg Wheeler fielded questions from the floor. Again the issue of the terms of a lease agreement were raised. Mr. Sniderman announced that he would lease the property to the Foundation in perpetuity for the amount of one dollar per year, with the condition that the Foundation's Board always have, among its members, one municipally elected official.

It was also agreed, from the City's perspective, that this project had primarily an historic restoration focus. As such, any funds with which the City might support the project would not be deducted from present levels of City support to the local arts community.

It is also understood that the Tivoli Theatre will always remain as a facility for the Performing Arts.

- c.c. - Mr. Chuck Renaud, Chairman
Arts Advisory Sub-Committee
- Ms. Cheryl York, Arts Co-Ordinator
Culture and Recreation Department
 - Mrs. Nina Chapple, L.A.C.A.C.
Planning Department
 - Mr. Kevin Beattie, Treasury Department

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PARKS AND RECREATION COMMITTEE

1991 FEBRUARY 05

C O N S E N T A G E N D A

- A. **ADOPTION OF THE MINUTES** - Special Meeting of 1991 January 14 and Regular Meeting of 1991 January 22

- B. **DIRECTOR OF CULTURE AND RECREATION**

International Bikers Association - Dundurn Park Parking Lot, Saturday, 1991 May 04

- C. **FEDERATION OF CANADIAN MUNICIPALITIES**

Request for Resolutions

Monday, January 14, 1991
10:30 o'clock a.m.
Council Chambers, City Hall

A.

The Parks and Recreation Committee met in special session.

There were present: Alderman T. Murray, Chairman
Mayor R. M. Morrow
Alderman M. Kiss
Alderman B. Hinkley
Alderman G. Copps
Alderman T. Jackson
Alderman Wm. McCulloch

Absent: Alderman J. Gallagher
Alderman F. A. Lombardo

Also present: Alderman T. Cooke
Alderman V. Agro
Alderman D. Wilson
Alderman D. Agostino
Alderman V. Formosi
Alderman H. Merling
Alderman D. Ross
Mr. R. Whynott, Regional Chairman
Mr. B. Stewart, Trustee, Hamilton Board of Education
Mr. L. Sage, Chief Administrative Officer
Mr. D. Carson, Executive Assistant to the Mayor
Mr. J. Pavelka, Director of Public Works
Mr. B. Sugden, Director of Culture and Recreation
Mr. B. Chrystian, Public Works
Mr. C. Firth-Eagland, Public Works
Ms. P. Noe-Johnson, City Solicitor
Mr. P. Hooker, Law Department
Mr. D. Vyce, Director, Real Estate
Mr. L. King, Director of Building
Mr. M. Main, Director, Traffic Services
Mr. K. E. Avery, City Clerk
Mr. J. J. Schatz, Deputy City Clerk
Ms. T. Agnello, Secretary

1. SUSPENDING THE RULES OF ORDER

The Committee resolved that rule No. 2(4) of Procedural By-law No. 82-208 be suspended for this meeting of the Parks and Recreation Committee.

2. DIRECTOR OF PUBLIC WORKS

Red Hill Creek Recreation and Open Space Master Plan.

The Committee was in receipt of a report from the Director of Public Works dated January 11, 1991.

The Director of Public Works explained that he is presently before the Committee to request direction on how to proceed with the Master Plan and funding for the Master Plan.

A discussion ensued regarding the relationship between the report before them and the pending litigation matter between the Region and the Province.

Alderman Ross, as chair of the Freeway Steering Committee, felt that no action should be taken at this point in time due to the pending regional litigation with the province regarding the construction of the freeway. He stated that any decisions made in isolation of the pending case may impact on future plans for freeway construction.

In response to a question from Alderman Ross the Director of Public Works explained that the City must determine if it will continue its existing contract with Moore George and Associates and if so, where is the contract to be funded. He has also had several requests from conservationist and naturalist organizations regarding works to be completed Spring 1991.

Several Committee Members felt that approval of the recommendation may have a negative impact on the court proceedings and as such, no further action should be taken on matters regarding the Red Hill Creek prior to completion of the court deliberations.

Alderman Agostino stated that the cleanup of the Red Hill Creek is important. He added that there has not been full consultation when dealing with matters pertaining to the Red Hill Creek.

Alderman Hinkley appealed to the Committee to ask for more than a recreation master plan. He suggested that in addition, the City should be requesting alternatives to the freeway construction, clean-up of leachate and rectification of sewage problems. He prefers that the Conservation Authority take over the property since the province will not allow a freeway to be built.

Alderman Cooke stressed the fact that the City should not be proceeding with any project which may be inconsistent with regional objectives to have the province keep its financial commitments regarding the freeway.

Alderman Jackson was concerned with section "d" of the recommendation and asked if the recommendation could stand with the deletion of "d" to which the CAO replied that recommendations "a" to "c" may stand alone.

The committee resolved that no action be taken on the Report.

A recorded vote was called as follows:

YEAS

Alderman Murray
Mayor Morrow
Alderman McCulloch
Alderman Kiss

NAYS

Alderman Hinkley
Alderman Jackson

3. ADJOURNMENT

There being no further business the meeting then adjourned.

Taken as read and approved,

ALDERMAN T. MURRAY, CHAIRMAN
PARKS AND RECREATION COMMITTEE

T. Agnello, Secretary
January 14, 1991

Tuesday, 1991 January 22
9:30 o'clock a.m.
Room 233, City Hall

The Parks and Recreation Committee met.

There were present: Alderman T. Murray, Chairman
Alderman J. Gallagher, Vice-Chairman
Mayor Robert M. Morrow
Alderman M. Kiss
Alderman Wm. McCulloch
Alderman B. Hinkley
Alderman G. Copps
Alderman F. Lombardo
Alderman T. Jackson

Also present: Alderman D. Ross
Alderman D. Agostino
Dr. Johnston, Board of Education
Mr. L. Sage, Chief Administrative Officer
Mr. J. Pavelka, Director of Public Works
Mr. R. Sugden, Director of Culture and Recreation
Mr. D. Vyce, Director of Property
Mr. E. C. Matthews, City Treasurer
Ms. Patrice Noe-Johnson, City Solicitor
Mr. B. Chrystian, Public Works Department
Mr. C. Firth-Eagland, Public Works Department
Mr. Kevin Christenson, Public Works Department
Ms. Marilyn Havelka, Manager of Cultural Services
Mr. Steve Dembe, Manager, Licence Division
Mr. D. Carson, Executive Assistant to the Mayor
Mr. Lloyd Staley, Smoking Enforcement Officer
Mrs. Lynn Dale, Secretary

WELCOME REMARKS

The Chairman welcomed everyone to the Parks and Recreation Committee and introduced the visitors with the Fit Trek Delegation from Moscow and Penza, USSR being the Mayor of Penza, Nikolai Antipov; the President of the City Sport Committee, Alexander Buryakov; and a Member of the Legislative Assembly, Sergi Kotov. The Chairman advised that this trip is part of the national project sponsored by Fitness Canada and the Federal Ministry for fitness and amateur sport. Hamilton is one of the seven cities in Canada chosen for this project. Further, the delegation will be visiting Recreation and Sport Facilities, Schools and Businesses. The Chairman introduced Dr. Helen Semenuk who is from the City of Hamilton and interpreter. The Committee was advised that the delegation would be viewing a portion of the Parks and Recreation Committee after which a presentation would be made to the visiting delegates.

1. CONSENT AGENDA

A. MINUTES

The minutes of the Parks and Recreation Committee meeting held 1990 December 08 were received and adopted as circulated to the Members.

B. DIRECTOR OF PROPERTY - TENANCY 107 GRAHAM STREET NORTH

The Committee was in receipt of a report dated 1991 January 04 from the Director of Property and approved the following recommendation:

- (a) That the leasing of 107 Graham Street North to Alice Smith be approved. The tenancy is to commence on 1991 February 01 at a one time rental of \$375.00, due to cleaning and decorating required which has been agreed to be carried out by the tenant. Commencing 1991 March 01 the monthly rental will be \$575.00, including taxes of \$1 362.55.

NOTE: The property was purchased as part of an assembly for the proposed Crown Point East Park.

- (b) That the Mayor and City Clerk be authorized to execute the Tenancy Agreement.

C. DIRECTOR OF CULTURE AND RECREATION - EXTENSION OF AGREEMENT FOR FOOD CONCESSION - GLOBE PARK

The Committee was in receipt of a report dated 1991 January 14 from the Director of Culture and Recreation and approved the following recommendation:

That the City exercise its option to extend the existing food concession agreement at Globe Park with Ruth Stefan for an additional one year term (term to expire 1991 November 30), as provided in Item 8 of the SIXTEENTH Report for Parks and Recreation Committee, approved by City Council 1986 June 24.

2. BY-LAW 80-258 SMOKING IN PUBLIC PLACES - CITY ARENAS

The Committee was in receipt of a letter dated 1991 January 03 from Alderman Agostino including a letter from Mr. John Haeefele dated 1990 December 21 expressing concerns regarding smoking in arenas with particular reference to Rosedale Arena. The Committee was also in receipt of an information report dated 1991 January 14 from the Director of Culture and Recreation with respect to smoking at Recreational Facilities. Alderman Agostino addressed the Committee providing additional background information indicating that there is a problem at a number of arenas particularly with enforcement. He suggested that there are two options available, being that staff be given more enforcement power or that the Health Department assist with the enforcement of the By-law as done in the City of Toronto. The Committee discussed the existing administration and enforcement procedures with respect to the By-law. Considerable discussion ensued regarding the enforcing of the By-law. After considerable discussion the Committee approved the following recommendation:

That the Director of Culture and Recreation and Manager of Licencing be requested to review the issue respecting smoking at arenas and the feasibility of providing properly ventilated smoking rooms in arenas and Recreational Facilities. Further, that this report include review of the enforcement of By-law 80-258 including what measures must be taken to enforce the By-law effectively. The Committee asked that staff prepare a report for the Committee's consideration.

3. INTERVIEWING SUB-COMMITTEECITIZEN APPOINTMENT TO THE HAMILTON HISTORICAL BOARD

The Committee was in receipt of a report dated 1991 January 09 with respect to Citizen appointments to the Hamilton Historical Board. Alderman McCulloch advised the Committee that at the Committee's direction an Interviewing Sub-Committee had been struck and the applicants had been interviewed. As a result the following recommendation was before the Committee for their consideration. The Committee approved the following recommendation:

That the following persons be appointed to serve on the on the Hamilton Historical Board for a term to expire 1993 November 30.

- (a) Ken Bennett
- (b) David Beland
- (c) Walter Peace

4. CITY CLERKAPPOINTMENT TO THE ARTS ADVISORY SUB-COMMITTEE

The Committee was in receipt of a report dated 1990 December 17 from the City Clerk advising of the applications that had been received with respect to the vacancy for the Arts Advisory Sub-Committee. Following discussion the Committee discussed the procedures that are used for interviewing applicants for Sub-Committees and approved the following recommendation:

That an Interviewing Sub-Committee be established consisting of the Chairman and Vice-Chairman of the Parks and Recreation Committee and the two Alderman on the Arts Advisory Sub-Committee to interview the applicants for a Citizen appointment to the Arts Advisory Sub-Committee and recommend an appointment for the Parks and Recreation Committee consideration.

5. DIRECTOR OF PUBLIC WORKS5.1 PIER 4 PARK REDEVELOPMENT

The Committee was in receipt of a detailed report dated 1991 January 16 from the Director of Public Works. The Chairman commended the staff on a very thorough report. Mr. Chris Firth-Eagland highlighted for the Committee the Pier 4 Park Redevelopment and Boat Launch Concept Plan, the details of the plan and the order of priority. The Committee was advised that staff have been liaising with the Harbour Commissioners on this plan. The Committee discussed the total funding for the project and the portion of the funds included in the Capital Budget. The Committee was reminded that the Boat Launch Plan at an estimated cost of \$90 000 is in the 1990 Budget. The Committee discussed that the next step will be to go public. The Committee discussed Provincial funding and staff advised that initial discussions have taken place with the local office. After considerable discussion the Committee approved the following recommendation be submitted to City Council for their consideration:

- (a) That the Pier 4 Park Redevelopment and Boat Launch Concept Plan, appended hereto as Schedules "A" and "B", be endorsed such that this concept plan may proceed to an open house meeting to receive public input to finalize the plan.

- (b) That the Public Works Department be authorized to pursue a cost sharing agreement with the Ministry of the Environment for the development of Pier 4 Park, as a portion of the previous Provincial commitment to provide funding for the development of Hamilton's Waterfront.
- (c) That the Director of Property and the City Solicitor be authorized to amend the terms of lease agreements between the City of Hamilton and the Hamilton Bay Sailing Club, Macassa Bay Yacht Club and MacDonald Marine Services such that length of lease terms be increased from 1 year to 3 years and further, to relocate the Hamilton Bay Sailing Club site as per the Pier 4 Park Concept Plan, appended hereto as Schedule "A" and "B".
- (d) That in subsequent Waterfront Development planning, City staff be authorized to seek input from those sources which have a demonstrated positive interest in the development of Hamilton's Civic Waterfront lands. These sources shall include but not be limited to the following:
 - Citizens of Hamilton
 - Golden Horseshoe Outdoors Club
 - Great Lakes, Remedial Action Plan, Local Stakeholders
 - Hamilton Bay Sailing Club
 - Hamilton Boy Scouts
 - Hamilton Harbour Commission
 - Leander Boat Club
 - Macassa Bay Yacht Club
 - MacDonald's Marine Services

A. PRESENTATION TO SOVIET DELEGATES

The Committee was advised that the visiting Soviet Delegates had to leave the meeting at this point in order to continue with their schedule. At this time the Chairman of the Parks and Recreation Committee presented to each of the members of the Delegation, pictures of various Parks in the City of Hamilton. The Mayor of Penza addressed the Committee thanking the Committee for their gift and indicating that it was a pleasure to meet in working conditions and see the Committee making decisions. Further, that he was very impressed with the process and the open discussion that took place at the Committee meeting.

B. PRESENTATION/DONATION TO PARKS AND RECREATION COMMITTEE FROM MOUNTAIN VIEW RESIDENTS FOR RECREATION HAMILTON INC.

A copy of a letter dated 1991 January 04 from Mr. John Norris, Manager, MVRHI was distributed to the Committee providing additional background information on the Mountain View Residents and the Park Land Presentation Photography Project. The Chairman introduced Mr. John Norris and thanked Mr. Norris for the work his organization has done and the slides that had been taken and donated to the Parks Division. Mr. Norris presented the slides to the Committee and provided the Committee with a slide show highlighting some of the slides which had been presented to the City of Hamilton from the Mountain View Residents for Recreation Inc. The Committee thanked Mr. Norris and his organization for the contribution and that the Recreation of Hamilton Inc., be recognized at a future City Council meeting for their contribution over the years to the City of Hamilton.

5. DIRECTOR OF PUBLIC WORKS5.2 HAMILTON RED BIRDS - DOUBLE "A" BASEBALL FRANCHISE FOR HAMILTON

The Committee was in receipt of a report dated 1991 January 16 from the Director of Public Works including a staff report entitled "Double Vision" dated January 09, 1991. Mr. Bob Chrystian addressed the Committee advising that at the August 21, 1990 meeting, the Parks and Recreation Committee had directed staff to initiate discussion with the Redbirds to investigate their requirements in securing a Double A Franchise and subsequent facility needs. Mr. Chrystian went on to indicate that as a result, the Double Vision Report had been prepared. Further background was provided indicating that a number of sites had been reviewed after the Double A Franchise requirements were considered. Mr. Chrystian indicated that cost estimates are based on the City of Ottawa requirements as no definite other costs are available at this time. The Committee discussed how successful the Red Birds have been in Hamilton.

Considerable discussion ensued with respect to the Capital funding requirements and the gross cost. The Committee discussed the status of the Capital Budget, that recommendations are presently being formulated and that this project is not included in the Capital Budget submission. The Committee was advised that the estimate is for a gross cost of \$11 million. The Committee discussed private sector involvement and the need to pursue further discussion regarding revenue and cost sharing areas.

Mr. Ben Liota, Hamilton Red Birds addressed the Committee providing additional information on funding and that the Ottawa scenario is only for information. Further, Mr. Liota indicated that the City would be looking at a 10 to 15 year long term lease and revenues would be generated from this lease. Mr. Liota reminded the City of the success of the games and the attendance records that had been experienced. Further, that the recommendations are based on the assumption the Red Birds will be awarded an AA Franchise. This information would not be available until late in 1991 and it would be for 1993.

Considerable discussion ensued regarding the Capital Budget process and the fact that this is being presented to the Finance and Administration Committee this Thursday, 1991 January 24, and that any information would have to be forwarded to them immediately.

The Committee directed that the question be split and a recorded vote called for each section:

1. That based on the findings contained in a staff report entitled Double Vision dated January 09, 1991, the Parks and Recreation Committee endorse the efforts of the Hamilton Baseball Association (Red Birds to obtain an AA Franchise for the City of Hamilton. CARRIED.

Recorded vote: in favour, Alderman Murray, Alderman Gallagher, Mayor Morrow, Alderman Lombardo, Alderman Kiss, Alderman Jackson, Alderman Cops and Alderman McCulloch. Opposed, Alderman Hinkley.

2. Prior to voting an amendment was agreed upon as follows:

That the Director of Public Works be directed to prepare for submission to the Finance and Administration Committee a Capital Budget submission for a Double "A" Baseball Stadium for consideration and inclusion in the 1992-93 portions of the 1991-95 Capital Budget Program and further, that the City endeavour to secure a lease arrangement with the Red Birds in order that the facility be self-financing. CARRIED.

Recorded vote: In favour: Alderman Murray, Alderman Gallagher, Mayor Morrow, Alderman McCulloch, Alderman Lombardo. Opposed: Alderman Kiss, Alderman Jackson, Alderman Hinkley and Alderman Copps.

3. That upon receiving notice from the Hamilton Red Birds on their efforts being successful, the Parks and Recreation Committee authorized staff to prepare the necessary terms of reference for comprehensive study, a site feasibility, economic benefits, cost and related facility-activity requirement. CARRIED.

Recorded vote: In favour: Alderman Murray, Alderman Gallagher, Alderman Jackson, Alderman Lombardo, Alderman McCulloch and Mayor Morrow. Opposed: Alderman Hinkley, Alderman Copps and Alderman Kiss.

5.3 TOBOGGANNING - BUDGET REDUCTION PACKAGE

The Committee was in receipt of a report dated 1991 January 16 and agreed that no action be taken on the report from the Director of Public Works respecting a Toboggan Budget Reduction package.*

* Opposed: Alderman Gallagher.

5.4 BATTING CAGE - MOHAWK SPORTS PARK

The Committee was in receipt of a report dated 1991 January 16 from the Director of Public Works and approved the following recommendation:

That East Mountain Baseball be permitted to install a batting cage adjacent to their allocated diamonds at Mohawk Sports Park.

6. DIRECTOR OF CULTURE AND RECREATION

6.1 1991 CANADIAN DAIRY CYCLING CHALLENGE

The Committee was advised that Item 6 (a) is being withdrawn at this time.

6.2 FUTURE SITE OF RIVERDALE RECREATION CENTRE

The Committee was in receipt of a report dated 1991 January 14. The Committee discussed the location of the Senior Citizen Centre and the Recreation Drop-In Centre on the Board of Education property and that the discussions with the Board of Education are that the two facilities are to be twinned. After discussion the Committee approved the following recommendation:

That the future site of the Recreation Centre to serve East Hamilton be located adjacent to the Lake Avenue Public School subject to future funding approvals and a joint use agreement between the Board of Education and the Corporation of the City of Hamilton.

6.3 SENIOR CITIZENS DROP-IN CENTRE

The Committee was in receipt of a report dated 1991 January 09 from the Director of Culture and Recreation and approved the following recommendation:

That the Director of Property and the Director of Culture and Recreation be authorized and directed to conclude discussions with the Hamilton Board of Education to establish a Senior Citizens Drop-In Centre on the Lake Avenue Public School Grounds, subject to an agreement acceptable to both parties and satisfactory to the Law Department.

7. HAMILTON HISTORICAL BOARD

7.1 CITY OF HAMILTON'S - 150TH ANNIVERSARY IN 1996

The Committee was in receipt of a report from the Hamilton Historical Board dated 1991 January 07 offering the City the services of the Hamilton Historical Board regarding preliminary preparations towards the City's of Hamilton Sesquicentennial Celebrations in the 1996. The Parks and Recreation Committee thanked the Historical Board for drawing to their attention this important upcoming event and suggested that the Historical Board may wish to discuss with Mayor Morrow a Citizens Committee to assist in organizing this event.

7.2 CHANGES TO ADMISSION POLICY FOR THE FIVE HISTORIC SITES

The Committee was in receipt of a report dated 1991 January 16 from the Hamilton Historical Board and approved the following recommendation:

That the admission policy for the five historic sites be amended to incorporate the adjusted admission fees as outlined and attached hereto as Schedule "C".

8. CAPITAL PROJECTS - WEST MOUNTAIN TWIN PAD ARENA

The Chairman advised the Committee that an Information Report dated 1991 January 08 has been previously distributed to the Members of the Parks and Recreation Committee providing updated information on the West Mountain Twin Pad Arena Working Committee. The Committee agreed to receive the report for their information.

9. OTHER BUSINESS

9.1 JUNIOR A HOCKEY - DUKES

The Committee discussed the possible sale of the Dukes Junior A Hockey Team and the use of Copps Coliseum vs. a smaller facility. After considerable discussion the Committee approved the following recommendation:

That the Director of Culture and the Director of Property be requested to investigate the feasibility of accommodating a Junior A Hockey Franchise at the West Mountain Twin Pad Arena. Further, that this review also include the Hector Street Arena. The Committee directed that this report come back to the Committee as quickly as possible.

9.2 SACKVILLE HILL OLDER ADULT RECREATION CENTRE

The Committee was in receipt of an added item which had been distributed to the Committee a report dated 1991 January 18 from the Director of Property and the Director of Culture and Recreation. The Committee approved the following recommendation:

- (a) That approval be given to the Property Department to expend up to \$35 000 for soils testing, survey and other miscellaneous costs related to the feasibility stage of the Sackville Hill Older Adult Recreation Centre.
- (b) That the Finance and Administration Committee be requested to recommend the method of financing the total funding of thirty-five thousand dollars (\$35 000).

There being no further business the meeting was adjourned.

TAKEN AS READ AND APPROVED,

Lynn Dale,
Secretary

ALDERMAN T. MURRAY, CHAIRMAN
PARKS AND RECREATION COMMITTEE

B.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 January 22

REPORT TO: Mrs. Lynn Dale, Secretary
Parks and Recreation Committee

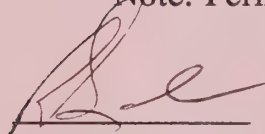
FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: International Bikers Association
- Dundurn Park Parking Lot, Saturday, May 4, 1991

RECOMMENDATION:

That approval be given of the action taken by the Director of Culture and Recreation in approving the request of the International Christian Bikers Association to sell food and non-alcoholic beverages in conjunction with their Motorcycle Show, being held on Saturday, May 5, 1991 in Dundurn Park.

Note: Permission is required pursuant to Parks By-Law 77-221.


Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Association will be showing the motorcycles in the lower parking area of Dundurn Park.

The event is planned in conjunction with the proclamation of the month of May as Motorcycle Awareness and Safety Month.

Proceeds from the sale of refreshments (hot dogs, coffee, pop) will be donated to a charitable organization.

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

C.

TO: Ms. C. Coutts, Acting Secretary
Parks and Recreation Committee

YOUR FILE:

FROM: Mr. John Thompson
Manager, Legislative Division

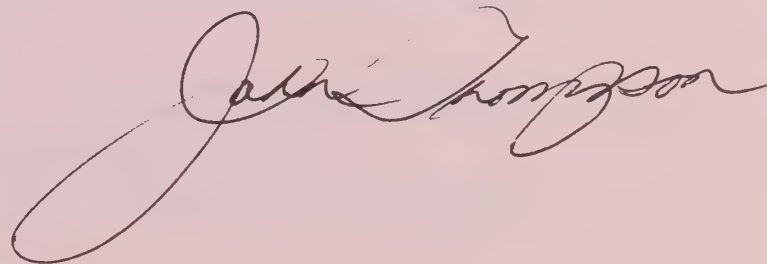
OUR FILE:
PHONE: 546-2747

SUBJECT: FCM's REQUEST FOR RESOLUTIONS

DATE: 1991 January 29

Attached is a copy of a memorandum from the Federation of Canadian Municipalities' Standing Committee on Policies & Resolutions inviting the submission of resolutions for consideration at the FCM's 1991 Annual Conference to be held in St. John's, June 7-10.

Would you please arrange to present this memorandum to your Committee for review and appropriate action.



att.

RECEIVED

NOV 7 1991

November 29, 1990

DEC 21 1990

CITY CLERKS

Memorandum To FCM Member Councils

REQUEST FOR RESOLUTIONS FOR CONSIDERATION
AT 1991 ANNUAL CONFERENCE

The Federation of Canadian Municipalities' Standing Committee on Policies & Resolutions and the National Board of Directors invite the submission of resolutions on subjects of national municipal interest for national debate at the FCM's 1991 Annual Conference in St. John's, June 7 to June 10.

Guidelines For Resolutions

Members are urged to observe the following guidelines when preparing their resolutions for submission:

1. The deadline for accepting resolutions in the FCM Secretariat is Friday, March 1, 1991.
2. Proof of the Council's endorsement must accompany the resolution(s).
3. Background information which explains and justifies the intent of the resolution and supports the Council's position must also be forwarded with each resolution. FCM staff has been authorized by the National Board of Directors to return resolutions submitted without such information with a request for documentation.
4. The attached format for resolutions must be followed. A sample resolution, properly constructed, also is enclosed.

.../2

The Resolutions Committee, chaired by Alderman Ron Hayter of Edmonton, stresses that resolutions received after the deadline or without sufficient supporting information, cannot be processed in time for inclusion in the Conference Policy Development Book. Emergency resolutions will be dealt with in accordance with Section 2b of the "Procedures for 1991 Conference Resolutions".

Categorization Of Resolutions

The Standing Committee on Policies & Resolutions will meet in March to review the resolutions received. Resolutions will be categorized as follows:

- Category A: National Municipal Issues
- Category B: Local/Regional Municipal Issues
- Category C: Issues Not Within Municipal Jurisdiction
- Category D: Other (dealt with in previous three years or contrary to present FCM policy)

This categorizing is in accordance with the FCM's "Procedures for Policy Development", endorsed by Conference delegates in 1989. In 1990, the National Board of Directors added 'Category D' to include resolutions dealt with in the previous three years or contrary to FCM policy.

Resolutions which fall within the mandate of an FCM Standing Committee or Task Force will be reviewed by the same for the purpose of presenting recommendations to the Conference. Standing Committees and Task Forces are charged with the responsibility of ensuring that policy statements and resolutions are compatible with existing policy statements and approved resolutions. Resolutions of a general nature will be grouped together in the MISCELLANEOUS section of the Policy Development Book and will be considered after debate of policy-related resolutions.

Copies of the Procedures for Policy Development and Procedures for 1991 Conference Resolutions are enclosed for your information.

The Standing Committee on Policies and Resolutions and the National Board of Directors will appreciate the cooperation of all Councils and Associations in adhering to the procedures. We look forward to hearing from you.

A handwritten signature in cursive script, reading "Patricia Hunsley". The signature is written in dark ink and is positioned above the typed name and title.

Patricia Hunsley
Director, Policy & Research

Enclosures

FORMAT FOR PRESENTATION
OF RESOLUTIONS TO THE
FEDERATION OF CANADIAN MUNICIPALITIES

Whereas -----

Whereas -----

Therefore Be It Resolved that the Federation of
Canadian Municipalities urge/endorse the ...

Be It Further Resolved that the Federation of Canadian
Municipalities urge/endorse ...

Submitted by:

* See attached resolution as a guideline

FIN90.2.92 - AGRICULTURAL FARM CRISIS

WHEREAS efforts to liberalize trade in farm products under the Uruguay Round of GATT negotiations have stalled; and

WHEREAS failure to agree on multi-lateral reduction of farm subsidies will severely affect Canadian farmers and worsen the crisis they already face;

BE IT RESOLVED that the President of the FCM write to the Minister of International Trade, the Minister of Agriculture and other interested Federal Ministers (with copies to Opposition Leaders and Provincial Premiers) to urge that they:

- a) continue their efforts and come up with new strategies to resolve the existing impasse; and
- b) maintain existing farm subsidies in Canada until other countries farm subsidies are brought under effective control

Submitted by: The National Board of Directors

RECOMMENDATION: Category A; Standing Committee on Municipal Finance; CONCURRENCE

DECISION: Carried

PROCEDURES FOR 1991 CONFERENCE RESOLUTIONS

The following Procedures for Conference Resolutions will be in effect at the FCM's 1991 Annual Conference. The Standing Committee on Policies and Resolutions selected from the resolutions received, those resolutions of general concern and of local/regional concern which will be debated at the Conference. These resolutions are printed in Section I and II of the Policy Development Book. All other resolutions are printed in Section III of the Policy Development Book, and will become debatable only upon a motion approved by a simple majority vote of the voting delegates present at the Conference session. Resolutions received after the March 1, 1991 deadline will be held for action by the National Board of Directors following the Conference.

1. PROCEDURAL REGULATIONS FOR ACCEPTANCE OF RESOLUTIONS

Care should be taken by the sponsors of resolutions intended for consideration at FCM's Annual Conference to ensure that they meet the following requirements. The criteria defining how resolutions should be written have been approved the National Board of Directors.

- a) Resolutions should address topics of concern to municipalities at the national level.
- b) The preliminary clauses should clearly and briefly set out the reasons for the resolutions. (If the sponsor believes that the rationale cannot be explained in a few preliminary clauses, the problem should be more fully stated in supporting documentation.)
- c) Resolutions submitted without adequate background documentation/information will be returned by FCM staff to the sponsor with a request for material which would justify the intent of the resolution. In any doubtful case, the staff will consult with the Chair of the Standing Committee on Policies and Resolutions.
- d) The operative clause of the resolution (i.e., the one beginning "BE IT RESOLVED") must clearly set out its intent, stating a specific proposal for action. The wording should be straightforward and brief. Generalizations

should be avoided.

- e) The 1991 submission deadline for receipt of resolutions was March 1, 1991.
- f) Resolutions dealing with matters of urgent national concern which arise following the deadline for receipt of Conference resolutions should be referred directly to the Standing Committee on Policies and Resolutions for consideration.
- g) Resolutions may be submitted by any municipality or provincial/territorial municipal association which is a member in good standing of the Federation of Canadian Municipalities. Each resolution must bear the official endorsement of the sponsor.
- h) Supporting documentation

2. DISPOSITION OF RESOLUTIONS

- a) Resolutions which conform to the procedural regulations stated above will be treated by the Standing Committee on Policies and Resolutions as follows:
 - i) Resolutions of general concern to municipalities at the national level (Category A: national municipal issues and indirect municipal issues, FCM's Procedures for Policy Development) as determined by a standing committee or task force will be printed in Section I of the Policy Development Book. Each Section I resolution will be accompanied by a recommendation from a standing committee or task force. All Category A resolutions will be debated.
 - ii) Resolutions NOT deemed by a standing committee or task force to be national in scope will be placed in Category B and printed in Section II of the Policy Development Book. Section III of the Policy Development Book will contain Category C and D resolutions and these will only be debated after presentation of

Section I and II resolutions, AND ONLY if a representative of the sponsor obtains approval of the delegates.

iii) Section IV will contain members' resolutions in their original form, which have been consolidated by the Standing Committee on Policies and Resolutions. The Standing Committee on Policies and Resolutions consolidates resolutions similar in nature or content. Sponsors of these resolutions will be notified that this action has been taken.

- b) Resolutions of an emergency nature, as determined by the Executive Committee, will be debated, with delegates' approval.
- c) Resolutions not debated at a Conference Resolutions session because of insufficient time or lack of quorum of voting delegates will be presented by the Standing Committee on Policies and Resolutions with its recommendations to the first meeting of the new National Board of Directors.
- d) A quorum shall consist of 25 voting delegates.

3. PROCEDURES FOR THE CONDUCT OF RESOLUTIONS PLENARY SESSIONS

- a) Each resolution in the Policy Development Book is deemed to be duly moved and seconded by the originating municipality or association and will be read aloud. Thereafter, the recommendation of the standing committee or task force will be read aloud.
- b) A representative from the sponsoring municipality or municipal association will be given first opportunity to speak.
- c) Only FCM members in good standing are entitled to speak from the floor.
- d) All speakers must identify themselves and their municipality or association, and must confine their remarks to a maximum of two minutes.

- e) No delegate will be permitted to speak more than once on any resolution until other delegates wishing to speak have been heard.
- f) An appeal for a ruling shall be made to the Chair of the Policy Session.
- g) Amendments to resolutions duly moved and seconded will be accepted in written form by the Chair of the Policy Session for voting purposes. Amendment forms will be available in the Policy Development Book.
- h) Motions to refer a resolution will be in order at any time and will be voted on immediately WITHOUT DEBATE.
- i) At the close of debate, a vote will be called on the "BE IT RESOLVED" portion of the Resolution.
- j) Only duly accredited voting delegates are entitled to vote on resolutions. They will do so by showing their voting credentials when the count is taken.

PROCEDURES FOR POLICY DEVELOPMENT

1. GENERAL - POLICY DEVELOPMENT

- 1.1 The FCM National Board of Directors is responsible for the setting of policy priorities which reflect the concerns of member municipalities and/or municipal associations. The National Board of Directors may appoint standing committees and task forces as required to develop policy positions on key national municipal issues.
- 1.2 The major lobbying and research activities of FCM will be directed to those national municipal issues which fall within the jurisdiction of the federal government, the provincial and territorial governments acting at the interprovincial level, or FCM itself, as identified by the Annual Conference or the National Board of Directors.
- 1.3 Indirect municipal issues and local/regional issues will not be supported by major research and lobbying activity, unless otherwise directed by the Annual Conference or by the FCM National Board of Directors.
- 1.4 FCM will take a stand only on those issues which are clearly municipal in character.

2. POLICY RESOLUTIONS

- 2.1 Member municipalities may submit policy resolutions for consideration by the Annual Conference held in June of each year once the Call for Conference Resolutions has been issued, (normally in December). The deadline for submission of conference resolutions is three (3) months before the opening of the Annual Conference. Late resolutions are dealt with in accordance with the Conference Resolutions Procedures which are issued with the Call for Conference Resolutions.
- 2.2 Member municipalities may submit policy resolutions for consideration at each meeting of the National Board of Directors.
- 2.3 The Standing Committee on Policies and Resolutions shall be responsible for

receiving and taking action on all resolutions in accordance with these procedures.

- 2.4 All resolutions endorsed by the Annual Conference of FCM and by the National Board of Directors which require action from the Government of Canada, shall be submitted to the Government of Canada or the appropriate agency for response as soon as possible.

2.5 CATEGORIZATION OF RESOLUTIONS

The Standing Committee on Policies and Resolutions shall categorize all of the resolutions which are submitted for consideration into the following categories:

Category A - National Municipal Issues

This category will contain resolutions on issues which are of a direct or indirect concern to Canadian municipalities, and which fall within the jurisdiction of the federal government, the provincial and territorial governments acting at the interprovincial level, or FCM itself. These resolutions are debated first. The Standing Committee on Policies and Resolutions or other appropriate standing committee/task force will make a recommendation on each resolution in order to ensure that resolutions are consistent with established FCM policy.

Category B - Local/Regional Municipal Issues

This category will contain resolutions on issues of concern to municipalities of a particular region or to a local municipality, and which fall within the jurisdiction of the federal government. The regions are: British Columbia and the Yukon, the Prairies and the Northwest Territories, Ontario, Quebec, and the Atlantic. In order to determine whether a resolution is regional in scope, the Standing Committee on Policies and Resolutions may refer resolutions to regional committees from time to time. These resolutions are debated immediately after Category A resolutions.

Category C - Issues Not Within Municipal Jurisdiction

This category will contain other resolutions submitted by member municipalities and associations. These resolutions will not be debated by the Annual Conference or Board Meeting unless a motion to debate the resolution is moved and carried by the Annual Conference or National Board of Directors.

Category D - Other

This category will contain resolutions submitted by member municipalities and associations which have been to the National Board of Directors or the Annual Conference in the previous three years, similar in content or contrary to earlier decisions by the Conference or Board. These resolutions will be received for information only.

Category C and D resolutions will not be debated either by the National Board of Directors or the Annual Conferences, unless a motion to debate the resolution is moved and carried by the National Board of Directors or the Annual Conference.

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK



Ms. P. Medland
Urban Municipal Collection
2nd Floor
Hamilton Public Library

THE CORPORATION OF THE CITY OF HAMILTON
OFFICE OF THE CITY CLERK

TEL: 546-2700
FAX: 546-2095

CA4 ON HBL A05
URBAN/MUNICIPAL CSIP/P
1991

1991 February 04
URBAN MUNICIPAL

GOVERNMENT DOCUMENTS

NOTICE OF MEETING

**PARKS AND RECREATION CITIZENS'
ADVISORY SUB-COMMITTEE**

Monday, 1991 February 11
12:00 o'clock noon
Room 219, City Hall

Stella Glover, Acting Secretary
Parks and Recreation Citizens'
Advisory Sub-Committee

A G E N D A:

1. Minutes of the Parks and Recreation Citizens' Advisory Sub-Committee Meeting held 1991 January 21
2. **DIRECTOR OF CULTURE AND RECREATION**
1993 International Children's Games

3. **MANAGER OF PARKS** (copy to follow)

Name of Park Request - Cardinal Heights School

4. **Chairman's Report (no copy)**

5. **LIAISON REPORTS** (no copy)

(a) Arts Advisory Sub-Committee - Joan Rapsavage

(b) Gore Park Review Sub-Committee - Lori Peddle

(c) Hockey Sub-Committee - Lori Peddle

6. **Appointment to Liaison to Hamilton Sports Council (no copy)**

7. **INFORMATION ITEM**

Report from John Kiriakopoulos re: Festivals

8. **OTHER BUSINESS**

9. **ADJOURNMENT.**

Parks and Recreation Citizens' Advisory Sub-Committee

Outstanding Items

<u>Item</u>	<u>Original Date</u>	<u>Action Required</u> <u>by</u>	<u>Status</u>
Golf Course for Senior Citizens'	1990 August 14 (Parks and Recreation Committee) - August 21	Golf Sub-Committee & Director of Culture and Recreation	Report Pending
Fireworks Display - Safety	1990 August 14	Director of Culture and Recreation	Report Pending
Financial Report re: Special Events	1990 September 10	Director of Culture and Recreation	Report Pending

1991 February 04

Monday 1991 January 21
12:00 o'clock noon
Chedoke Golf Course Club House

The Parks and Recreations Citizens' Advisory Sub-Committee met.

There were present: Mr. K. Phillips, Chairman
Alderman T. Murray
Mr. J. Byl
Mr. F. Hickey
Mr. H. McKerracher
Ms. J. Rapsavage
Mr. M. Russell
Mr. J. Kiriakopoulos
Ms. L. Peddle
Mr. L. Franco

Regrets: Alderman G. Copps, Vice-Chairman
Mr. F. Mastroianni (out of town)

There were also Present: Mr. N. Antipov, Mayor, Penza, USSR
Mr. A. Buryakov, President of City Sport Committee, USSR
Mr. S. Kotov, Peoples Deputy of the Supreme Soviet of
Byelorussia (Member of Legislative Assembly)
Dr. H. Seminuk, Translator
Alderman F. Lombardo
Mr. R. Sugden, Director of Culture and Recreation Department
Mr. R. Chrystian, Public Works Department
Mr. G. Hesson, Culture and Recreation Department
Mrs. J. Turner, Culture and Recreation Department
Mrs. S. Merlo-Orzel, Culture and Recreation Department
Mr. J. Norris, Mountainview Residents for Recreation
Hamilton, Inc.
Mrs. M. Norris
Miss C. Coutts, Acting Secretary

1. FIT TREK RUSSIAN DELEGATION FROM PENZA, U.S.S.R.

The Committee welcomed the Fit Trek Russian delegation from Penza, USSR. Mr. Bob Sugden, Director of Culture and Recreation Department gave the Committee some background information on Penza, and the similarities between Penza, USSR and Hamilton, Canada. Mr. Sugden added that the purpose of this Fit Trek exchange is not a political one, but one to encourage and enhance sports and recreation understanding between the two cities. Questions were raised from the floor as to Penza's present recreation system, and sport areas.

The Russian delegation was interested in seeing how the Parks and Recreation Citizens' Advisory Sub-Committee conducted its meetings, and therefore, Mr. Ken Phillips called the meeting to order.

2. MINUTES OF MEETING HELD 1990 DECEMBER 10 ADOPTED

The minutes of the meeting held 1990 December 10 were adopted as circulated.

3. PRESENTATION BY MOUNTAINVIEW RESIDENTS FOR RECREATION HAMILTON INC.

Mr. Bob Chrystian, Manager of Parks Division, Public Works Department, introduced Mr. John Norris, Manager of Mountainview Residents for Recreation Hamilton, Inc. The

Committee was informed that Mountainview Residents for Recreation Hamilton, Inc. will be making a presentation/donation of a photographic slide collection of City of Hamilton parks, a slide projector, a slide storage system, and an audio visual viewer to the Parks Division, Public Works Department.

Mr. Norris presented a few of the 800 photographic slides of over 50 parks within the City of Hamilton. Mr. Norris added that this photographic collection was put together so that the Parks Division would have a photographic base to assist the Department in making presentations on City of Hamilton parks to schools, etc. The photographic slides showed a cross-section of Hamilton parkland, including the beautiful scenic shots, but also the problems encountered by Parks Division staff.

After the slide presentation the Committee approved the following recommendation:

That a letter be sent to the Mountainview Residents for Recreation Hamilton, Inc. thanking their organization for donating the photographic slides and related equipment to the Parks Division, Public Works Department.

Mr. Bob Chrystian stated that the Parks Division will now have a base of slide photographs to use at presentations, and that the Public Works Department will continue to build on this photographic slide collection. The Committee was informed that the formal presentation by Mountainview Residents for Recreation Hamilton, Inc. will be made to the Parks and Recreation Committee at its meeting to be held tomorrow.

5. RESIGNATION OF COMMITTEE SECRETARY

The Committee was informed that Mrs. Lynn Dale, Secretary of the Parks and Recreation Citizens' Advisory Sub-Committee has tendered her resignation, and the Committee approved the following recommendation:

That a letter be sent from the Sub-Committee thanking Mrs. Dale for her work as Secretary to the Parks and Recreation Citizens' Advisory Sub-Committee.

Mr. Ken Phillips will draft this letter for presentation to Mrs. Dale.

6. ARTS ADVISORY SUB-COMMITTEE LIAISON REPORT

Miss Joan Rapsavage presented a verbal report on the Arts Advisory Sub-Committee, and informed Committee members that the Citizen member vacancy created by the resignation of Sheila Greenspan has not yet been made, but that letters of application will be considered by the Parks and Recreation Committee at its meeting tomorrow. Miss Rapsavage also added that funding for the Tivoli Theatre project will be reported on at the next meeting.

7. GORE PARK REVIEW SUB-COMMITTEE LIAISON REPORT

Ms. Lori Peddle, Liaison for the Gore Park Review Sub-Committee informed the Committee that no meeting has been held since last month, but will keep the Committee informed of future meetings.

8. HOCKEY SUB-COMMITTEE LIAISON REPORT

Ms. Peddle also stated that an update on the Hockey Sub-Committee will be available at the next meeting.

9. WINTERFEST, CHRISTMAS AND NEW YEARS CELEBRATION UPDATE

The Committee was in receipt of an Information Report dated 1991 January 09 from the Director of the Culture and Recreation Department respecting Hamilton Winterfest. The

Committee was also in receipt of an Information Report dated 1991 January 10 from the Director of Culture and Recreation respecting the Christmas and New Years celebrations. These two reports were received as circulated.

Committee members were encouraged to attend the official opening of the Winterfest ceremonies tomorrow at Chedoke Golf Course. Committee members interested in obtaining free skating passes for 1991 January 26 in conjunction with Winterfest were directed to see Mrs. Merlo-Orzel following the meeting.

10. PRESENTATION OF GIFT FROM RUSSIAN DELEGATION

The Russian delegation at that point, then left the meeting for a tour of the Y.W.C.A. and a trip to Niagara Falls. Mr. Ken Phillips, Chairman, on behalf of the Committee thanked the delegation for attending today's meeting and hoped that their stay in Hamilton would be an enjoyable one.

The Mayor of Penza, Nikolai Antipov wished the Committee much success and thanked the Committee for the kindness extended to them. The Mayor of Penza made a presentation of a recreation medal and a book to the Chairman of the Committee.

11. 1993 INTERNATIONAL CHILDREN'S GAMES - STATUS REPORT REQUESTED

Mr. Hugh McKerracher questioned the status of the City of Hamilton participating in the 1993 International Children's Games. Questions and concerns were raised as to the amount of money to be raised for this project, and after considerable discussion the Committee approved the following recommendation:

That the Director of the Culture and Recreation Department be requested to prepare a report on the financial status of the 1993 International Children's Games for the next Parks and Recreation Citizens' Advisory Sub-Committee.

The Secretary was directed to place the matter as a priority item on the next Agenda.

12. HAMILTON SPORTS COUNCIL - REPRESENTATIVE TO BE APPOINTED AS LIAISON

Mr. John Byl informed the Committee that he will be attending the next Sports Council meeting and will report back at the next meeting. Questions were raised as to appointing an official representative to the Sports Council. This matter will be addressed at the next meeting.

13. ADJOURNMENT

There being no further business, the meeting then adjourned.

Taken as read and approved,

Mr. Ken Phillips, Chairman
Parks and Recreation Citizens'
Advisory Sub-Committee


C. J. Coutts,
Acting Secretary

CITY OF HAMILTON
- INFORMATION -

2.

DATE: 1991 January 30

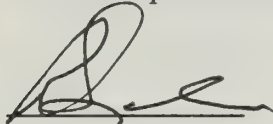
REPORT TO: Secretary
Parks and Recreation Citizen's Advisory Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: Special Report
- The International Children's Games

BACKGROUND:

Attached please find a report pertaining to the International Children's Games.


Robert Sugden

Attach.

SPECIAL REPORT

SUBJECT: THE INTERNATIONAL CHILDREN'S GAMES

BACKGROUND:

Hamilton participated in the 1990 International Children's Games in Uzhgorod Ukraine, U.S.S.R., as a result of involvement with a Fit Trek pairing of Uzhgorod and Hamilton.

A Sub-Committee of the Parks and Recreation Advisory Committee with representation from the Arts Advisory Committee facilitated this event with funding from the Municipality, The Department of External Affairs, a golf tournament and corporate donations.

The report of the Advisory Committee recommends a perspective for hosting in 1993, to be developed by the Department of Culture and Recreation.

In November, a follow-up meeting with Alexander Zinoviev was held in Moscow during the planning for the 1991 Fit Trek Program. As a Director for the Games he confirmed that Hamilton, Ontario, Canada would be supported in a bid to host the Games 1993/94, subject to certain understandings.

1. Canada would continue participation in the Games leading up to hosting.
2. Canada would provide travel subsidy for europeans and teams travelling from the east.
3. Canada would provide accommodations for athletes and officials during the Games.

DEVELOPMENT PROGRAM

The first steps in addressing a long term commitment to the Games requires firm support from three levels of Government:

1. Federal...The Department of External Affairs and Sport Canada would support travel subsidy and competitor development programs across Canada.
2. Provincial...The Ministry of Tourism support competitor development in Ontario, event staging and accommodations.
3. Municipal...Hamilton or other municipalities would support ongoing participation, special organizational costs and specifically hosting requirements.

These steps must be agreed to for a three year period leading to hosting.

COSTING REQUIREMENTS

The implications of the three levels of Government will be contingent upon both Corporate, fundraising and participant support:

1. Federal costs would be approximately \$20,000. for lead-up years and travel subsidy of \$100,000. for the host year.
2. Provincial costs would be similar in hosting year with support for event development and housing in lead years.
3. Municipal cost would be \$20,000. for lead years and \$60,000. for the host year.

Fundraising expectation would be \$10 - \$20,000. per year as lead-up and \$20 - \$30,000. for the hosting year.

HOSTING REQUIREMENTS

The recently revised planning guide for municipalities hosting Provincial Games (Ministry of Tourism and Recreation) would be most compatible to the guidelines of the International Games Committee - General Assembly.

Under rules for organizing it states:

- Applications are to be directed to the Committee two years ahead.
- Applications indicate sport disciplines, facilities, accommodating and towns (of that country) to be invited.
- Applications must indicate a budget plan and costings.

A complete application would require letters of support from all levels of Government.

HOSTING PLANNING

Hamilton has been invited to participate in 1991 in Belgrade with options on 1992 (Zurich) 1993 (Paris) *tentative.

The immediate considerations must be to determine the team make-up/participation in 1991. Details of the Games are anticipated in February.

The option on hosting for 1993 or 1994 must be dictated by both financials and facilities. It has been indicated that a letter of intent should be received by April 1991 if Hamilton wishes to bid for 1993 or 1994.

A steering committee must be active in February to address hosting and lead-up participation.

STEERING COMMITTEE

The appropriate make-up of a steering committee would be:

1. Representation from Citizen's Advisory Committee.
2. Representation from Sports Council.
3. Representation from Department of Culture and Recreation.

This steering committee would expand to incorporate:

4. Provincial representation.
5. Federal representation.
6. Corporate Fundraiser.
7. Parks and Recreation/Council representation.

In addition to this committee technical teams will be required to address aspects of completion, protocol and travel.

ACTION STEPS

1. The Department will prepare financials to provide the base for the Games at Government levels. **- January 1991**
2. The Parks and Recreation Committee will follow with appointing members of the steering committee. **- February 1991**
3. The steering committee will address aspects of participating and hosting the Games. **- March 1991**

CONCERNING REMARKS

Under the present global climate and economic conditions one can make a case for values of participating or showing restraint in the short term. It would not jeopardise Hamilton's hosting in 1994 if we took an inactive role in 1991. A commitment would be required with the bid for participation in 1992 and 1993. It would afford the steering committee ample time to resolve planning needs.

CITY OF HAMILTON
- INFORMATION -

7

DATE: 1991 January 31

REPORT TO: Chairman and Members
Parks and Recreation Citizens'
Advisory Sub-Committee

FROM: Stella Glover, Acting Secretary
Parks and Recreation Citizens'
Advisory Sub-Committee

SUBJECT: HAMILTON FOLK ARTS HERITAGE COUNCIL

BACKGROUND:

Attached for the information of the Members of the Parks and Recreation Citizens' Advisory Committee is correspondence from Mr. J. Kiriakopoulos with regard to "It's Your Festival".

attch.

1991 January 31

Chairman and Members
Parks and Recreation Citizens'
Advisory Sub-Committee

On January 24, 1991 I attended a special meeting between Hamilton Folk Arts Council and Creative Arts (Mr. Bill Powell).

Mr. Powell proposed a merger between the F.A.C. and C.A. for the upcoming Festival on July 1st, Dominion Day to be held at Gage Park in the City of Hamilton.

The proposal from Mr. Powell was that the Ethnic Communities should provide food at no cost for space or percentage.

However, Mr. Powell still has to allow the Commercial Groups to sell food and souvenirs. As well, Mr. Powell wants total control and be in charge and also to receive the grounds from the City of Hamilton.

The Festival is to be under the name of "EARTHSONG" instead of "IT'S YOUR FESTIVAL".

After considerable discussion and some what tense moments the F.A.C. voted unanimously not to accept Mr. Powell's proposal and to continue the Festival as it has been for many years known as "It's Your Festival".

Enclosed please find minutes of this meeting and the people attending this meeting.

Further comments to follow subsequent to our meeting.

John Kiriakopoulos

Hamilton Folk Arts Heritage Council

HERITAGE PLACE CITY HALL PLAZA
P.O. BOX 2040. HAMILTON, ONTARIO L8N 3T4



January 25, 1991

At a special meeting of the Hamilton Folk Arts Council on Thursday, January 24, 1991, Mr. Bill Powell addressed the group concerning the possibility of joining his festival "Earthsong" to the HFAC's "It's Your Festival" to be held on the July 1st weekend.

Present: Adolf F. Ruso, Germania Club
 Nick Durlov, Macedonia
 Daisy Golle, Croation National Home
 Harnald Toomsalu, Estonian Dance Group
 Lloyd Turner, A.C.C.A.
 Marlene Thomas, Dominica Assoc.
 Vera Papadopoulos, Hellenic Community
 Eva Vlachos, Greek Canadian Community

A length discussion ensued at which time many questions were asked and various concerns raised. After Mr. Powell's departure, a further in-depth discussion continued as to the feasibility and desirability of such a merger. A vote was taken on the following basis:

YES - I feel HFAC should join with the Earthsong Festival and forego "It's Your Festival"; or

NO - I feel HFAC should not join "It's Your Festival" to the Earthsong Festival.

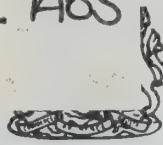
There was a unanimous vote of "NO" to this proposal.

Respectfully submitted,

Eva Vlachos,
Secretary

URBAN/MUNICIPAL

CA4 ON HBL A05
C51P1
1991



Urban Municipal Collections
2nd Floor, Hamilton Public
Library

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON
OFFICE OF THE CITY CLERK

HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

URBAN MUNIC. AL

FEB 19 1991

GOVERNMENT DOCUMENTS

1991 February 13

NOTICE OF MEETING

PARKS AND RECREATION COMMITTEE

**Tuesday, 1991 February 19
9:30 o'clock a.m.
Room 233, City Hall**

Charlene Coutts, Acting Secretary
Parks and Recreation Committee

A G E N D A:

1. **CONSENT AGENDA**
2. **DIRECTOR OF PROPERTY/DIRECTOR OF CULTURE AND RECREATION**
Huntington Park Recreation Centre - Feasibility Study
3. **DIRECTOR OF PROPERTY**
 - (a) Inverness School - Temporary use as location for a film
 - (b) Lease of City Lands for Advertising Billboards to Mediacom Inc.

4. **STONEY CREEK CANADA FLAG WEEK COMMITTEE**

Invitation for City of Hamilton to Participate in Stoney Creek's 23rd Annual Canada Flag Day Parade

5. **CAPITAL PROJECTS**

West Mountain Twin Pad Arena - Status Report (no copy)

6. **IN-CAMERA AGENDA**

7. **OTHER BUSINESS**

8. **ADJOURNMENT.**

OUTSTANDING ITEMS - PARKS AND RECREATION COMMITTEE

	<u>Item</u>	<u>Original Date</u>	<u>Action</u>	<u>Status</u>
1.	Safety Village	1990 May 22	Director of Culture and Recreation	Report on Permanent Location
2.	Design of Park Signs	1990 June 19	Director of Public Works	Develop new Architectural Style
3.	Signage in Parks - Advertising & Special Events	1990 July 24	Director of Public Works	Staff preparing a complete report
4.	Priority One Parkland Acquisition	1990 July 24	Parks Staff Advisory Committee	Report Pending
5.	Golf Course for Senior Citizens', King Forest	1990 August 21	Golf Sub-Committee	Review and prepare report
6.	USSR International Children's Games - Feasibility of Hosting 1993	1990 August 21	Director of Culture and Recreation	Prepare report on feasibility of Hosting 1993 Games
7.	Storage Inventory - Parks Recreation Items/ Equipment	1990 November 06	Manager of Purchasing	C o m p i l e Inventory and Prepare Report

8.	Inverness School	1990 November 08	Director of (Finance & Admin. Property Committee)	Prepa Report
9.	2% Commercial Development and 5% Park Dedication - Park Land Dedication	1990 December 18	Parks Staff Advisory Committee	Pending
10.	Map on Park Developments	1990 December 18	Director of Public Works	To reflect 15 yrs. + 1990
11.	Repairs to Ivor Wynne	1990 December 18	Stadium Sub-Committee	Review and Prepare Report
12.	Smoking in Arenas/ Recreational Facilities	1991 January 22	Director of Culture and Recreation/ Manager of Licencing	Review and Prepare Report
13.	LaSalle Park Pavilion - Renovations	1990 November 30	Director of Public Works	Review and Prepare Report
14.	Macassa Park Fire Station	1990 June 04	Director of Public Works and and Fire Chief	To Review and Prepare Report

1991 February 12

CITY OF HAMILTON

- RECOMMENDATION -

2

DATE: 1991 February 11

REPORT TO: Ms. C.J. Coutts, Acting Secretary
Parks and Recreation Committee

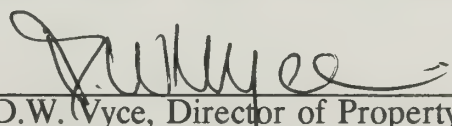
FROM: Mr. D.W. Vyce
Director of Property

Mr. R. Sugden
Director of Culture & Recreation

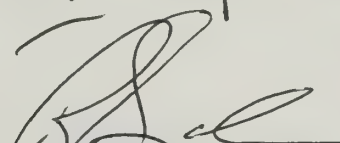
SUBJECT: Huntington Park Recreation Centre

RECOMMENDATION:

- (a) That approval be given to the Property Department to expend up to \$30,000.00 for a Consultant to prepare a Feasibility Study to recommend the future development of Huntington Park Recreation Centre and other miscellaneous costs related to the project's feasibility stage.
- (b) That the Finance & Administration Committee be requested to recommend the method of temporary financing the total funding of thirty thousand dollars (\$30,000.00) pending receipt of Ontario Municipal Board approval.



D.W. Vyce, Director of Property



Robert Sugden, Director of Culture and Recreation

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N.A.

BACKGROUND:

The City Council at its meeting held on 1991 January 29 approved the Capital Project at an estimated cost of \$3,200,000.00.

The Consultants Feasibility Study will provide the support documentation in our application to the O.M.B.

c.c. Alderman T. Jackson
Alderman V. Formosi
E.C. Matthews, Treasurer
John Thompson, Secretary, F & A

3a

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 February 7

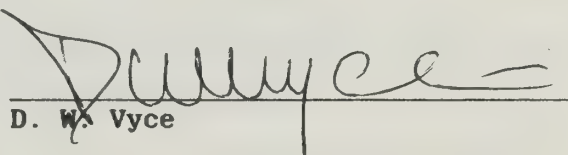
REPORT TO: Ms. Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. D. W. Vyce
Director of Property

SUBJECT: Inverness School - Temporary
Use as Location for a Film

RECOMMENDATION:

That the request by The Ontario Film Development Corporation to use the Inverness School for three (3) weeks to two (2) months during the Spring/Summer of 1991 for the purpose of filming a movie be denied.


D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

I enclose herewith a copy of a letter dated January 22, 1991 from The Ontario Film Development Corporation, inquiring whether the former Inverness School, owned by the City since September 1988, is available for use as a location for filming. The film contemplated is "Trigger Point". Any further specifics about the film are unknown, although I am advised that the film company are seeking an old school premises.

You will note that the film company requires the property for three (3) weeks to two (2) months during the Spring/Summer of 1991.

The building is in deplorable condition, is without heat and water. Our department, with the concurrence of the Director of Culture and Recreation is in the process of preparing a report to your Committee recommending the immediate sale of the Inverness School property since an alternative site for a Senior Citizens Centre on Hamilton Mountain has now been selected.

7 February 1991

Parks and Recreation Committee

Page 2

On September 27, 1988, City Council approved of our recommendation that the Inverness School not be leased or used by the City on an interim basis until the feasibility study on the future use of the premises is complete and until improvements to the building, if this is in fact the recommended route to follow, are undertaken to make the building acceptable for long term use.

Over the past two and one-half years (2-1/2), we have received inquiries regarding the use of the property and all have been denied.

I have provided this information to various personnel of The Ontario Film Development Corporation on more than one occasion. They find it difficult to accept the City's position as I have relayed it to them and I do believe they would prefer the matter of use of the premises by them be considered formally by the Committee.

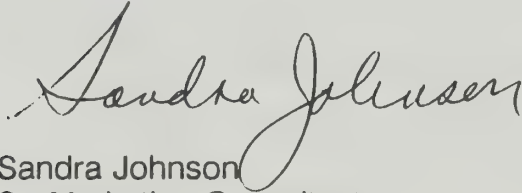
Attach.

c.c. - Mr. R. Sugden, Director of Culture & Recreation
- Mr. M.C.J. Watson, Manager, Real Estate Division
- Mr. R. Swan, Manager, Property Maintenance Division

(2719)

I look forward to working with you in the future.

Sincerely,

A handwritten signature in cursive script that reads "Sandra Johnson". The signature is fluid and elegant, with the first name "Sandra" and last name "Johnson" clearly distinguishable.

Sandra Johnson
Sr. Marketing Consultant
LOCATION PROMOTION & SERVICES
ONTARIO FILM DEVELOPMENT CORPORATION

SJ/jp

3b

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 February 12

REPORT TO: Ms. Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. D. W. Vyce
Director of Property

SUBJECT: Lease of City Lands for Advertising
Billboards to Mediacom Inc.

RECOMMENDATION:

- a) That the City of Hamilton renew the leases of ten (10) advertising locations per the attached list with Mediacom Inc., for the period January 1, 1991 to December 31, 1993, at a rental rate of \$794.80 per poster panel and \$1,752.34 per bulletin-board plus realty taxes for the first year, January 1, 1991 to December 31, 1991. On January 1, 1992 and January 1, 1993 a yearly increase will take effect which is equal to the Canadian Cost of Living Index.
- b) That the City Solicitor be authorized to prepare the necessary lease for these locations.
- c) That the Mayor and City Clerk be authorized to execute the lease agreement.


D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The revenue from these rental locations will be credited to Account No CH 44104 31106. (Civic Properties Rented - Rentals)

BACKGROUND:

Mediacom has been leasing City owned lands for advertising billboards for many years. We are submitting for your approval a list of ten (10) locations with the rent shown on each location. This is an increase of 5% over the 1990 rates.

Attach.

c.c. Mr. R. Roszell, Commissioner of Legal Services and Corporate Counsel
Mr. G. W. Lawson, Treasurer and Commissioner of Finance
Ms. L. MacNeil, Property Clerk, Surveys

CITY OF HAMILTON

MEDIACOM INC.

SIGN LOCATIONS ON CITY PROPERTY

JANUARY 1, 1991

Lease No.	Location	Sign	Amount
001215	Burlington s/s/ w/o Woodward	2 pp's	\$ 1,589.60
001207	Britannia s/s/ e/o Cameron	2 pp's	\$ 1,589.60
001273	s/e Walmer Rd. & Woodward Ave.	2 pp's	\$ 1,589.60
001217	Bay & Strachan s/e corner	4 pp's	\$ 3,179.19
001292	s/s/ Burlington s/o Woodward	1 Bltn.	\$ 1,752.34
001209	s/w cor. Burlington & Wentworth	2 pp's	\$ 1,589.60
001224	248 Crockett & Upper Sherman	2 pp's	\$ 1,589.60
001390	s/e cor. Cannon & Gage	1 pp	\$ 794.80
001221	Concession s/s/ e/o Sherman	1 pp	\$ 794.80
001211	Burlington w/o 390 Victoria Ave	1 pp	\$ 794.80
			<u>\$15,263.93</u>

4

CITY OF HAMILTON
- INFORMATION -

DATE: 1991 February 13

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Ms. C. J. Coutts, Acting Secretary
Parks and Recreation Committee

SUBJECT: PARTICIPATE IN STONEY CREEK'S 23RD
ANNUAL CANADA FLAG PARADE

BACKGROUND:

Please find attached an invitation to the City of Hamilton to participate in Stoney Creek's 23rd Annual Canada Flag Day Parade to be held on Saturday, 1991 June 08.

In the past, the City's float has been entered into the Oktoberfest and Grey Cup Parades under the supervision and organization of the Canadian Football Hall of Fame and Museum Management Committee. In discussing this matter with the Managing Director of the Canadian Football Hall of Fame and Museum, Mr. Chalupka indicated that the City's float is presently in storage and would have to be refurbished before it is paraded. The Canadian Football Hall of Fame and Museum, as in the past, has requested \$10 000 from the City to enter this float in the 1991 Okoberfest Parade in Kitchener - Waterloo. No funds have been allocated within the Canadian Football Hall Fame and Museum's budget to participate in Stoney Creek's Annual Canada Flag Day Parade.

Problems have been encountered in the past in having this float refurbished. The Canadian Football Hall of Fame and Museum Management Committee has had difficulty in finding companies in this field. The one company that does specialize in float restoration has in the past, quoted up to \$40 000 to have the float restored.

Coutts

Attach.

cc: Mr. E. Chalupka, Managing Director
Canadian Football Hall of Fame and Museum



Canada Flag Day

JAN 21

Stoney Creek
Canada Flag Week

JACK RAKUSH
Parade Marshal

P.O. Box 9368
Stoney Creek, Ontario
Canada, L8G 4S1
(416) 643-3370

Dear Sir

Please accept this invitation for your city to participate in Stoney Creek's 23rd annual Canada Flag Day parade which will take place on ~~Saturday~~ June 8, 1991 at 2:00 p.m.

Your presence would be most welcome. We are looking for groups who will display a specific theme or event, especially with a float (with or without music). The parade travels a 2 km route. A Canadian flag(s) with your unit would be appreciated.

Stoney Creek is registered in Ottawa as the Home of Canada Flag Day and all of us in Stoney Creek are proud of that distinction. Please join us in creating the excitement and fun on this occasion. Return the enclosed entry form prior to March 31, 1991 to enable us to further communicate with you on this matter.

Sincerely,

Jack Rakush

Jack Rakush
Parade Marshal
643-3370

C.F.D. Parade Marshal
c/o Stoney Creek Chamber
of Commerce
P.O. Box 9368
Stoney Creek, Ontario
L8G 4S1

Saturday, June 8, 1991

2:00 p.m.

PLEASE RETURN BY

March 31, 1991

PARADE ENTRY SPECIFICATIONS

ORGANIZATION or GROUP NAME: _____

MAILING ADDRESS: _____

CONTACT PERSON: _____

TELEPHONE NUMBER: Home - () _____

Business - () _____

TYPE OF ENTRY: Band _____

Marchers _____

Float _____

Other (Specify) _____

NUMBER OF PEOPLE IN ENTRY: _____

THEME OF ENTRY AND DISCRIPTION: _____

DETAILS FOR TV COMMENTATORS:

(USE OTHER SIDE IF MORE SPACE NEEDED)

SPECIAL REQUIREMENTS (FEES, VEHICLES, ETC.): _____

FOR MORE INFORMATION:

PLEASE CONTACT

Jack Rakush (416) 643-3370

RE: REFERENCE #

FOR COMMITTEE USE ONLY

Date

Confirmation Received: _____

PARADE POSITION

CA4 ON HBL A05
URBAN/MUNICIPAL C51P1
1991

1.

PARKS AND RECREATION COMMITTEE

1991 FEBRUARY 19

C O N S E N T A G E N D A

- A. **ADOPTION OF THE MINUTES** - Meeting held 1991 February 05
- B. **DIRECTOR OF CULTURE AND RECREATION**
- i. Hamilton and District Slo-Pitch Association - Use of Globe Park - May 11,
 June 6-9, 1991
- ii. Hamilton and District Ladies Industrial Softball League - Use of Globe Park
 May 24-26, 1991
- C. **PARKS AND RECREATION CITIZENS' ADVISORY SUB-COMMITTEE**
- Hamilton Sports Council Liaison
- D. **HAMILTON HISTORICAL BOARD**
- Canadian Museum Association Legal Affairs Symposium - Designate to attend.

A

Tuesday, 19
9:30 o'clock
Room 233, City Hall

The Parks and Recreation Committee met.

There were present: Alderman T. Murray, Chairman
Alderman J. Gallagher, Vice-Chairman
Mayor R. M. Morrow
Alderman G. Copps
Alderman T. Jackson
Alderman M. Kiss
Alderman Wm. McCulloch
Alderman B. Hinkley

Regrets: Alderman F. Lombardo (Vacation)

Also present: Mr. L. Sage, Chief Administrative Officer
Alderman D. Agostino
Mr. R. Sugden, Director, Culture and Recreation Department
Mr. J. Pavelka, Director, Public Works Department
Mr. D. Vyce, Director, Property Department
Mr. K. Christenson, Co-ordinator, New Crystal Palace
Sub-Committee
Mrs. M. Havelka, Culture and Recreation Department
Mr. D. Godley, Planning Department
Mr. T. Gallagher, Hamilton-Wentworth Roman Catholic
Separate School Board
Mr. L. Farr, Law Department
Mr. R. Chrystian, Public Works Department
Ms. C. York, Culture and Recreation Department
Mr. P. Baker, Hamilton Parking Authority
Mr. R. Martiniuk, Architects Division
Mrs. S. Reeder, City Clerk's Department
Ms. C. Coutts, Acting Secretary

1. **JOINT SEPARATE SCHOOL BOARD/RECREATION CENTRE COMPLEX
- SUPPORT FROM HAMILTON-WENTWORTH ROMAN CATHOLIC SEPARATE
SCHOOL BOARD**

Mr. Tom Gallagher, Hamilton-Wentworth Roman Catholic Separate School Board, informed the Committee that the Hamilton-Wentworth Roman Catholic Separate School Board is interested in working with the Parks and Recreation Committee and City Council on a joint Separate School Board/Recreation Centre Complex.

2. **ARTS ADVISORY SUB-COMMITTEE**

FUNDING REQUEST - TIVOLI FOUNDATION FOR THE PERFORMING ARTS

The Committee was in receipt of a report dated 1991 January 31 from the Secretary of the Arts Advisory Sub-Committee respecting a funding request for the Tivoli Foundation for the Performing Arts.

Mr. Chuck Renaud, Chairman of the Arts Advisory Sub-Committee, informed the Committee that as a result of a meeting with Mr. Sam Sniderman, owner of the Tivoli Theatre that Mr. Sniderman is willing to lease the property to the Foundation in perpetuity for the amount of \$1 per year with the condition that the Foundations Board always have among its members a municipally elected official. Alderman McCulloch added that LACAC is very interested in preserving this building as a building of historical and architectural value. After considerable discussion the Committee recommended the following:

- (a) That the following recommendation of the Arts Advisory Sub-Committee be received and referred to the Grants Review Committee for their consideration.

That the Grants Review Committee be advised that the Arts Advisory Sub-Committee endorses the request by the Tivoli Foundation for the Performing Arts for financial assistance from the City of Hamilton; and

- (b) That this referral not be considered an endorsement of this request by the Parks and Recreation Committee.

Recorded vote on Section (a): Yeas: Alderman Murray, Mayor Morrow, Alderman Kiss, Alderman Jackson, Alderman McCulloch. Nays: Alderman Gallagher, Alderman Copps. Carried.

Recorded vote on Section (b): Yeas: Alderman Murray, Alderman Kiss, Alderman Jackson, Alderman McCulloch. Opposed: Alderman Gallagher, Mayor Morrow, Alderman Copps. Carried.

3. CONSENT AGENDA

A. ADOPTION OF THE MINUTES

The Minutes of the Special Meeting of 1991 January 14 and the regular meeting of 1991 January 22 were adopted as circulated.

B. DIRECTOR OF CULTURE AND RECREATION - INTERNATIONAL BIKERS ASSOCIATION - DUNDURN PARK PARKING LOT

The Committee was in receipt of a report dated 1991 January 22 from the Director of the Culture and Recreation Department respecting the request of the International Christian Bikers Association to sell food and non-alcoholic beverages in Dundurn Park. The Committee approved the following recommendation:

That approval be given of the action taken by the Direction of Culture and Recreation in approving the request of the International Christian Bikers Association to sell food and non-alcoholic beverages in conjunction with their Motorcycle Show, being held on Saturday, 1991 May 05 in Dundurn Park.

NOTE: Permission is required pursuant to Parks By-law 77-221.

C. FEDERATION OF CANADIAN MUNICIPALITIES

The Committee was in receipt of a memorandum dated 1991 January 29 from the Manager of Legislative Division, City Clerk's Department respecting requests for resolutions for the 1991 FCM Annual Conference. This memorandum was received as circulated.

4. CRYSTAL PALACE SUB-COMMITTEE (ALDERMAN JACKSON)

CRYSTAL PALACE LOCATION STUDY

The Committee was in receipt of a report dated 1991 January 30 from the Co-ordinator of the New Crystal Palace Sub-Committee respecting a Location Study for the Crystal Palace.

Alderman Jackson, Vice-Chairman of the New Crystal Palace Sub-Committee introduced Mr. Ernie Seager, Chairman of the Crystal Palace Sub-Committee. Mr. Seager appeared before the Committee to thank all Members of the Parks and Recreation Committee, Members of the New Crystal Palace Sub-Committee and all those involved in making this study possible.

Mr. George Baird, Baird/Sampson Architects; Mr. Don Muir, Member of New Crystal Palace Sub-Committee and the Chairman of the Finance Committee and Mr. Roger Jones, Fox/Jones and Associates were present and detailed the results of the Crystal Palace Location Study.

Before a vote was called on the Staff recommendation, Section (b) of the recommendation was amended, to include a provision that funding of the Crystal Palace be included in the 1992-93 portion of the City's Capital Budget providing that the balance of the funds required for this project (\$5 275 000) are committed by other levels of government and the private sector.

After considerable discussion the Committee approved the following recommendation:

- (a) That Commonwealth Square be approved as the preferred site for the Crystal Palace project as documented in the Baird/Sampson Report dated 1990 September 12; and
- (b) That funding of \$1 000 000 for the Crystal Palace be included in the 1992-93 portion of the City's 1992-1996 Five Year Capital Budget submission (1992 \$200 000 and 1993 \$800 000) providing that the balance of the funds required for this project (\$5 275 000) are committed by other levels of government and the private sector, and that the Crystal Palace Committee be empowered to approach other levels of government and the private sector for additional financing.

NOTE: Copies of the Baird/Sampson Report were presented to the Parks and Recreation Committee and are available from the Secretary upon request.

Recorded vote on Section (a): Yeas: Mayor Morrow, Alderman Copps, Alderman Jackson, Alderman Kiss, Alderman Hinkley. Nays: Alderman Murray, Alderman Gallagher, Alderman McCulloch. **Carried.**

Recorded vote on Section (b): Yeas: Alderman Murray, Mayor Morrow, Alderman Copps, Alderman Jackson, Alderman Kiss, Alderman McCulloch, Alderman Hinkley. Nays: Alderman Gallagher. **Carried.**

5. DIRECTOR OF CULTURE AND RECREATION

CONTRACT: PRO-MANAGER KING'S FOREST GOLF COURSE, PRO-MANAGER CHEDOKE GOLF AND WINTER SPORTS PARK

The Committee was in receipt of a report dated 1991 January 30 from the Director of Culture and Recreation respecting Contracts for the Pro-Manager at King's Forest Golf Course and the Pro-Manager at the Chedoke Golf and Winter Sports Park. The Committee approved the following recommendation:

- (a) That the contracts between the Corporation of the City of Hamilton and Mr. D. Shock, Pro-Manager at King's Forest Golf Course and Mr. J. Beddome, Pro-Manager at Chedoke Golf Course and Winter Sports Park be negotiated for a 24 month period subject to the following conditions.
- (b) That contracts provide for an annual increase of 4%.

- (c) That the City Solicitor be authorized and directed to have prepared and executed, the necessary documents.

6. CITY SOLICITOR

APPLICATION FROM CHRIST'S CHURCH CATHEDRAL TO ESTABLISH A COLUMBARIUM

The Committee was in receipt of a report dated 1991 January 28 from the City Solicitor respecting an Application from the Christ's Church Cathedral to establish a Columbarium. The Committee approved the following recommendation:

That the application to establish a columbarium in the basement of Christ's Church Cathedral, 252 James Street North be approved, subject to approval of the rezoning application to allow the columbarium use.

7. DIRECTOR OF CULTURE AND RECREATION/DIRECTOR OF PROPERTY

ADDITIONAL SEATING - ARENAS (INFORMATION REPORT)

The Committee was in receipt of an Information Report prepared jointly by the Director of Culture and Recreation and the Director of Property respecting Additional Seating at Arenas. This report was received as circulated.

8. OTHER BUSINESS

Alderman Murray invited Members of the Parks and Recreation Committee to attend a luncheon on Friday, 1991 February 08 at the Hamilton Convention Centre in conjunction with the Ontario Recreation Society's Annual Conference.

Alderman Murray also informed the Parks and Recreation Committee that the 1991 Winterfest Celebrations were a success and thanked the Culture and Recreation Department for their efforts in making this event so successful.

There being no further business the meeting then adjourned.

TAKEN AS READ AND APPROVED,

C. J. Coutts,
Acting Secretary

ALDERMAN T. MURRAY, CHAIRMAN
PARKS AND RECREATION COMMITTEE

B(i)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 February 11

REPORT TO: Miss Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: Hamilton & District Slo-Pitch Association
- Use Of Globe Park May 11, June 6 - 9, 1991

RECOMMENDATION:

- (a) That permission be granted to the Hamilton and District Slo-Pitch Association to sell beer during the occasion of their softball tournaments, scheduled at Globe Park, on the following dates, May 11 and June 6 - 9, 1991, under the terms and conditions which includes the following:
- (i) The proof of \$2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.
 - (ii) That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.
 - (iii) That the Concessionaire be contacted to make the necessary arrangements for the provision of food.
 - (iv) That the applicant assume responsibility for all labour related costs as a result of this event.
 - (v) That Special Duty Officers, as may be deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicants expense.

Note: Approval is required pursuant to Parks By-Law 77-221.

- (b) That the terms and conditions be reviewed and monitored by the Special Events/Festival Advisory Team.


Robert Sugden

Miss Charlene Coutts, Acting Secretary
Parks & Recreation Committee

1991, February 11

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The League will be providing a tent for the purpose of selling beer.

The League has agreed to all terms and conditions.

B(ii)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 January 31

REPORT TO: Miss Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: Hamilton & District Ladies Industrial Softball League
- Use Of Globe Park May 24 - 26, 1991

RECOMMENDATION:

- (a) That permission be granted to the Hamilton and District Ladies Industrial Softball League to sell beer during the occasion of their softball tournament, scheduled at Globe Park, commencing May 24 to May 26, 1991, under the terms and conditions which includes the following:
 - (i) The proof of \$2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.
 - (ii) That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.
 - (iii) That the Concessionaire be contacted to make the necessary arrangements for the provision of food.
 - (iv) That the applicant assume responsibility for all labour related costs as a result of this event.
 - (v) That Special Duty Officers, as may be deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicants expense.

Note: Approval is required pursuant to Parks By-Law 77-221.

- (b) That the terms and conditions be reviewed and monitored by the Special Events/Festival Advisory Team.


Robert Sugden

.../2

Miss Charlene Coutts, Acting Secretary
Parks & Recreation Committee

1991, January 31

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The League will be providing a tent for the purpose of selling beer.

The League has agreed to all terms and conditions.

C

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 February 12

REPORT TO: Ms. C. J. Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mrs. Stella Glover, Acting Secretary
Parks and Recreation Citizens'
Advisory Sub-Committee

SUBJECT: HAMILTON SPORTS COUNCIL

RECOMMENDATION:

- (a) That an invitation be extended to the Hamilton Sports Council to have a representative liaise with the Parks and Recreation Citizens' Advisory Sub-Committee.
- (b) That a Member of the Parks and Recreation Citizens' Advisory Sub-Committee be appointed to liaise with the Hamilton Sports Council with the responsibility of keeping the Sub-Committee up to date on the work of the Sports Council, such Member to be Mr. John Byl.

S. Glover

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Parks and Recreation Citizens' Advisory Sub-Committee at their regular meeting of 1991 February 11 received a report from Mr. John Byl with regard to the Hamilton Sports Council and made the foregoing recommendation.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 February 12

REPORT TO: Secretary,
Parks and Recreation Committee

FROM: Ms. C. J. Coutts, Acting Secretary
Hamilton Historical Board

SUBJECT: CANADIAN MUSEUM ASSOCIATION LEGAL
AFFAIRS SYMPOSIUM

RECOMMENDATION:

- (a) That the Chairman of the Hamilton Historical Board or his designate be authorized to attend the Legal Affairs Symposium organized by the Canadian Museum Association and held in Ottawa/Hull, March 7-9, 1991; and
- (b) That the expenses to attend the symposium be charged to the Legislative Travel Account No. CH 55201-10010.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Approximately \$650 to be charged to the Legislative Travel Account No. CH 55201-10010.

BACKGROUND:

This is the third annual Canadian course on legal affairs dealing with issues that are currently facing museums (see programme attached).

It is the only course held in Canada which deals with providing practical and useful information on current legal problems and management issues that museum workers, administrators, and trustees should be aware of.

For the information of the Board, David Doherty, who is by profession a solicitor, has expressed an interest in attending. The Manager of Cultural Services will be attending the symposium and has attended the first two.

cc: Mr. E. Matthews, City Treasurer

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK



Urban Municipal Collections
2nd Floor, Hamilton Public
Library

L8N 3T4

TEL: 546-2700
FAX: 546-2095

THE CORPORATION OF THE CITY OF HAMILTON
OFFICE OF THE CITY CLERK

URBAN/MUNICIPAL
CA4 ON HBL A05
C51P1
1991

1991 February 28

URBAN MUNIC 4L

NOTICE OF MEETING

GOVERNMENT DOCUMENTS

PARKS AND RECREATION COMMITTEE

**Tuesday, 1991 March 05
9:30 o'clock a.m.
Room 233, City Hall**

A handwritten signature in cursive script, reading "C Coutts".

Charlene Coutts, Acting Secretary
Parks and Recreation Committee

AGENDA:

1. **CONSENT AGENDA**
2. **DIRECTOR OF CULTURE AND RECREATION**
 - (a) Bicycle Safety Program '91
 - (b) Rates and Fees for Arenas for the 1991-1992 Season

3. **DIRECTOR OF PUBLIC WORKS**

(a) Adopt-A-Park Program

(b) Signage Escarpment Locations

4. **DIRECTOR OF PROPERTY**

Proposal to sell Former Inverness School Property

5. **ARTS ADVISORY SUB-COMMITTEE**

Citizen Appointment - Arts Advisory Sub-Committee

6. **DIRECTOR OF PROPERTY/DIRECTOR OF CULTURE AND RECREATION**

Mountain Arena Twinning/25 Hester Street (Private and Confidential)

7. **CAPITAL PROJECTS**

West Mountain Twin Pad Arena - Status Report (no copy)

8. **OTHER BUSINESS**

9. **ADJOURNMENT.**

OUTSTANDING ITEMS - PARKS AND RECREATION COMMITTEE

	<u>Item</u>	<u>Original Date</u>	<u>Action</u>	<u>Status</u>
1.	Design of Park Signs	1990 June 19	Director of Public Works Style	Develop new Architectural
2.	Signage in Parks - Advertising & Special Events	1990 July 24	Director of Public Works	Staff preparing a complete report
3.	Priority One Parkland Acquisition	1990 July 24	Parks Staff Advisory Committee	Report Pending
4.	Golf Course for Senior Citizens', King Forest	1990 August 21	Golf Sub-Committee	Review and prepare report
5.	Storage Inventory - Parks Recreation Items/ Equipment	1990 November 06	Manager of Purchasing	C o m p i l e Inventory and Prepare Report
6.	2% Commercial Development and 5% Park Dedication - Park Land Dedication	1990 December 18	Parks Staff Advisory Committee	Pending
7.	Map on Park Developments	1990 December 18	Director of Public Works	To reflect 15 yrs. + 1990

8.	Repairs to Ivor Wynne	1990 December 18	Stadium Sub-Committee	Review and Prepare Report
9.	Smoking in Arenas/ Recreational Facilities	1991 January 22	Director of Culture and Recreation/ Manager of Licencing	Review and Prepare Report
10.	LaSalle Park Pavilion - Renovations	1990 November 30	Director of Public Works	Review and P r e p a r e Report
11.	Macassa Park Fire Station	1990 June 04	Director of Public Works and and Fire Chief	To Review and P r e p a r e Report
12.	Inverness School - Use for film	1991 February 19	Director of Property	To investigate Financial and L e g a l Implications

1991 February 26

2a

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 February 20

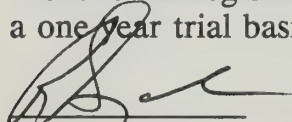
REPORT TO: Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: Bicycle Safety Program '91

RECOMMENDATION:

That the Safety Program teaching cycling to children 8 - 12 years by the Hamilton-Wentworth Regional Police and the Hamilton Safety Council be relocated to Inch Park on a one year trial basis for July and August 1991.


Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Costs are covered by the sponsors.

BACKGROUND:

The Safety Program has been at Central Public School for the past five years.

A search was conducted by the sponsors with a preferred site at Inch Park.

This central mountain location will accommodate travel requirements from mountain and lower city.

Inch Park offers outdoor and indoor amenities and serves the highest registration areas over the past three years.

The program operates 9:00 a.m. - 4:00 p.m. Monday to Friday during July and August in conjunction with playgrounds and interest groups.

c.c. Alderman Merling
Alderman Gallagher

2b

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 February 20

REPORT TO: Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

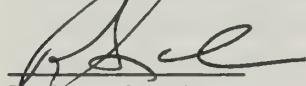
SUBJECT: Rates & Fees For Arenas For The 1991 - 1992 Season

RECOMMENDATION:

That the rates and fees for ice time rentals be amended for the 1991 - 1992 season according to the following schedule:

Recreational League Games And Practices	\$22./hr.	(presently \$20.)
H.U.B. League Games (Minors)	\$22./hr.	(presently \$20.)
H.U.B. & A Practices (Minors)	\$35./hr.	(presently \$30.)
A's Games (Minor)	\$35./hr.	(presently \$30.)
Recreational Tournaments And Shows	\$50./hr.	(presently \$45.)
H.U.B. & A Tournaments	\$55./hr.	(presently \$45.)
Off-Season & General Minor Rentals	\$60./hr.	(presently \$45.)
Adult Prime Time - 6:00 p.m. - Midnight Weekdays	\$95./hr.	(presently \$89.25)
Adult Non-Prime Time	\$70./hr.	(presently \$63.)

Note: All service charges (including G.S.T.) to be added where applicable.


Robert Sugden

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

These fees comply with the fee for services-rate restructuring plan for a cost recovery program presented by the Department of Culture and Recreation.

The ice time users have been consulted in the rate review and support the process presented.

The ice time users are aware that these rates will be reviewed on an annual basis respecting the cost recovery requirements.

This is the second year of implementing an hourly rental format for minor hockey which requires full ice use accountability and replaces the open ended block assignment seasonal rate.

The minor hockey registration fee will include a non-resident surcharge of \$40.00 per player which complies with the non-resident policy.

The support for minor hockey and ringette will continue to provide additional subsidy based on need and reductions for second and additional family members.

This report and recommendation is provided as it deals with percentage increases in excess of a 5% policy.

3a

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 February 19

REPORT TO: Ms. C. Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Adopt-a-Park Programme (91-3080)

RECOMMENDATION:

That the Public Works Department - Parks Division be authorized to enter into discussions with the Public and Separate School Boards for the purpose of developing guidelines for the establishment of a City-wide Adopt-a-Park Programme.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The implementation of a successful adopt-a-park programme, as presently contemplated, will not have an impact upon City staffing levels. Activities resulting through this programme would provide enhancements to an adopted park, through voluntary efforts, and would not replace existing maintenance programmes.

The financial implications are not resolved at this time and will be forwarded for Parks and Recreation Committee approval along with the guidelines evolved through the 3 party discussions. However, it is anticipated the Civic Park's Division costs will be nil or very low and that long term benefits in the quality of the adopted park's appearance and measurable reductions in vandalism, will be realized.

The City Solicitor's office will be asked to comment on the legal implications of the proposed programme. These comments will form a component of the final report.

BACKGROUND:

On December 10, 1990 the Parks and Recreation Citizen's Advisory Sub-Committee endorsed a proposal from the Manager of Parks to support the request from Cardinal Heights School to adopt Bruleville Park.

This adoption was to function as a pilot project toward gaining a better understanding of the potentials for the local Boards of Education and the City to undertake the development

of an Adopt-a-Park Programme. This pilot project is showing excellent signs for success with benefits for all parties concerned.

In this instance, school children and teachers participate in a programme of litter clean-up to enhance the environment of the park. The activities undertaken have not replaced the City's scheduled maintenance programme and are not intended to provide immediate cost savings to the City. However, these activities do provide for positive educational activities, increase the children's sense of pride and ownership of the park and result in long term social benefits and enhancements to the park such as an immediately cleaner site and reductions in vandalism.

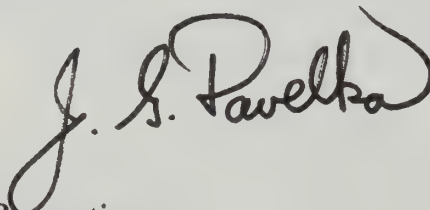
Many other municipalities in Canada and the United States have developed similar Adopt-a-Park programmes. The available literature on these programmes indicates positive spinoffs for the community including long term measurable reductions in vandalism and corresponding savings in reduced repair costs for abused park and recreation resources.

The Parks Division recommends that the City of Hamilton enter into discussions with the Public and Separate School Boards to develop guidelines for the possible development of a City-wide Adopt-a-Park Programme. The opportunities to strengthen the level of pride, ownership and sense of responsibility that our children have for our park and recreation resources and to simultaneously produce positive spinoffs in the appearance of our parks should be explored. An Adopt-a-Park programme could help achieve these ends.

Following the joint discussions with the affected agencies and prior to the implementation of any Adopt-a-Park Programme, a report and recommendations will be forwarded to the Parks and Recreation Committee for consideration.

CFE/mc

cc - B. Sugden, Director of Culture and Recreation
- J. Keenan, President C.U.P.E. Local 5

A handwritten signature in black ink, appearing to read "J. S. Pavelka". The signature is written in a cursive style with a large, looping initial "J".

3b

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 February 27


REPORT TO: C. Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT: Bikeways Signage - Escarpment Locations (91-3080)

RECOMMENDATION:

That staff be authorized to apply to the Niagara Escarpment Commission (NEC) for permission to erect Bikeway Map signs at 3 separate locations on City lands, along the escarpment at Cliffview Park, Sam Lawrence Park and Mountain Drive Park.



J. G. PAVELKA, P.ENG.
DIRECTOR OF PUBLIC WORKS

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The funds required for the placement of the three signs was approved in the 1990 phase of the Bikeways budget.

From a legal perspective, the Niagara Escarpment Commission must give approval to permanent structures, prior to their construction, within the NEC jurisdictional boundaries along the escarpment.

There are no staffing implications.

BACKGROUND:

As a portion of the approved bikeways implementation plan, 3 separate bikeway map signs were to be erected at sites along the escarpment route. These locations are identified on 'Schedule 1' and include the following.

1. Cliffview Park

2. Sam Lawrence Park - easterly section adjacent to the existing pavilion.
3. Mountain Drive Park - on Concession Street adjacent to the new bus shelter and utilizing the abandoned bus shelter foundation as the concrete footing for the sign.

Prior to erecting these signs, and in keeping with our civic planning policies, the Niagara Escarpment Commission must be circularized, to receive their approval.

The NEC, as a part of their approval process will notify homeowners within 400 ft. of the sign locations. This notification process is a standard NEC function that allows public comment and/or appeal against a decision.

CFE/mc
Attachment

cc: B. Sugden, Director of Culture and Recreation



" SCHEDULE 1 "

BIKEWAY - ESCARPMENT ROUTE
SIGNAGE

LOCATIONS

1. CLIFFVIEW PARK
2. SAM LAWRENCE PARK
3. MOUNTAIN DRIVE PARK

4

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 February 27

REPORT TO: Ms. Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. D. W. Vyce
Director of Property

SUBJECT: Proposal to Sell Former
Inverness School Property

RECOMMENDATION:

- a) That the City owned property, being the former Inverness School on Upper Wentworth Street be disposed of by the City as it is not required for culture and recreation purposes, the purpose for which it was purchased, subject to the O.M.B. formally approving of the Sackville Hill Park site as the location for the Senior Citizen Centre.
- b) That the school structure on the site be demolished and the property be disposed of for single family development purposes (10 lots).
- c) That the Director of Property be authorized to proceed with the demolition of the building on the site upon receipt of the O.M.B. approval referred to in (a) above.
- d) That all the development costs (surveys, demolition) be charged to Account Number Centre 00102 RESERVE FOR PROPERTY PURCHASES.


D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The City will realize a gross revenue estimated to be \$535,000.00 after an expenditure of funds for the demolition of the former school structure.

BACKGROUND:

On September 15, 1988, the City of Hamilton completed the purchase of the Inverness School on Upper Wentworth Street from The Board of Education for the City of Hamilton. The property was purchased for culture and recreation purposes. Although a more specific purpose was never clearly defined, it was always considered as a possible site for the Senior Citizens Centre proposed for Hamilton Mountain.

During the latter portion of 1991, City Council, following receipt of a consultants study to select the most appropriate site for the proposed Seniors Centre, chose a parcel of land at the north-west corner of Mohawk Road and Upper Wentworth Street (Sackville Hill Park).

On November 8, 1990, the Finance and Administration Committee adopted the following motion:

"That the Parks & Recreation Committee be requested to investigate the possibility of selling the Inverness School property with the view to using the proceeds from the sale of the property to offset the increased cost of the Senior Citizens Centre."

The Finance and Administration Committee suggested that the Inverness School will not be required for Parks and Recreation purposes.

Since the time of purchase almost 2 1/2 years ago, the school has remained vacant. Despite our best efforts at securing the building which includes the boarding of windows and doors, the installation of security lights and regular and costly security checks, the property has been the subject of vandalism and damage due to weather induced penetration of water and the lack of heat to the building. Suffice to say, the building requires substantial and costly repairs.

Mr. R. Sugden, the Director of Culture and Recreation foresees no requirement of the property for culture and recreation purposes and as a result, we believe it appropriate to recommend its sale.

We are however recommending that the property not be disposed of until the O.M.B. formally approves the Sackville Hill Park site for the Seniors Centre use. An application has already been made to the Board in this regard.

The Real Estate Division of the Property Department has examined the site to determine the highest and best use of the land. The site possesses two zoning designations - "C" single family residential and "D" one and two family dwellings which also permits townhouse style units. The "D" zone land fronts along the western unit of Upper Wentworth Street and has a depth of approximately 145 feet.

In our opinion, there are four possible uses of the subject property to consider before arriving at an opinion of highest and best use of the site:

(i) Single Family Use Only

Site could be divided into 10 single family lots each possessing a frontage of approximately 40' by a depth of 140'. Five lots would have frontage along Upper Wentworth and five lots would have

(i) Single Family Use Only Con't

frontage along East 19th Street. Theoretically no zoning change would be required as the "D" zone also allows single family usage. However, in order to ensure the land would be developed for single family usage, a rezoning (downzoning in effect) would be advisable.

In our opinion, this use would produce a return to the City before demolition costs of \$535,000.00.

At the moment, the market for single family housing is sluggish to say the least and coupled with the locational factor, the site for this use would be more difficult to sell at this current time.

(ii) Five Single Family Lots and Nine Townhouse Units

Under this scenario, the site would be developed in accordance with the existing zoning - single family use along East 19th and townhouse use along Upper Wentworth.

In our opinion, this land usage would produce a return equal to Proposal No. 1 or \$535,000.00 less costs to demolish the existing school building.

In our opinion, in this current market, the townhouse land would be more easily disposed of, primarily because of the availability of funding for non-profit housing.

(iii) Townhouse Land Use of Entire Site

In order for the site to be used for townhouse development in its entirety, a rezoning of the "C" single family portion of the site would be necessary. In my opinion, while not impossible, it would be very difficult to achieve as undoubtedly there would be opposition from surrounding property owners.

Assuming the site could be rezoned, the estimated value would be \$600,000.00 less demolition costs of the existing school structure.

(iv) Convert Existing School into an Apartment Building

While we have not conducted an in depth study of this alternative, we feel that this is somewhat remote because the cost of renovation for apartments, which would be on the basis of present building standards for this type of accommodation, might be more costly than removal of the building and development of a new building.

Highest and Best Use Conclusions

Notwithstanding the fact that a townhouse use of the site produces a slightly greater return to the City and would be more readily marketable, it remains that the site would require a zoning change for this type of development to be achieved. We believe the City would receive stiff opposition to such a change from the neighbourhood residents and undoubtedly an O.M.B. hearing would result. The success of a change in zoning to permit the site to be used entirely for townhouse use is very difficult to gauge. My initial feeling is that it would not be successful.

This really leaves us with only two viable options to consider. Both achieve the same result in terms of return to the City.

Since using the site totally for single family land use is probably the most acceptable to neighbouring residents as it is entirely compatible with surrounding land uses, we quite frankly favour this usage. However, the "D" zoned lands should be downzoned to prevent any subsequent owner from using the land for other than single family use. A rezoning could be commenced almost immediately if this proposal is approved in principle by City Council and assuming no objections are received, the zoning may be in place at the same time the land is ready to be sold.

c.c. Alderman H. Merling, Alderman, Ward 7
Alderman J. Gallagher, Alderman, Ward 7
Mr. Lou Sage, Chief Administrative Officer
Mr. M.C.J. Watson, Manager, Real Estate Division
Mr. R. Swan, Manager, Property Maintenance Division
Mr. E. C. Matthews, Treasurer
Mr. R. Sugden, Director of Culture & Recreation
Mrs. P. Noé Johnson, City Solicitor
Mr. J. Thompson, Secretary, Hamilton Housing Company Ltd.

5

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 February 21

REPORT TO: Chairman and Members
Parks and Recreation Committee

FROM: Ms. C. J. Coutts, Acting Secretary
Parks and Recreation Committee

SUBJECT: CITIZEN APPOINTMENT - ARTS ADVISORY
SUB-COMMITTEE

RECOMMENDATION:

That Mr. Vitek Wincza be appointed to serve on the Arts Advisory Sub-Committee for a term to expire 1991 November 30.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Parks and Recreation at its meeting held 1991 January 22 established a Sub-Committee consisting of the Chairman and Vice-Chairman of the Parks and Recreation Committee and the two Aldermen who sit on the Arts Advisory Sub-Committee to interview the applicants for the one (1) Citizen member vacancy .

Accordingly the interviews were conducted on 1991 February 15 and 1991 February 20 and the above appointment is being recommended.

cc: Mrs. S. Reeder, Secretary
Arts Advisory Sub-Committee

PARKS AND RECREATION COMMITTEE

1991 March 05

C O N S E N T A G E N D A

A. **ADOPTION OF THE MINUTES** - Meeting held 1991 February 19

B. **DIRECTOR OF CULTURE AND RECREATION**

Hamilton Press Club Annual Baseball Tournament - Use of Globe Park June
14-16, 1991

C. **DIRECTOR OF PROPERTY**

Renewal of Lease - Macassa Bay Yacht Club

D. **MANAGER OF PURCHASING**

Supply and Delivery of Various Trees - Parks Division, Public Works Department

Tuesday, 1991 Feb
9:30 o'clock a.m.
Room 233, City Ha

A

The Parks and Recreation Committee met.

There were present: Alderman T. Murray, Chairman
Alderman J. Gallagher, Vice-Chairman
Alderman F. Lombardo
Alderman M. Kiss
Alderman T. Jackson
Alderman G. Copps
Alderman W. McCulloch
Alderman B. Hinkley

Regrets: Mayor R. Morrow

Also present: Reverend J. Johnston, Hamilton Board of Education
Mr. J. Pavelka, Director of Public Works
Mr. R. Sugden, Director, Culture and Recreation Department
Mr. R. Chrystian, Public Works Department
Mr. A. Skrypnik, President, Canadian Ukrainian Association
Ms. C. Coutts, Acting Secretary

A. MINUTES

The minutes of the Meeting held 1991 February 05 were adopted as circulated.

B. CULTURE AND RECREATION DEPARTMENT

i. HAMILTON AND DISTRICT SLO-PITCH ASSOCIATION - USE OF GLOBE PARK - MAY 11, JUNE 6-9, 1991

The Committee was in receipt of a report dated 1991 February 11 from the Director of Culture and Recreation respecting Hamilton and District Slo-Pitch Association's Use of Globe Park on May 11, June 6-9, 1991. The Committee approved the following recommendation:

- (a) That pursuant to Parks By-law 77-221 that permission be granted to the Hamilton and District Slo-Pitch Association to sell beer during the occasion of their softball tournaments, scheduled at Globe Park, on the following dates, May 11 and June 6-9, 1991, under the terms and conditions which includes the following:
 - i. The proof of \$2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.
 - ii. That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.
 - iii. That the Concessionaire be contacted to make the necessary arrangements for the provision of food.
 - iv. That the applicant assume responsibility for all labour related costs as a result of this event.

- v. That Special Duty Officers, as may be deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicants expense.
- (b) That the terms and conditions be reviewed and monitored by the Special Events/Festival Advisory Team.

ii. **HAMILTON AND DISTRICT LADIES INDUSTRIAL SOFTBALL LEAGUE - USE OF GLOBE PARK - MAY 24-26, 1991**

The Committee was in receipt of a report dated 1991 January 31 from the Director of Culture and Recreation respecting the Hamilton and District Ladies Industrial Softball League's Use of Globe Park on May 24-26, 1991. The Committee approved the following recommendation:

- (a) That pursuant to Parks By-law 77-221 that permission be granted to the Hamilton and District Ladies Industrial Softball League to sell beer during the occasion of their softball tournament, scheduled at Globe Park, commencing May 24 to May 26, 1991, under the terms and conditions which includes the following:
 - i. The proof of \$2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.
 - ii. That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.
 - iii. That the Concessionaire be contacted to make the necessary arrangements for the provision of food.
 - iv. That the applicant assume responsibility for all labour related costs as a result of this event.
 - v. That Special Duty Officers, as may be deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicants expense.
- (b) That the terms and conditions be reviewed and monitored by the Special Events/Festival Advisory Team.

C. **PARKS AND RECREATION CITIZENS' ADVISORY SUB-COMMITTEE**

LIAISON WITH HAMILTON SPORTS COUNCIL

The Committee was in receipt of a report dated 1991 February 12 from the Acting Secretary of the Parks and Recreation Citizens' Advisory Sub-Committee respecting a liaison person between the Hamilton Sports Council and the Parks and Recreation Citizens' Advisory Sub-Committee. The Committee approved the following recommendation:

- (a) That an invitation be extended to the Hamilton Sports Council to have a representative liaise with the Parks and Recreation Citizens' Advisory Sub-Committee.

- (b) That a Member of the Parks and Recreation Citizens' Advisory Sub-Committee be appointed to liaise with the Hamilton Sports Council with the responsibility of keeping the Sub-Committee up to date on the work of the Sports Council, such Member to be Mr. John Byl.

D. HAMILTON HISTORICAL BOARD

CANADIAN MUSEUM ASSOCIATION LEGAL AFFAIRS SYMPOSIUM
- DESIGNATE TO ATTEND

The Committee was in receipt of a report dated 1991 February 12 from the Acting Secretary of the Hamilton Historical Board respecting the Canadian Museum Association Legal Affairs Symposium. The Committee approved the following recommendation:

- (a) That the Chairman of the Hamilton Historical Board or his designate be authorized to attend the Legal Affairs Symposium organized by the Canadian Museum Association held in Ottawa/Hull, March 7-9, 1991; and
- (b) That the expenses to attend the symposium be charged to the Legislative Travel Account No. CH55201-10010.

2. DIRECTOR OF PROPERTY/DIRECTOR OF CULTURE AND RECREATION

HUNTINGTON PARK RECREATION CENTRE - FEASIBILITY STUDY

The Committee was in receipt of a joint report dated 1991 February 11 from the Director of Property and the Director of Culture and Recreation respecting Huntington Park Recreation Centre. The Committee approved the following recommendation:

- (a) That approval be given to the Property Department to expend up to \$30 000 for a Consultant to prepare a Feasibility Study to recommend the future development of Huntington Park Recreation Centre and other miscellaneous costs related to the project's feasibility stage.
- (b) That the Finance & Administration Committee be requested to recommend the method of temporary financing the total funding of thirty thousand dollars (\$30 000) pending receipt of Ontario Municipal Board approval.

3. DIRECTOR OF PROPERTY

3.1 INVERNESS SCHOOL - TEMPORARY USE AS LOCATION FOR A FILM

The Committee was in receipt of a report dated 1991 February 07 from the Director of Property respecting the Temporary Use of Inverness School as a location for a Film. The Staff recommendation recommended that the filming of a movie at Inverness School be denied, however, the Committee approved the following recommendation:

That the request by The Ontario Film Development Corporation to use the Inverness School for three (3) weeks to two (2) months during the Spring/Summer of 1991 for the purpose of filming a movie be approved in principle subject to the investigation of all legal and financial implications and requirements by the Director of Property.

Alderman Gallagher and Alderman Lombardo wish to be recorded as opposed to this motion.

3.2 LEASE OF CITY LANDS FOR ADVERTISING BILLBOARDS TO MEDIACOM INC.

The Committee was in receipt of a report dated 1991 February 21 from the Director of Property respecting the leasing of City lands for Advertising Billboards to Mediacom Inc. The Committee approved the following recommendation:

- (a) That the City of Hamilton renew the leases of ten (10) advertising locations attached hereto as Appendix "A" with Mediacom Inc., for the period 1991 January 1, to 1993 December 31, at a rental rate of \$794.80 per poster panel and \$1 752.34 per bulletin-board plus reality taxes for the first year, 1991 January 1, to 1991 December 31. On 1992 January 1 and 1993 January 1 a yearly increase will take effect which is equal to the Canadian Cost of Living Index.
- (b) That the City Solicitor be authorized to prepare the necessary lease for these locations.
- (c) That the Mayor and City Clerk be authorized to execute the lease agreement.

Alderman Copps wished to be recorded as opposed to the sign location at Britannia and Cameron.

Discussion then ensued on the Service Club Sign located on the Regional Road allowance adjacent to the Hamilton Cemetery abutting the TH&B McQueston High Level Bridge.

After considerable discussion the Committee approved the following recommendation:

- (a) That the Service Club Sign located on the Regional Road Allowance adjacent to the Hamilton Cemetery abutting the T.B. McQueston High Level Bridge be removed from that location.
- (b) That this recommendation be referred to Regional Council for approval.

Alderman McCulloch added that if another suitable location for this sign is suggested that it will be considered.

4. STONEY CREEK CANADA FLAG WEEK COMMITTEE

INVITATION FOR CITY OF HAMILTON TO PARTICIPATE IN STONEY CREEK'S 23RD ANNUAL CANADA FLAG DAY PARADE

The Committee was in receipt of an Information Report dated 1991 February 13 from the Secretary of the Parks and Recreation Committee respecting the City's participation in Stoney Creek's 23rd Annual Canada Flag Day Parade. The Information Report was received as circulated and the Committee agreed to take no action on this matter.

5. CAPITAL PROJECTS

WEST MOUNTAIN TWIN PAD ARENA - STATUS REPORT

Alderman Murray then presented a verbal status report on the West Mountain Twin Pad Arena. Alderman Murray informed the Committee that a Twin Pad Arena meeting was held and that the Law Department is dealing with the Ontario Municipal Board with respect to Mr. Robertson's objection. The Committee was informed that all information has been given to the OMB and that the OMB will be determining if a hearing will be held.

The Committee then recessed to meet **in camera** to discuss a personnel matter.

There being no further business the meeting then adjourned.

TAKEN AS READ AND APPROVED,

C. J. Coutts
Acting Secretary

ALDERMAN T. MURRAY, CHAIRMAN
PARKS AND RECREATION COMMITTEE

B

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 February 25

REPORT TO: Miss Charlene Coutts, Acting Secretary
Parks and Recreation Committee

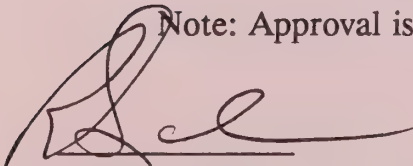
FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: Hamilton Press Club Annual Baseball Tournament
- Use Of Globe Park June 14 - 16, 1991

RECOMMENDATION:

- (a) That permission be granted to the Hamilton Press Club to sell beer during the occasion of their baseball tournament, scheduled at Globe Park, commencing June 14 to June 16, 1991, under the terms and conditions which includes the following:
 - (i) The proof of \$2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.
 - (ii) That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.
 - (iii) That the Concessionaire be contacted to make the necessary arrangements for the provision of food.
 - (iv) That the applicant assume responsibility for all labour related costs as a result of this event.
 - (v) That Special Duty Officers, as may be deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicants expense.

Note: Approval is required pursuant to Parks By-Law 77-221.



Robert Sugden

Miss Charlene Coutts, Acting Secretary
Parks & Recreation Committee

1991, February 25

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The League will be providing a tent for the purpose of selling beer.

The League has agreed to all terms and conditions.

C

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 February 22

REPORT TO: Ms. Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. D. W. Vyce
Director of Property

SUBJECT: Renewal of Lease
Macassa Bay Yacht Club

RECOMMENDATION:

- a) That the City of Hamilton agree to renew the lease with the Macassa Bay Yacht Club, which expired on November 30, 1990.
- b) That the new term will be for three (3) years commencing December 1, 1990 and expiring on November 30, 1993 at the following rental rates:
 - i) December 1, 1990 to November 30, 1991 at a rental rate of \$7,000.00 plus taxes estimated at \$3,769.43 for 1991.
 - ii) December 1, 1991 to November 30, 1992 at a rental rate of \$7,500.00 plus taxes estimated at \$3,957.90 for 1992.
 - iii) December 1, 1992 to November 30, 1993 at a rental rate of \$8,000.00 plus taxes estimated at \$4,155.80 for 1993.
- c) That the time period for cancellation by either the Macassa Bay Yacht Club or the City be increased from three (3) months written notice to one (1) year.
- d) That the Mayor and City Clerk be authorized to execute the renewal agreement.


D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Revenue to be credited to Account No. CH 44104 31106. (Rental Civic Property-Civic Properties Rented)

BACKGROUND:

The Macassa Bay Yacht Club has been leasing 77,376 square feet of City property which includes 11,500 square feet of water and 8,739 square feet of road allowance at this location since 1974.

The Macassa Bay Yacht Club has been incorporated since 1976 as a non-profit club with approximately 325 members who strive to achieve the following goals:

- a) To establish, maintain and conduct a boating club for the accommodation of its members and their friends and to promote among the members of the corporation and others, an interest in boating, yachting, aquatic sports and recreation.
- b) To provide a meeting place and other conveniences for the members of the corporation, and others, and to equip, furnish and maintain the same.
- c) To promote, arrange and hold boating and yacht races, games contests and other competitions of every nature.
- d) To promote and encourage advancement of the knowledge of boating and navigation ... to provide facilities for storage, repairs and service to boats of all kinds.
- e) To co-operate with and aid the local Harbour Police, R.C.M.P., Game Wardens and various other governmental bodies in a common quest to control pollution and regulate boating.

The current rent is \$6,500.00 plus taxes. We believe this sum currently represents a fair and reasonable rental for this type of operation.

c.c. Mrs. P. Noé Johnson, City Solicitor
Attention: Mr. P. Hooker

Mr. E. C. Matthews, Treasurer
Attention: Mr. W. Gilchrist
Attention: Mr. D. Cobb

Mr. J. G. Pavelka, P.Eng., Director of Public Works
Attention: Mr. K. Christenson
Attention: Mr. B. Chrystian

Mr. R. Sugden, Director of Culture & Recreation

D

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 February 14

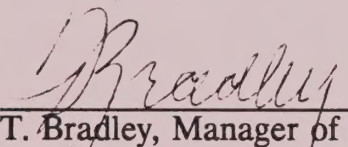
REPORT TO: Miss Charlene Coutts, Acting Secretary
Parks and Recreation Committee

FROM: Mr. T. Bradley
Manager of Purchasing

SUBJECT: SUPPLY AND DELIVERY OF VARIOUS TREES,
PARKS DIVISION, PUBLIC WORKS DEPARTMENT

RECOMMENDATION:

That a purchase order be issued to Cannon Nurseries Neil Vanderkruk Holdings, Inc., Waterdown, in the amount of \$50 864 plus 7% GST and 8% PST, being the lowest of six (6) tenders received, for the supply and delivery of various trees required by the Parks Division of the Public Works Department, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and that this expenditure be finance from Stock Inventory Account No. CH56197 60999.



T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:
N/A

BACKGROUND: Tender Analysis

Redleaf Nurseries Ltd., Hornby	\$ 9 990 *
Shemir Nurseries, Milton	15 750 **
Uxbridge Nurseries Limited, Uxbridge	50 350 ***
Cannon Nurseries Neil Vanderkruk Holdings, Inc., Waterdown	50 864
Cannon Nurseries A.V.K. Nursery Holdings, Inc., Rockton	64 605
Sheridan Nurseries Limited, Georgetwon	65 205 ****

GST at 7% and PST at 8% are extra if applicable

26 items were tendered. Following are incomplete bids

* Bid 5 items; ** Bid 1 Item; *** Bid 13 items **** Bid 19 items

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25070	YELLOW/JAUNE	BY2507
25071	BLACK/NOIR	BG2507
25072	BLUE/BLEU	BU2507
25073	R. BLUE/BLEU R.	BB2507
25074	GREY/GRIS	BD2507
25075	GREEN/VERT	BP2507
25077	TANGERINE	BA2507
25078	RED/ROUGE	BF2507
25079	X. RED/ROUGE X.	BX2507

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